

ARIZONA@WORK-Southeastern Arizona  
Infrastructure Funding Agreement (IFA)  
July 1, 2020 to December 31, 2020

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## INFRASTRUCTURE FUNDING AGREEMENT (IFA)

ARIZONA@WORK-Southeastern Arizona

Date Submitted: August 31, 2020

1. Agreement is Effective from **July 1, 2020 to December 31, 2020**
2. Identification of all ARIZONA@WORK partners, CEOs, and LWDB participating in the IFA:

**ARIZONA@WORK partners:**

Required WIOA and ARIZONA@WORK Job Center Partner	ARIZONA@WORK Job Center Partner Serves Local Area?	Point of Contact Information – Name, Title, Address, Telephone, Email
<b>U.S. Department of Labor</b>		
Adult, Dislocated Worker (DW), and Youth Programs under Title I-B of WIOA	X	Ron Curtis, LWDB President, American SW Credit Union, 1160 E. Fry Blvd., Sierra Vista, AZ 85635, (520) 452-3088, <a href="mailto:rcurtis@ascu.org">rcurtis@ascu.org</a>
Job Corps under Title I of WIOA		
Youth Build under Title I of WIOA		
Native American Programs		
Migrant and Seasonal Farmworkers programs		
State Unemployment Insurance (UI)		

Title III Wagner-Peyser Act Employment Service program	X	Jelensky Irons Southern Regional Manager Employer Engagement Administration Arizona Department of Economic Security <a href="mailto:JIrons@azdes.gov">JIrons@azdes.gov</a> (480) 271-3302
- Senior Community Service Employment Program (SCSEP) under Title V of Older Americans Act of 1965		
- Trade Adjustment (TAA) activities, under Title II of Trade Act	X	Jelensky Irons Southern Regional Manager Employer Engagement Administration Arizona Department of Economic Security <a href="mailto:JIrons@azdes.gov">JIrons@azdes.gov</a> (480) 271-3302
Jobs for Veterans State Grants programs (Vets) under Title 38, U.S.C.	X	Jelensky Irons Southern Regional Manager Employer Engagement Administration Arizona Department of Economic Security <a href="mailto:JIrons@azdes.gov">JIrons@azdes.gov</a> (480) 271-3302
<b>U.S. Department of Education</b>		
Title II Adult Education and Family Literacy Act (AEFLA) program	X	Sheryl Hart, Deputy Associate Superintendent, Arizona Department of Education, Adult Education Services, 1535 West Jefferson St., Bin 26, Phoenix, AZ 85007, (602) 258-2410, <a href="mailto:Sheryl.Hart@azed.gov">Sheryl.Hart@azed.gov</a>
		Maria Elizabeth Kinder, MA, VR Supervisor – District 6, Arizona Department of Economic Security,

Title IV Vocational Rehabilitation (VR) program	X	Vocational Rehabilitation, (520) 346-1687, <a href="mailto:MKinder@azdes.gov">MKinder@azdes.gov</a>
Career and Technical Education programs at the postsecondary level (CTE) under Perkins Career & Technical Education Act		
<b>U.S. Department of Housing and Urban Development</b>		
Employment and Training programs		
<b>U.S. Department of Justice</b>		
Programs authorized under Section 212 of the Second Chance Act of 2007		
<b>U.S. Department of Health and Human Services</b>		
Community Services Block Grant (CSBG) employment and training activities		
TANF (currently opted out)	X	Mariah Sullender, Area Program Supervisor, Equus Workforce Solutions, 820 E. Fry Blvd, Sierra vista, AZ 85635 (520) 235-6746, <a href="mailto:msullender@azdes.gov">msullender@azdes.gov</a> , <a href="mailto:Mariah.sullender@equusworks.com">Mariah.sullender@equusworks.com</a>

## **Chief Elected Official(s):**

### COCHISE COUNTY:

Tom Borer, District 1, Chairman, 1415 Melody Lane, Building G, Bisbee, AZ 85603 (520) 432-9200, [tborer@cochise.az.gov](mailto:tborer@cochise.az.gov)

Ann English, District 2, Vice-Chairman, 1415 Melody Lane, Building G, Bisbee, AZ 85603 (520) 432-9200, [aenglish@cochise.az.gov](mailto:aenglish@cochise.az.gov)

Peggy Judd, District 3, Supervisor, 1415 Melody Lane, Building G, Bisbee, AZ 85603 (520) 432-9200, [pjudd@cochise..az.gov](mailto:pjudd@cochise..az.gov)

### GRAHAM COUNTY:

Paul David, District 1, Chairman, 921 Thatcher Blvd., Safford, AZ 85546, (928) 428-3250, [pdavid@graham.az.gov](mailto:pdavid@graham.az.gov)

Jim Palmer, District 2, Member, 921 Thatcher Blvd., Safford, AZ 85546, (928) 428-3250, [jpalmer@graham.az.gov](mailto:jpalmer@graham.az.gov)

Danny Smith, District 3, Vice-Chairman, 921 Thatcher Blvd., Safford, AZ 85546 (928) 428-3250, [dsmith@graham.az.gov](mailto:dsmith@graham.az.gov)

