

Minutes of the Maricopa County Workforce Development Board Youth Committee Meeting

Wednesday, April 10, 2019 - 10:00 a.m.

Rio Salado College Downtown - 619 N 7th Ave Phoenix, AZ 85007

<https://bluejeans.com/546993469>

Phone: +1.888.240.2560 Conference ID: 546993469

Members Present: Alex Jovanovic, David Drennon (Ph.), Shawn Hutchinson, Susan Morris

Members Absent: Reid Graser

Call to Order

Welcome and Chairman Remarks

Youth Committee Chairman, Shawn Hutchinson, called the Youth Committee meeting to order at 10:07 am.

Roll Call

WDB Liaison, Nancy Avina took roll, quorum was present (4). Introductions around the room held.

Approval of Previous Meeting Minutes – April 10, 2019

Chairman, Hutchinson, asked for a motion to approve the previous meeting minutes. David Drennon made a motion. Motion seconded by Alex Jovanovic. All present were in favor; motion carried.

Executive Director Report

Executive Director, Patricia Wallace provided a brief update on strategic planning.

DOL Audit Report/Other Audit and Reports

Chairman, Hutchinson, informed on the DOL Audit report and noted City of Phoenix practices on location placement. Discussion was held on how Maricopa County locations were determined, marketing and youth needs. Discussion held on a possible needs assessment for youth.

Membership Review

WDB Liaison, Nancy Avina informed on current youth committee membership status. Youth Committee Member, Alex Jovanovic informed on stepping down after his term ends (June 2019).

Discussion was held on expertise/representation needed on the committee. Additional discussion was held on creating criteria for recruitment. Shawn Hutchinson and Susan Morris to work on criteria.

Youth Operations Quarterly Report

Youth Workforce Program Manager Tina Luke, provided staffing updates and highlights on the youth operations quarterly report to the committee. Questions addressed included, questions on budget and WEX funds. Discussion held throughout.

Strategic Planning Goal Group Activity Reports

An overall summary was provided on workgroup and committee activity. Marketing is discussing feasibility of an app. Quality Workforce working on selecting and vetting occupations. Regionalism and Sustainability discussing interface with City of Phoenix, a demo has also been scheduled for a data platform, committee members were encouraged to attend if interested. Performance Excellence discussing effectiveness of services. Discussion held on workgroup activity. Management Analyst, Isabel Creasman provided additional information on Career Pathways project and presentations. Susan Morris provided an update on committee awareness project.

Youth Committee Charter Strategies, Actions, Timelines and Metrics

Tabled to a special meeting; brief discussion held on scheduling. Meeting scheduled for July 10, 2019 9a-11:30am.

Next Steps/Action Items

None noted.

Call to the Public

None noted.

Adjourn

Meeting adjourned at 11:25 a.m.

**For More Information Contact Nancy Avina, Board Liaison, avinan@mail.maricopa.gov*