

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
COMPLIANCE ADVISORY WORKGROUP**

Monday, September 21, 2020 – 2:00 p.m.

REMOTE MEETING

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Elizabeth E. Cole (Ph.), Gregg Ghelfi (Ph.), Loren Granger (Ph.), Mark Wagner (Ph.),
Matt McGuire (Ph.) Shawn Hutchinson (Ph.), Vanessa Andersen (Ph.)

Members Absent: N/A

1. Call to Order

Interim Chairman, Matt McGuire called the meeting to order at 2:01 a.m.

2. Roll Call and Welcome

a. Roll Call – WDB Liaison, Nancy Avina, took roll. Quorum was present.

b. Opening Comments and review of Vision, Values and Goals – Interim Chairman McGuire reviewed the boards vision, values and goals. He provided brief comments regarding the last compliance advisory workgroup meeting as well as, a brief review of the agenda for the meeting.

3. Service Provider Agreement Deep Dive

a. Review the revised SPA, discuss any additional feedback and make any additional revisions / b.

Goal: Have new version ready for review at the next Full Board meeting / c. Align on next steps

Interim Chairman McGuire asked Assistant County Manager, Lee Ann Bohn to walk the workgroup through the revisions of the SPA. Ms. Bohn walked the workgroup through a review of revisions to the SPA. She informed she started from the base document approved by the Board of Supervisors in June 24th. She noted three major substantive changes (1) specific references to the Workforce Development Division of the Human Service Department, as the provider providing services were added throughout the document, (2) extended the contract length through December 2023 (termination provisions for early termination are still included), (3) youth services were added back in (page 8 and 9). Ms. Bohn also noted typos and formatting issues were corrected. Interim Chairman McGuire informed document would be presented to the Full Board at the next meeting for a vote.

4. Other Compliance Items

a. SGA Update – Ms. Bohn informed changes discussed during the last meeting were made and have been provided to Mr. Wiley for inclusion in the Full Board meeting agenda.

b. DES Communications Update – Ms. Bohn briefly touched upon the previously shared communication received from DES on moving up deadlines. Mr. Wiley provided an update on the response to the DES communication asking DES to allow until the 23rd after the full board meeting, rather than the 21st for the submission of the service provider agreement and the shared governance agreement. A response has yet to be received. Mr. Wiley also informed of outreach efforts with David Martin.

c. Local Plan Update – Mr. Wiley provided a brief update on the local plan and shared a one-page summary. Mr. Wiley asked Consultant, Trevor Stokes to walk the workgroup through the one-page summary. Mr. Stokes informed the one-page summary provides a quick look on how the work is organized to get the local plan done as quickly as possible to meet deadlines while getting the highest quality of input from engaged stakeholders. Mr. Stokes spoke to the approach, the production team working on the plan and the leadership team within the County to ensure what is written in the plan reflects the priorities and desired direction of

the County's leadership. Mr. Wiley added additional remarks regarding timelines and 30-day comment period impacts to the timeline.

Questions regarding the status of core partner feedback for the local plan and the MOU/IFA were addressed.

d. Align on next steps – Interim Chairman, McGuire requested workgroup meetings be reduced to 30-minute meetings.

Additional questions regarding the SPA were addressed regarding how youth services are being referred to in the contract, as well as youth services missing from the performance measures (Section 11) – addition of youth services will be made to the performance measures section.

Additional questions and discussion was held on reference to title II and request to include referral and tracking; Ms. Bohn asked members to propose and send recommended language for addition. Clarification was requested on how the board will be providing strategic oversight of the sub-contracts without knowing performance expectations; clarification was provided on County practices of holding the principle vendor responsible for performance of all sub-contractors. Relocations and use of funding and including additional language of going to the board with a proposal was discussed; Ms. Bohn confirmed the request of adding language articulating the process of a proposal presentation to the board. A suggestion regarding engagement with other cities that include funding should also be brought forth to the board; Ms. Bohn asked members to propose and send recommended language for addition. Additional questions were addressed regarding performance and strategic direction and input from the service provider; Ms. Bohn will change proposal language to a may, not a shall.

6. Call to the Public

Interim Chairman, McGuire called for public comment. No public comment made.

7. Adjourn Meeting

Interim Chairman McGuire adjourned the meeting at 2:36 p.m.

**For More Information Please Contact, MCWDB Staff: mcwdb@maricopa.gov*