### GREENLEE COUNTY:

David Gomez, District 1, Vice-Chairman, 253 5<sup>th</sup> St., Clifton, AZ 85533, (928) 865-2072, [dgomez@greenlee.az.gov](mailto:dgomez@greenlee.az.gov)

Ron S. Campbell, District 2, Member, 253 5<sup>th</sup> St., Clifton, AZ 85533, (928) 865-2072, [rcampbell@greenlee.az.az](mailto:rcampbell@greenlee.az.az)

Richard Lunt, District 3, Chairman, 253 5<sup>th</sup> St., Clifton, AZ 85533, (928) 865-2072, [rlunt@greenlee.az.agov](mailto:rlunt@greenlee.az.agov)

**Identification of Comprehensive and Affiliate ARIZONA@WORK Job Centers Locations:**

**ARIZONA@WORK Job Center Location #1:**

ARIZONA@WORK Cochise Business and Workforce Development Center  
2600 E. Wilcox Drive, Room H-106  
Sierra Vista, AZ 85635  
Phone: (520) 458-9309  
Center type: Comprehensive Job Center

**Affiliate Site Location # 1:**

ARIZONA@WORK Cochise Business and Workforce Development Center  
515 E. 7<sup>th</sup> Street  
Douglas, AZ 85635  
Phone: (520) 364-8906  
Contact Name: Anna Luna

**Affiliate Site Location #2:**

ARIZONA@WORK Graham Business and Workforce Development Center  
1910 W. Thatcher Blvd.  
Safford, AZ 85546  
Phone: (928) 432-6932  
Contact Name: Lisa Lane

**Affiliate Site Location #3:**

ARIZONA@WORK Greenlee Business and Workforce Development Center  
558 N. Coronado Blvd.  
Clifton, AZ 85533  
Phone: (928) 439-4632  
Contact Name: Katrina Rodriguez

**DES Safford Office/Affiliate Location:**

ARIZONA@WORK DES Workforce Office  
333 North 8<sup>th</sup> Avenue  
Safford, Graham County, Arizona 85546  
Phone: (928) 428-3016

### Local Workforce Development Board:

Name	Company/Address	Phone/Email
Ron Curtis, LWDB President	American SW Credit Union 1160 E. Fry Blvd., Sierra Vista AZ 85635	(520)452-3088, <a href="mailto:rcurtis@ascu.org">rcurtis@ascu.org</a>
Jason Bowling, LWDB Vice-President	SSVEC, 311 E. Wilcox Drive, Sierra Vista, AZ 85635	(520) 458-4691, ext. 3480 <a href="mailto:jbowling@ssvec.com">jbowling@ssvec.com</a>
Wick Lewis, LWDB Treasurer	Cochise College, 901 N. Colombo Ave., Sierra Vista, AZ 85635	(520) 452-2619 <a href="mailto:lewis@cochise.edu">lewis@cochise.edu</a>
Doris Tolbert, LWDB Secretary	AVON Representative, 2101 Crestwood Dr., Sierra Vista, AZ 85635	(520) 249-0146, <a href="mailto:doriswt@cox.net">doriswt@cox.net</a>
Jack Bauer	AAG Reverse Mortgages, 500 East Fry Blvd., Ste L4, Sierra Vista, AZ 85635	(520) 458-2800 <a href="mailto:jbauer@aag.com">jbauer@aag.com</a>
Matt Bolinger	Botanical Pharmacy, PO Box 908, 235 5 <sup>th</sup> Street, Clifton, AZ 85533	(928) 701-7000, <a href="mailto:mbolinger@greenlee.az.gov">mbolinger@greenlee.az.gov</a>
Tony Boone	City of Sierra Vista, 1011 North Coronado Dr., Sierra Vista, AZ 85635	(520) 439-2184 <a href="mailto:tony.boone@sierravistaaz.gov">tony.boone@sierravistaaz.gov</a>
Kathleen Bullock	Above Board Consulting, 2496 South Ridge St., Sierra Vista, AZ 85650	(520) 378-4623 <a href="mailto:kathleen.bullock@cox.net">kathleen.bullock@cox.net</a>
Jelensky Irons	Arizona Department of Economic Security, Employer Engagement Administration, 400 W Congress St., Ste. 43, Mail Drop 5521, Tucson, AZ 85701-1311	(480) 271-3302 <a href="mailto:jirons@azdes.gov">jirons@azdes.gov</a>
Janice Lawhorn, Ph.D.	Eastern Arizona College, 615 North Stadium Ave., Thatcher, AZ 85552	(928) 428-8509 <a href="mailto:Janice.lawhorn@eac.edu">Janice.lawhorn@eac.edu</a>
Evonne Cummins	Iron Bow Technologies, 17060 S Mesa Shadows Dr., Vail, AZ 85641	(520) 221-3625 <a href="mailto:evonne.cummins@ironbow.com">evonne.cummins@ironbow.com</a>
Brad Dale	Cochise College Adult Education, 901 North Colombo, Sierra Vista, AZ 85635	(520) 515-3692 <a href="mailto:daleb@cochise.edu">daleb@cochise.edu</a>

