

YUMA COUNTY WORKFORCE INVESTMENT BOARD

Regular Meeting

YPIC Boardroom

November 19, 2013

MINUTES

I. CALL TO ORDER

Sam Pepper called the meeting to order at 9:00 a.m.

II. PLEDGE OF ALLEGIANCE

Sam Pepper asked Ken Rosevear to lead the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

| Members Present | Members Absent |
|------------------------|-----------------------|
| 1. Ramona Corrales | Abel Almanza |
| 2. Betty DeNise | Marisol Canales |
| 3. Julie Engel | Maria Chavoya |
| 4. Ed Ford | Allen Hagedorn |
| 5. John "Bud" Johnson | Dr. Glenn Mayle |
| 6. Tom Kiley | Melinda Montgomery |
| 7. Dave McDowell | Ray Ochoa |
| 8. Steve Miller | Jesus Quintana |
| 9. Nancy Ngai | Rick Rohrick |
| 10. Sam Pepper | Tom Tyree |
| 11. Patricia Romant | Kim Rodriguez |
| 12. Ken Rosevear | |
| 13. Clinton Underhill | |
| 14. Kevin Wilkins | |
| | |
| | |

A quorum was thereby established.

Guests (From Sign in list)

Patrick Goetz, YPIC
Sherri Placencia, DES

Staff:

John Morales, Executive Director
Adriana McBride, Clerk to the Board

Martha Camacho, YPIC
Lorena Zaragoza, YPIC
Nidia Herrera, YPIC
Mercedes Mendivil, YPIC
Elizabeth Arturi, AWC
Marla Duran, AWC
Grace Wehrle, DES
Ron Delgado, DES
Laurie Ontiveros, DES
Steve Tait, Walker & Armstrong
Vilma Zuniga, YPIC
Connie Fraijo, DES

***IV. CALL TO THE PUBLIC**

V. APPROVAL OF MINUTES (from October 8, 2013)

Sam Pepper asked for a motion to approve the minutes of the Workforce Investment Board meeting of October 8, 2013.

Julie Engel made a motion to approve the minutes of the Workforce Investment Board meeting of October 8, 2013; Seconded by Betty DeNise.
The motion carried.

VI. Director's Report and Information Items

A. Washington update

John Morales reported:

- The best we can hope for at this time is for a Continuing Resolution (CR) at Sequestration levels.
- Sam Pepper reminded the Board that the longer WIA goes without re-authorization, the more at risk it is of losing funding.

B. State Update

John Morales reported:

- John Morales introduced visitors from the Department of Economic Security/WIA department currently performing monitoring in Yuma: Connie Fraijo, Sherri Placencia, Ron Delgado, and Laurie Ontiveros.
- John Morales and Sam Pepper attended the Workforce Arizona Council meeting in Tucson, AZ. On November 14; the meeting was very informative.

- C. Business Plan Development Update:**
- Yuma County has completed the Five Year Plan; we just need to incorporate a draft policy and assurances recently sent by DES/WIA Department.
 - The plan has been posted for comment for 30 days on the YPIC website and we have received no comments.
 - The plan will be submitted on a CD as soon as the last details are completed.
- D. Rapid Response/Business Outreach Update**
- Patrick Goetz from YPIC and Grace Wehrle from the Department of Economic Security presented a power point that reported activities in the last month.
 - Ramona Corrales asked if YPIC will be participating in Dia del Campesino. Lorena Zaragoza confirmed that YPIC will be participating.
- E. Update in Integrated Activities**
- In a continuing action to facilitate integration efforts, Grace Wehrle, from DES will be re-locating to YPIC's building. Grace and Patrick will be part of the Business Team and coordinate their efforts inputting job order information in the AJC system.
- F. Dialogue with Arizona Western College**
- AWC is the authorized trainer in Yuma for the National Center for Construction Education and Research Certification, and YPIC is the Sponsor. John Morales and Daniel Barajas have been discussing the possibility of a pilot program regarding NCCER training programs that would articulate services provided by AWC. It would be a way of formalizing the process and it might include case management by both entities on those attending NCCER related training.
- G. EO Nondiscrimination TA Monitoring Program Year 2013**
- An Equal opportunity (EO) and Nondiscrimination Technical Assistance On-Site monitoring review of the Yuma Private Industry Council for Program Year 2013 was conducted by Lynn Nedella, State WIA EO Officer; there were no findings.
- H. Proposed Next Meeting- January 8th, 2014** at the Martin Luther

King Center located at 300 S 13th Avenue, Yuma, AZ.

VII. Discussion/Action items

A. Approval of Training Programs/ Eligible Training Provider List

Sam Pepper asked for approval of the following training programs to be included in the Eligible Training Provider List (ETPL): Accounting Clerk, Computer Security Certificate, Electronic Technology Certificate, Office Administration Certificate, Solar Panel Installation Level I Certificate, Preschool Education Certificate.

Kevin Wilkins made a motion to approve the recommended training programs and list them in the Eligible Training Provider List; Seconded by Ramona Corrales.

Sam Pepper explained that the Budget and Personnel Committee serves as the ETPL Committee and they reviewed the training programs information; the committee is recommending that the Board approve the training programs presented. John Morales also explained that two training programs were not recommended for approval; Media Arts Certificate, and Radiologic Technology.

Ramona Corrales asked why those two programs were not approved.

Adriana McBride explained that several factors were looked at and presented a summary:

Media Arts Certificate: no Media Arts Certificates were awarded in the last five years by AWC, starting wages is \$7.80 per hour on average, not an “in demand” occupation, not a targeted sector for Yuma County, not a growing occupation.

Radiologic Technology: The program is an Associate Degree that requires 82 credit hours, the cost is \$14,262 (the cap for YPIC participants is at \$5,000), not an in demand occupation, not a growing industry.

The motion carried.

B. Presentation and Approval of the 2012/2013 Audit by the firm Walker & Armstrong LLP

Steve Tait from Walker & Armstrong provided a summary of the report. Copies of the audit were made available to Board members.

John Morales asked for approval of the 2012-2013 Audit. John “Bud”

Johnson made a motion to approve the 2012-2013 Audit; Seconded by Ken Rosevear. The motion carried

VIII. Other information and/or Committee Reports

Economic Development:

Julie Engel reported:

- AFLAC will be offering training for PSI testing for those that are struggling to pass the test.
- Kevin Wilkins stated that there has been some activity concerning the re-development of Southgate Mall.

Finance and Personnel Committee

N/A

Charter High School:

Ed Ford reported:

- The EOC Charter High School Board met previous to this meeting.
- Enrollment is at 105; Attendance is at 91%
- Expecting 37 students to graduate in December- they already have over 20 new applications.
- The EOC CHS was also audited and there were no findings.
- The next meeting of the EOC CHS Board will be on December 18, 2013 at the EOC Education and Training department.

Youth Council:

N/A

IX. Good of the Order

John thanked the Board for attending the meeting and for all the time that they have dedicated to the council throughout the year.

X. Call for Executive Session

N/A

Sam Pepper called for a motion to adjourn the meeting. A motion was made by Ramona Corrales; Seconded by Julie Engel. Meeting adjourned at 9:42a.m.

Respectfully submitted by Adriana McBride