

Minutes of the Maricopa County Workforce Development Board Youth Committee

Wednesday, April 11, 2018 - 10:00 a.m.

Phoenix Job Corps Center, Phoenix Room

518 S 3rd Street Phoenix Arizona 85004

Phone Conference: 602-506-9695 Passcode: 377148

Members Present: Alex Jovanovic, Blair Liddicoat, Bruce Walls (Ph), Reid Graser, Shawn Hutchinson

Members Absent: Ernest Rose, Jon Ellerston

Note: Quorum was not immediately present. Host (Job Corps) provided a program overview at 10:09 a.m. for informational purposes only. Quorum was established at 10:22 a.m. The meeting was officially called to order at 10:35 a.m.

Call to Order/Welcome

Youth Committee Chairman, Shawn Hutchinson officially called meeting to order at 10:35 a.m.

Roll Call

Board Liaison, Nancy Avina took roll call. Quorum was present.

Discussion, Review and Possible Action

Approval of Minutes – February 14, 2018

Chairman, Shawn Hutchinson asked for a motion to approve previous meeting minutes. Blair Liddicoat made motion, Reid Graser seconded motion. All in favor; motion carried. Introductions held around the room.

Phoenix Job Corps Presentation

Outreach Specialist, Lorena Gomez provided an overview on Job Corps via PowerPoint presentation.

- Ages serviced 16 – 24, tuition is free meeting eligibility requirements, program funded through Department of Labor. (\$35,000 average cost per student)
- 125 centers throughout the U.S., key services shared.
- Question/answer session and discussion held.
- Handout was disseminated on Center Report Card.

Youth Performance Survey Preliminary Results

Management Analyst, Isabel Creasman provided a brief update on the Youth Performance Survey and briefly reviewed preliminary survey results. A summary of the results and a formal report for review will be forthcoming. Response rate was 34 out of 111 people.

Management Analyst will begin to review literature on youth performance metrics and will draft questions for a focus group, for further review by the youth committee and to determine focus group meeting dates. Brief discussion held.

Youth Program Operational/Performance Update

Youth Workforce Program Manager, Tina Luke provided various operational updates and disseminated several handouts. The following updates were provided via PowerPoint presentation:

Youth Vendor Contracts & Performance/P-3/Opportunities for Youth

- Current list of vendors and contact terms reviewed. Renewal of vendors and performance metrics discussed.
- Staffing vacancies for Career Guidance Specialist and Program Service Representatives shared.

- Updates were also provided on current youth projects including AZ Highway Construction, Opportunities for youth P3 Grant and Opportunities for youth Reengagement Center Cohort. Dates for information sessions and outreach events shared (can be found in the PowerPoint presentation).
- Youth Program data shared on participants, enrollments, occupations skills training and work experiences. Due to capacity challenges youth are being scheduled further out; program is referring City of Phoenix residents to the City of Phoenix.

Executive Director Update

Executive Director, Patricia Wallace provided a brief update on Strategic Planning and encouraged youth committee members to get involved. If interested in participating let WDB staff know.

Announcements/Next Steps

Workgroup updates/Assignments

- Youth Committee Member Recruitment
 - Youth Committee member recruitment touched upon. If committee members know anyone interested in serving the youth committee, refer to WDB staff.

Call to the Public

Chairman Shawn Hutchinson, did a call to the public. No public comment provided.

Adjourn

Meeting adjourned at 11:29 a.m.

Next Meeting: Wednesday, May 09, 2018, Location TBD

**For More Information Contact Nancy Avina, Board Liaison, avinan@mail.maricopa.gov*