Name	Company/Address	Phone/Email
Maria Elizabeth Kinder	2600 E Wilcox Dr., Room H-106, Sierra Vista, AZ 85635	(520) 458-9309/Mobile: (520) 346-1687 <a href="mailto:mkinder@azdes.gov">mkinder@azdes.gov</a>
Edward Dummitt	901 South Campbell Avenue, Tucson, AZ 85719	(520) 792-3015 <a href="mailto:Dummitt.ed@jobcorps.org">Dummitt.ed@jobcorps.org</a>
Mark Gallego	UA Local Union #469, 3109 N. 24 <sup>th</sup> St., Phoenix, AZ 85016	(602) 956-9350 ext. 118, <a href="mailto:mgallego@ualocal469.org">mgallego@ualocal469.org</a>
Martha Lujan	Freeport-McMoRan, 4521 US-191, Morenci, AZ 85540	(928) 865-6250/cell (928) 965-0128, <a href="mailto:mlujan@fmi.com">mlujan@fmi.com</a>
Jacob Williams	DRG Technologies, Inc., 300 East Fourth St., Safford, AZ 85546	(928) 348-2527 <a href="mailto:jacob.williams@drgtech.com">jacob.williams@drgtech.com</a>
Merritt Essig	International Chemical Workers Union Council, Local 184C, Benson, AZ 85602	(520) 720-2152 <a href="mailto:MWEssig@apachenitro.com">MWEssig@apachenitro.com</a>
Amanda Baillie		(520) 432-9214/ <a href="mailto:arcbaillie@gmail.com">arcbaillie@gmail.com</a>



**Steps the LWDB, Chief Elected Official (CEO), and ARIZONA@WORK Job Center partners took to reach consensus and/or an assurance that the Local Workforce Development Area followed guidance for the state infrastructure funding mechanism**

The co-located partners have decided to use the FTE methodology for shared costs.

**The process ARIZONA@WORK Job Center partners will use to resolve issues related to infrastructure funding during the MOU duration period when consensus cannot be reached**

Partners will meet with the LWDB to negotiate a resolution to resolve issues related to infrastructure funding. If a resolution cannot be reached the LWDB and ARIZONA@WORK Job Center partners will seek technical assistance from the State of Arizona to reach a consensus.

**A description of the periodic modification and review process to ensure equitable benefit among ARIZONA@WORK Job Center partners**

All partner contributions, regardless of the source, will be reconciled and adjusted accordingly on a quarterly basis to ensure each partner program is contributing no more than its proportionate share based upon relative benefits received in accordance with the Uniformed Guidance at 2 CFR part 200. Budgeted contributions will be validated against actual expenditures and adjusted on a quarterly cadence. Then, the reconciliation will be shared with partner programs contacts listed in this agreement.

## Cost Identification

### 1. Infrastructure Costs

**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Sierra Vista, AZ**

<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>	<b>Cost</b>
<b>Rent:</b>		
Rental of Facilities	2600 Wilcox Drive, Sierra Vista, AZ 85635	\$90,000.00
<b>Subtotal: Rental Costs</b>		<b>\$90,000.00</b>
<b>Utilities and Maintenance:</b>		
Electric		
Gas		
Water		
Sewer Connections		
High-Speed Internet		
Telephone (Landlines)	13 landlines Title I-B; 3 landlines- Employment Services; 3 landlines – JVSG/Vets; 4 landlines- Vocational Rehabilitation @ \$22.05 per line (rental); 1 landline - TANF	\$ 6,426.00
Facility Maintenance Contract		
Security Contract		
<b>Subtotal: Utilities and Maintenance Costs</b>		<b>\$ 6,426.00</b>
<b>Equipment:</b>		
Assessment-related products		
Assistive technology for individuals with disabilities (“Access and Accommodation”)		
Copiers		
Fax Machines		
Computers		

<p>Other tangible equipment used to serve all center customers (not specific to an individual program partner)</p> <p><i>Specify other Tangible Equipment</i></p>		
<b>Subtotal: Equipment Costs</b>		
<b>Technology to Facilitate Access to the ARIZONA@WORK Job Center</b>		
<p>Technology used for the center's planning and outreach activities</p> <p><i>Specify the Technology</i></p>		
<p>Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on ARIZONA@WORK Job Center services and/or provides direct service access to the ARIZONA@WORK Job Center</p> <p>Website Address: _____</p> <p><i>(Does not include data systems or case management systems specific to individual program partners.)</i></p>		
<b>Subtotal: Technology to Facilitate Access Costs</b>		
<b>Supplies to Support the General Operation of the ARIZONA@WORK Job Center (Local Option, if agreed by all co-located ARIZONA@WORK Job Center Partners)</b>		

Supplies, as defined in Uniform Guidance at 2 CFR 200.94, to support the general operation of the ARIZONA@WORK Job Center <i>Specify Supplies to Support General Operation and No Specific to a co-located Partner (e.g., Printing; Postage, Office Supplies)</i>		
<b>Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center</b>		
<b>Common Identifier Costs (Local Option, if Agreed by All Co-located ARIZONA@WORK Job Center Partners)</b>		
Creating New Signage		
Updating Templates/Materials		
<b>Subtotal: Common Identifier</b>		
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY CO-LOCATED ARIZONA@WORK Job Center PARTNERS</b>		
<b>Cost Category</b>		<b>Total Cost</b>
<b>Subtotal: Rental Costs</b>		<b>\$90,000.00</b>
<b>Subtotal: Utilities and Maintenance Costs</b>		<b>\$ 6,426.00</b>
<b>Subtotal: Equipment Costs</b>		
<b>Subtotal: Technology to Facilitate Access Costs</b>		
<b>Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center</b>		
<b>Subtotal: Common Identifier Costs</b>		
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS LOCATION</b>		<b>\$96,426.00</b>

**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Sierra Vista, AZ**

Total Square Footage of the ARIZONA@WORK Job Center: 6,055 Square Feet

Total Square Footage of Dedicated/Assigned Space for All Co-located  
ARIZONA@WORK Partners: 2,114 Square Feet

<b>Co-located ARIZONA@WORK Job Center Partners</b>	<b>Square Footage of the ARIZONA@WORK Job Center Partner's Dedicated/Assigned Space</b>	<b>ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space</b>
WIOA Title I-B Adult/Dislocated Worker	3,218.61	53.16%
WIOA Title I-B Youth	217.90	3.60%
Wagner-Peyser	1,344.73	22.21%
Trade		
Veterans	413.35	6.83%
MSFW		
Adult Education		
Vocational Rehabilitation	860.41	14.20%
Other Co-located Partner: TANF		
Other Co-located Partner:		
Other Co-located Partner:		
<b>Total Percentage of the Designated/Assigned Space of All Co-located ARIZONA@WORK Job Center Partners</b>	<b>6,055.00</b>	<b>100.00%</b>

**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Sierra Vista, AZ**

Initial Proportionate Share of Infrastructure Costs Allocated to Each Co-located  
ARIZONA@WORK Job Center Partner

Total Infrastructure Costs for This ARIZONA@WORK Job Center:  
\$96,426.00

Co-located ARIZONA@WORK Job Center Partner	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co- located ARIZONA@WORK Job Center Partners' Space	Proportionate Share  (% of ARIZONA@WORK Job Center Partner Space X Total Infrastructure Cost = ARIZONA@WORK Job Center Partner Share)	\$ Share to Be Paid in Cash	\$ Share to Be Paid in Non- Cash
Title I-Adult/DW	53.16%	\$51,260.06	\$51,260.06	
Title I-Youth	3.60%	\$3,471.34	\$3,471.34	
Title III-Wagner- Peyser	22.21%	\$21,416.21	\$21,416.21	
JVSG/Veterans	6.83%	\$6,585.90	\$6,585.90	
Title IV-Voc. Rehab.	14.20%	\$13,692.49	\$13,692.49	
Other Co-Located Partner: TANF				
Total Infrastructure Costs to be Shared by ARIZONA@WORK Job Center Partners in Cash/Non-Cash (Must Equal the Total Infrastructure Costs for THIS ARIZONA@WORK Job Center		\$96,426.00	\$96,426.00	

**Cost Identification**

**1. Infrastructure Costs**

**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Douglas, AZ**

<b>Cost Category/Line Item</b>	<b>Line Item Cost Detail</b>	<b>Cost</b>
<b>Rent:</b>		
Rental of Facilities	515 E. 7 <sup>th</sup> Street, Douglas, AZ 85607	\$24,000.00
<b>Subtotal: Rental Costs</b>		<b>\$24,000.00</b>
<b>Utilities and Maintenance:</b>		
Electric	Building Electric	\$ 3,600.00
Gas		
Water		
Sewer Connections		
High-Speed Internet		
Telephone (Landlines)	9 landlines-Title I-B, 3 landlines- Employment Services @ \$22.05 per line (rental) 1 landline-TANF @ \$22.05 per line (rental)	\$ 3,511.92
Facility Maintenance Contract	Janitorial Contract	\$10,800.00
Security Contract		
<b>Subtotal: Utilities and Maintenance Costs</b>		<b>\$17,911.92</b>
<b>Equipment:</b>		
Assessment-related products		
Assistive technology for individuals with disabilities ("Access and Accommodation")		
Copiers		
Fax Machines		
Computers		
Other tangible equipment used to serve all center customers (not specific to an individual program partner)		

Specify other Tangible Equipment		
<b>Subtotal: Equipment Costs</b>		
<b>Technology to Facilitate Access to the ARIZONA@WORK Job Center</b>		
Technology used for the center's planning and outreach activities <i>Specify the Technology</i>		
Cost of creation and maintenance of a center website (not specific to an individual program partner) that provides outreach to customers by providing information on ARIZONA@WORK Job Center services and/or provides direct service access to the ARIZONA@WORK Job Center  Website Address: <hr/> <i>(Does not include data systems or case management systems specific to individual program partners.)</i>		
<b>Subtotal: Technology to Facilitate Access Costs</b>		
<b>Supplies to Support the General Operation of the ARIZONA@WORK Job Center (Local Option, if agreed by all co-located ARIZONA@WORK Job Center Partners)</b>		
Supplies, as defined in Uniform Guidance at 2 CFR 200.94, to support the		



general operation of the ARIZONA@WORK Job Center <i>Specify Supplies to Support General Operation and No Specific to a co-located Partner (e.g., Printing; Postage, Office Supplies)</i>		
<b>Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center</b>		
<b>Common Identifier Costs (Local Option, If Agreed by All Co-located ARIZONA@WORK Job Center Partners)</b>		
Creating New Signage		
Updating Templates/Materials		
<b>Subtotal: Common Identifier</b>		
<b>SUMMARY OF TOTAL INFRASTRUCTURE COSTS TO BE SHARED BY CO-LOCATED ARIZONA@WORK Job Center PARTNERS</b>		
<b>Cost Category</b>		<b>Total Cost</b>
<b>Subtotal: Rental Costs</b>		\$24,000.00
<b>Subtotal: Utilities and Maintenance Costs</b>		\$17,911.92
<b>Subtotal: Equipment Costs</b>		
<b>Subtotal: Technology to Facilitate Access Costs</b>		
<b>Subtotal: Supplies to Support the General Operation of the ARIZONA@WORK Job Center</b>		
<b>Subtotal: Common Identifier Costs</b>		
<b>TOTAL INFRASTRUCTURE COSTS FOR THIS LOCATION</b>		<b>\$41,911.92</b>

**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Douglas, AZ**

Total Square Footage of the ARIZONA@WORK Job Center: 4,079 Square Feet

Total Square Footage of Dedicated/Assigned Space for All Co-located  
ARIZONA@WORK Partners: 742.27 Square Feet

<b>Co-located ARIZONA@WORK Job Center Partners</b>	<b>Square Footage of the ARIZONA@WORK Job Center Partner's Dedicated/Assigned Space</b>	<b>ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co-located ARIZONA@WORK Job Center Partners' Space</b>
WIOA Title I-B Adult/Dislocated Worker	3,184.69	79.52%
WIOA Title I-B Youth	152.04	2.28%
Wagner-Peyser	590.22	14.47%
Trade		
JVSG/Veterans		
MSFW		
Adult Education		
Vocational Rehabilitation		
Other Co-located Partner: TANF	152.05	3.73%
Other Co-located Partner:		
Other Co-located Partner:		
<b>Total Percentage of the Designated/Assigned Space of All Co-located ARIZONA@WORK Job Center Partners</b>	<b>4,079.00</b>	<b>100.00%</b>

**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Douglas, AZ**

Initial Proportionate Share of Infrastructure Costs Allocated to Each Co-located  
ARIZONA@WORK Job Center Partner

Total Infrastructure Costs for This ARIZONA@WORK Job Center:  
\$41,911.92

Co-located ARIZONA@WORK Job Center Partner	ARIZONA@WORK Job Center Partner's Dedicated Space as a % of All Co- located ARIZONA@WORK Job Center Partners' Space	Proportionate Share  (% of ARIZONA@WORK Job Center Partner Space X Total Infrastructure Cost = ARIZONA@WORK Job Center Partner Share)	\$ Share to Be Paid in Cash	\$ Share to Be Paid in Non- Cash
Title I-Adult/DW	79.52%	\$ 33,328.37	\$33,328.37	
Title I-Youth	2.28%	\$ 955.59	\$ 955.59	
Title III-Wagner- Peyser	14.47%	\$ 6,064.65	\$ 6,064.65	
JVSG/Veterans				
Other Co-Located Partner: TANF	3.73%	\$ 1,563.31	\$ 1,563.31	
Total Infrastructure Costs to be Shared by ARIZONA@WORK Job Center Partners in Cash/Non-Cash (Must Equal the Total Infrastructure Costs for THIS ARIZONA@WORK Job Center		\$ 41,911.92	\$41,911.92	

**ARIZONA@WORK-Southeastern Arizona**

**Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs**

**By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement.**

Chief Elected Official, Cochise County Board of Supervisors

Thomas E. Borer, Chairman, Supervisor, District 1



12-15-2020

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Signature and Date

**ARIZONA@WORK-Southeastern Arizona**

**Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs**

**By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement**

LWDB Chairperson: Southeastern Arizona

Ron Curtis, LWDB President

See next page  
Signature and Date

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ARIZONA@WORK-Southeastern Arizona

**Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs**

<p>By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement. Chief Elected Official: <u>Tom Borer, Chairman, Supervisor, District 1 Cochise County Board of Supervisors</u></p>	<p>Co-located Partner: Workforce Administration, AZ Department of Economic Security <u>Chevera Trillo, Administrator</u></p>
<p>Signature and Date</p>    <p>LWDB Chairperson: Southeastern Arizona <u>Ron Curtis, LWDB President</u></p> <p><i>Ron Curtis 12/17/20</i></p>	<p>Signature and Date</p>    <p>Co-located Partner: Rehabilitation Services Administration <u>Kristen Mackey, Administrator</u></p>
<p>Signature and Date</p>	<p>Signature and Date</p>

**ARIZONA@WORK-Southeastern Arizona**

**Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs**

**By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement**

Workforce Administration, Arizona Department of Economic Security

Chevera Trillo, Administrator

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Signature and Date

**ARIZONA@WORK-Southeastern Arizona**

**Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Infrastructure Costs**

**By signing below, all parties agree to the terms prescribed in the Infrastructure Funding Agreement**

Rehabilitation Services Administration

Kristen Mackey, Administrator

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Signature and Date



**ARIZONA@WORK-Southeastern Arizona**

**Signatures of Non - Co-located ARIZONA@WORK Job Center Partners Agreeing to Negotiate the Sharing of Infrastructure Costs as When Sufficient Data Are Available to Determine Relative Benefit and Proportionate Share**

By signing below, all parties agree that when data are available to determine the benefit of ARIZONA@WORK Job Centers to non-co-located ARIZONA@WORK Job Center partners, the infrastructure cost sharing agreement will be renegotiated to include their proportionate share of contributions.

**Arizona Department of Education, Adult Education Services**

Sheryl Hart, Deputy Associate Superintendent

*Sheryl Hart*

December 7, 2020

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Signature and Date

Steven Paulson, Chief Procurement Officer

**Steven Paulson**

Digitally signed by Steven Paulson  
Date: 2020.12.08 13:05:14 -07'00'

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Signature and Date

## ARIZONA@WORK-Southeastern Arizona

### Career Services Applicable to Each ARIZONA@WORK System Partner

Basic Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	
T-I Program Eligibility	✓	✓	✓			
Outreach, Intake, Orient	✓	✓		✓	✓	
Initial Assessment	✓	✓		✓	✓	
Labor Exchange/Job Search	✓	✓			✓	
Referrals to Partners	✓	✓		✓	✓	
LMI	✓	✓			✓	
Performance/Cost Info	✓	✓			✓	
Support Service info	✓	✓			✓	
UI Info/Assistance	✓	✓			✓	
Financial Aid Info	✓	✓		✓		
Basic Career Services	T-IV VR	TANF	MSF	TAA	UI	Veterans
T-I Program Eligibility						
Outreach, Intake, Orient	✓		✓	✓		✓
Initial Assessment	✓	✓		✓		✓
Labor Exchange/Job Search	✓	✓	✓	✓		✓
Referrals to Partners	✓	✓	✓	✓		✓
LMI	✓	✓		✓		✓
Performance/Cost Info				✓		
Support Service info	✓	✓	✓	✓		✓
UI Info/Assistance			✓		✓	
Financial Aid Info	✓	✓		✓		

## ARIZONA@WORK-Southeastern Arizona

### Career Services Applicable to Each ARIZONA@WORK System Partner

Basic Career Services	Job Corps	Youth Build	Native Am	MSFW	SCSEP	Perkins CTE
T-I Program Eligibility						
Outreach, Intake, Orient						
Initial Assessment						
Labor Exchange/Job Search						
Referrals to Partners						
LMI						
Performance/Cost Info						
Support Service info						
UI Info/Assistance						
Financial Aid Info						
Basic Career Services	HUD E&T	Second Chance Program	CSBG Programs			
T-I Program Eligibility						
Outreach, Intake, Orient						
Initial Assessment						
Labor Exchange/Job Search						
Referrals to Partners						
LMI						
Performance/Cost Info						
Support Service info						
UI Info/Assistance						
Financial Aid Info						

## ARIZONA@WORK-Southeastern Arizona

### Individual Career Services Applicable to Each ARIZONA@WORK System Partner

Individual Career Services	Job Corps	Youth Build	Native Am	MSFW	SCSEP
Comp Assessment					
Employment Plan					
Career Plan/Counsel					
Short-Term Prevoc					
Internships/Work Experiences					
Out of Area Job Search					
Financial Literacy					
ELA/Integ Education					
Workforce Preparation					
Individual Career Services	Perkins CTE	HUD E&T	Second Chance Prog	SCBG Programs	
Comp Assessment					
IEP					
Employment Plan					
Career Plan/Counsel					
Short-Term Prevoc					
Internships-Work Experiences					
Out of Area Job Search					
Financial Literacy					
ELA/Integ Education					
Workforce Preparation					

## ARIZONA@WORK-Southeastern Arizona

### Individual Career Services Applicable to Each ARIZONA@WORK System Partner

Individual Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP
Comp Assessment	✓	✓			
Employment Plan	✓	✓			
Career Plan/Counsel	✓	✓			
Short-Term Prevoc	✓	✓			
Internships/Work Experiences	✓	✓			
Out of Area Job Search	✓	✓			
Financial Literacy	✓	✓			
ELA/Integ Education	✓	✓		✓	
Workforce Preparation	✓	✓		✓	
Individual Career Services	T-IV VR	TANF	MSF	TAA	Veterans
Comp Assessment	✓	✓	✓	✓	✓
IEP					✓
Employment Plan	✓	✓		✓	
Career Plan/Counsel	✓	✓		✓	✓
Short-Term Prevoc	✓				✓
Internships-Work Experiences	✓				✓
Out of Area Job Search				✓	✓
Financial Literacy		✓			
ELA/Integ Education					
Workforce Preparation		✓		✓	✓

**ARIZONA@WORK-Southeastern Arizona**

**Consolidated System Budget for the Delivery of Applicable Career Services**

<b>Applicable Career Services</b>	<b>T-I Adult</b>	<b>T-I DW</b>	<b>T-I Youth</b>	<b>T-II AEL</b>	<b>T-III WP</b>	<b>T-IV VR</b>	<b>TAA</b>
Basic Career Services: T-I Eligib/Initial Assess Outreach, Intake, Orient Labor Exch/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$137,564	\$6,348	\$15,077	\$20,294	\$261,140	\$99,794	\$72
<b>Applicable Career Services</b>	<b>Veterans</b>	<b>UI/Info</b>					
Basic Career Services: T-I Eligib/Initial Assess Outreach, Intake, Orient Labor Exch/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$45,001						
		\$10,027					
<b>Applicable Career Services</b>	<b>T-I-Adult</b>	<b>T-I DW</b>	<b>T-I Youth</b>	<b>T-II AEL</b>	<b>T-III WP</b>	<b>T-IV VR</b>	<b>TAA</b>
Indiv Career Services: Comp Assessment/IEP Career Plan/Counsel Short-Term Prevoc Internship/Work Experience Financial Literacy IET/ELA/WF Prep	\$320,983	\$14,812	\$135,694		\$267,992	\$70,815	\$72

**ARIZONA@WORK-Southeastern Arizona**

**Consolidated System Budget for the Delivery of Applicable Career Services**

Applicable Career Services	Veterans						
<b>Indiv Career Services:</b> Comp Assessment/IEP Career Plan/Counsel Short-Term Prevoc Internship/Work Experience Financial Literacy IET/ELA/WF Prep	\$106,267						

**ARIZONA@WORK-Southeastern Arizona**  
**Optional ARIZONA@WORK Job Center Partner Agreement to Share Other Costs**  
**and Services**

**Type of Cost to be shared:**

Salary

**Description of the Cost to Be Shared and What it Includes:**

Gross Salary – Title I Receptionist

**ARIZONA@WORK Job Center Partners Agreeing to Share this Cost**

**The following ARIZONA@WORK Job Center partners have agreed to share these costs:**

Title I – WIOA-Adult/Dislocated Worker

Title I – WIOA – Youth

Title III – Wagner-Peyser

JVSG/Veterans

Title IV – Vocational Rehabilitation

**The ARIZONA@WORK Job Center partners that agreed to share these costs will benefit by:**

All partners agree to share these costs will benefit by hiring one full-time receptionist to greet customers/participants visiting Sierra Job Center of all partners. The receptionist will then “route” the customers/participants to the appropriate partner.



**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Sierra Vista, AZ**

**Shared Cost Budget for  
Receptionist-Title I WIOA Sierra Vista Job Center - Salary**

Line Item	Budget Detail	Cost
Gross Salary Per Year	Receptionist – Title I WIOA Sierra Vista Job Center	\$ 25,958.40
<b>Total Budget for This Shared Cost</b>		<b>\$ 25,958.40</b>

<b>Agreed Upon cost Allocation Methodology to Share This Cost</b>
<p>Gross Salary/FTE (SV Job Center) = Gross Salary per FTE</p> <p style="text-align: center;"> <math>\\$25,958.40 / 14.75 \text{ FTE} = \\$1,759.89 \text{ per FTE}</math>            Title I-B <math>\\$1,759.89 \text{ per FTE} \times 6 \text{ FTEs} = \\$10,559.34</math>            Title I-B Youth <math>\\$1,759.91 \text{ per FTE} \times 1 \text{ FTEs} = \\$1,759.91</math>            Title III <math>\\$1,759.89 \text{ per FTE} \times 3.00 \text{ FTEs} = \\$5,279.67</math>            JVSG/Veterans per FTE <math>\times 2.25 \text{ FTEs} = 3,959.75</math>            Title IV <math>\\$1,759.89 \text{ per FTE} \times 1.50 \text{ FTEs} = \\$2,639.84</math>            TANF <math>\\$1,759.89 \text{ per FTE} \times 1.00 \text{ FTE} = \\$1,759.89</math> </p>

**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Douglas, AZ**

**Shared Cost Budget for  
Receptionist – Title I WIOA Douglas Job Center-Salary**

Line Item	Budget Detail	Cost
Gross Salary Per Year	Receptionist – Title I WIOA Douglas Job Center	\$ 25,958.40
<b>Total Budget for This Shared Cost</b>		<b>\$ 25,958.40</b>

<b>Agreed Upon cost Allocation Methodology to Share This Cost</b>
Gross Salary/FTE (SV Job Center) = Gross Salary per FTE
$\$25,958.40 / 8.00 \text{ FTEs} = \$3,244.80 \text{ per FTE}$ Title I-B $\$3,244.80 \text{ per FTE} \times 4 \text{ FTEs} = \$9,734.40$ Title I-B Youth $\$3,244.80 \text{ per FTE} \times 1 \text{ FTE} = \$3,244.80$ Title III $\$3,244.80 \text{ per FTE} \times 3.00 \text{ FTEs} = \$9,734.40$ TANF $\$3,244.80 \text{ per FTE} \times 1.00 \text{ FTE} = \$3,244.80$

**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Sierra Vista, AZ**

**Proportionate Share for ARIZONA@WORK Job Center Partners Agreeing to Share These Costs**

**Receptionist – Title I WIOA Sierra Vista Job Center**

<b>Partners Agreeing</b>	<b>Agreed Methodology</b>	<b>Partner Share</b>	<b>Amount in Cash</b>	<b>Amount in Non-Cash</b>
Partner 1: Title I – B Adult/Dislocated Worker	FTE	\$10,559.34	\$10,559.34	\$0.00
Partner 2: Title I – B Youth	FTE	\$ 1,759.91	\$ 1,759.91	\$0.00
Partner 3: Title III – Wagner Peyser	FTE	\$5,279.67	\$ 5,279.67	\$0.00
Partner 4: JVSG/States	FTE	\$ 3,959.75	\$ 3,959.75	\$0.00
Partner 5: TANF	FTE	\$ 1,759.89	\$ 1,759.89	\$0.00
Partner 6: Title IV – Vocational Rehabilitation	FTE	\$ 2,639.84	\$ 2,639.84	\$0.00
<b>Total Budget for This Shared Cost</b>		\$25,958.40	\$25,958.40	\$0.00

**ARIZONA@WORK-Southeastern Arizona  
Cochise County Business and Workforce Development Center  
Douglas, AZ**

**Proportionate Share for ARIZONA@WORK Job Center Partners Agreeing to Share These Costs**

**Receptionist – Title I WIOA Sierra Vista Job Center**

<b>Partners Agreeing</b>	<b>Agreed Methodology</b>	<b>Partner Share</b>	<b>Amount in Cash</b>	<b>Amount in Non-Cash</b>
Partner 1: Title I – B Adult/Dislocated Worker	FTE	\$ 9,734.40	\$ 9,734.40	\$0.00
Partner 2: Title I – B Youth	FTE	\$ 3,244.80	\$ 3,244.80	\$0.00
Partner 3: Title III – Wagner Peyser	FTE	\$ 9,734.40	\$ 9,734.40	\$0.00
Partner 4: JVSG/Veterans	FTE			
Partner 5: TANF	FTE	\$ 3,244.80	\$ 3,244.80	\$0.00
<b>Total Budget for This Shared Cost</b>		<b>\$25,958.40</b>	<b>\$ 25,958.40</b>	<b>\$0.00</b>

**ARIZONA@WORK-Southeastern Arizona**

**Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Identified Operating Costs/Shared Services**

**Signature Page for Partners Agreeing to Share Receptionist Gross Salary per year**

**By signing below, all parties agree to the terms prescribed in the sharing of other costs.**

Chief Elected Official, Cochise County Board of Supervisors

Thomas E. Borer, Chairman, Supervisor, District 1

*TE Borer*

*12/15/2020*

Signature and Date

**ARIZONA@WORK-Southeastern Arizona**

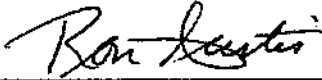
**Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Identified Operating Costs/Shared Services**

**Signature Page for Partners Agreeing to Share Receptionist Gross Salary per year**

**By signing below, all parties agree to the terms prescribed in the sharing of other costs.**

LWDB Chairperson: Southeastern Arizona

Ron Curtis, LWDB President

 12/17/2020  
\_\_\_\_\_  
Signature and Date

**ARIZONA@WORK-Southeastern Arizona**

**Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Identified Operating Costs/Shared Services**

**Signature Page for Partners Agreeing to Share Receptionist Gross Salary per year**

**By signing below, all parties agree to the terms prescribed in the sharing of other costs.**

Workforce Administration, Arizona Department of Economic Security

Chevera Trillo, Administrator

See next page  
Signature and Date

**ARIZONA@WORK-Southeastern Arizona**

**Signatures of Co-located ARIZONA@WORK Job Center Partners Agreeing to Share Identified Operating Costs/Shared Services**

**Signature Page for Partners Agreeing to Share Receptionist Gross Salary per year**

**By signing below, all parties agree to the terms prescribed in the sharing of other costs.**

Rehabilitation Services Administration

Kristen Mackey, Administrator

See next page  
Signature and Date



**By signing below, all parties agree to the terms prescribed in the sharing of other costs. Chief Elected Official Tom Borer, Chairman, Supervisor, District 1 Cochise County Board of Supervisors**

Signature and Date

**LWDB Chairperson: Southeastern Arizona Ron Curtis, LWDB President**

Signature and Date

**Co-located Partner: Workforce Administration, AZ Department of Economic Security  
Chevera Trillo, Administrator**

*Chevera Trillo 11/20/2020*

Signature and Date

**Co-located Partner: Rehabilitation Services Administration  
Kristen Mackey, Administrator**

*Kristen Mackey 11/25/2020*  
Signature and Date

**ARIZONA@WORK-Southeastern Arizona**

**Signatures of Non - Co-located ARIZONA@WORK Job Center Partners Agreeing to Negotiate the Share of Other Costs and Services as When Sufficient Data Are Available to Determine Relative Benefit and Proportionate Share**

By signing below, all parties agree that when data are available to determine the benefit of ARIZONA@WORK Job Centers to non-co-located ARIZONA@WORK Job Center partners, the other costs and services sharing agreement will be renegotiated to include their proportionate share of contributions.

Arizona Department of Education, Adult Education Services

Sheryl Hart, Deputy Associate Superintendent

*Sheryl Hart*

December 7, 2020

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Signature and Date

Steven Paulson, Chief Procurement Officer

**Steven Paulson**

Digitally signed by Steven Paulson  
Date: 2020.12.08 13:08:00 -07'00'

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Signature and Date