



Innovative Workforce Solutions

YUMA COUNTY WORKFORCE DEVELOPMENT BOARD

Regular Meeting

Martin Luther King Center

November 9, 2016

MINUTES

I. CALL TO ORDER

Sam Pepper called the meeting to order at 9:00 a.m.

II. PLEDGE OF ALLEGIANCE

Sam Pepper led the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

Members Present	Members Absent
1. Magnolia Alonzo	Marisol Canales
2. Maria Chavoya	Judith Castro (Excused)
3. Ramona Corrales	Daniel Corr (Excused)
4. Julie Engel	John "Bud" Johnson
5. Ed Ford	Michael Moyer (Excused)
6. Shari Frabasilio	Rick Rohrick (Excused)
7. Marshall Jones	Tom Tyree (Excused)
8. Tom Kiley	
9. Rose Lugo	
10. Thomas Lund	
11. Dave McDowell	
12. Steve Miller	
13. Geoff Nance	
14. Nancy Ngai	
15. Ray Ochoa	
16. Sam Pepper	
17. Eulalia Tinoco	

Thereby a quorum was established.

Guests (From Sign in list)

Martha Camacho, YPIC
Lorena Garcia, DES
Patrick Goetz, YPIC
Mary Jo McIntyre, Yuma County
Natalia Verdin, Voc. Rehab.
Elizabeth Arturi, AWC
Horacio Casas, DES
Bill Regenhardt, ALPS
Cesar Fandino, PPEP
Shavon, Knox, YPIC-IT
Steve Tait, Walker and Armstrong

Staff:

John Morales, Executive Director
Patricia Ray, Operations Director
Alicia Huizar, Clerk to the Board

***IV. CALL TO THE PUBLIC**

There were no comments from the public.

V. APPROVAL OF MINUTES (from October 12, 2016 meeting)

Sam Pepper asked for a motion to approve the minutes of the Workforce Development Board meeting of October 12, 2016, 2016.

Ramona Corrales made a motion to approve the minutes of the Workforce Development Board meeting October 12, 2016; Seconded by Maria Chavoya. The motion carried.

John Morales introduced Jenny Torres, the Community Development Director for the City of San Luis, Arizona. She will be appointed to the Board by the Board of Supervisors on November 21, 2016. Jenny will be replacing Kevin Wilkins.

John introduced Bill Regenhardt, the new Executive Director of Adult Literacy Plus of Southwest, Arizona.

VI. Director's Report and Information Items

John introduced and welcomed three new board members before providing his reports. The following new board members to the Workforce Development Board are as follows:

- Rose Lugo from Allstate Insurance
- Eulalia Tinoco from Employment Service – Local Core Partner
- Thomas Lund – HDS Yuma Truck Driving School

A. Washington Update

John Morales reported:

- Congress passed a continuing resolution to fund the government and federal agencies up to December 9, 2016.
- Congress will return in a lame-duck session and work on passing the legislation in order to maintain the operations of the federal government through the fiscal year 2017.

B. State Update

John Morales reported:

- The Office Economic Opportunity (OEO) has provided the local areas many different assignments relating to the implementation of the Workforce Innovation and Opportunity Act (WIOA).
- Some of the challenges that the local board has been experiencing are the following:
 - Under WIOA, the Local Board must procure the one-stop operator to coordinate the service delivery of required one-stop partners and service providers.
 - The competitive procurement process for a one-stop operator must clearly articulate the role and the required activities for the one-stop operator.
 - The law indicates that the minimum duties of the One Stop Operator are to coordinate the four Core Partners which are:
 - Title I – Adult, and Dislocated Worker
 - Title II – Adult Education and Literacy
 - Title III – Wagner-Peyser Programs and Veterans Programs
 - Title IV – Vocational Rehabilitation
- The board's function is to ensure that four core partners are contributing and working together.
- John Morales commended the local partners for their great effort in working and collaborating with the One-Stop delivery system. All four core partners are working as a one community.
- The difficult aspect in working with State is their interpretation of the law. There are 15 options that a One Stop Operator can do at the choice of the Chief Elected Officials and the Local Workforce Development Board. However, the State came up with a policy where the 15 options are now a requirement in order to operate the One Stop. If this policy is implemented as drafted, the organization would be losing approximately half of its talented and experienced staff members to a new entity that would be taking over the One Stop delivery system.
- John Morales, Pat Ray, as well as other local directors attended the Performance Excellence Committee meeting on Monday, October 31, 2016. The local directors explained to the committee that the Staff interpretations of the regulations are

too restrictive and there clearly was a need to work with the local areas to make the policy work for Arizona. Due to this meeting, a taskforce was formed with the local directors and OEO staff to review the policy and make it work for all local areas. The Taskforce will be meeting on Thursday, December 1, 2016.

- The One Stop Policy could affect the 501(c) 3 status that the agency is currently operating under.
- Sam Pepper requested that the Executive Director provide feedback on the outcomes of the taskforce to the Workforce Development Board in a written memo. Updates will be provided to the Board on this matter.
- Sam Pepper indicated that the new policy changes how business is currently being conducted. The issue of this policy are as follows:
 - The current staff cannot be the One Stop operator. Therefore, another entity would be hired as the One Stop Operator to conduct the day-to-day business. As a result, the agency would be split into two different entities. Administration staff would remain intact. However, staff members that work directly with the clients would fall under the One Stop Operator. It would be up to the new entity to hire the current staff.
 - The One Stop center would have a different governance structure and the supporting costs would come out of the Title I WIOA budget.
 - The Workforce Development Board's function would only be to establish the plan, set the budget, look at the funding and set the goals. The board will have no say over how the goals are met.
- Sam Pepper indicated that he knew this was coming while he was part of the State Council. During his tenure in the State Council a lot of things were accomplished that assisted the local areas. The State of Arizona was becoming the leader in the nations with workforce. However, the new One Stop policy will set back the local areas and it will also have a great effect on Economic Development. For this reason, John will remain with the agency until this issue is resolved.
- Pat Ray indicated that the State looked at State of Oregon and at an RFP from Las Vegas and came up with new policy. Pat went on to say that Yuma County's labor market has nothing in common with the State of Oregon or Las Vegas.
- The Federal Government will be providing One Stop procurement guidance in the near future (possibly 2017).
- Susan Thorpe – Yuma County Administrator, Lisa Otondo – Senator from District 4, Charlene Fernandez-House Representative of District 4, sent a letter to State regarding the One Stop Operator policy.

- Dr. Robert Trenchel from the Yuma Regional Medical Center sits in the State Council. John will be setting up a meeting with Dr. Trenchel and inform him of how the new policy will affect the agency.

C. Rapid Response//Business Services Update

Patrick Goetz reported:

- Patrick Goetz from YPIC presented a power point on Rapid Response and Business Services, including the closure of Veteran's Assisted Living.
- Julie Engel asked Patrick what the status of the Kmart building project was and what was going to happen with the residents of the Veteran's Assisted Living as a result of the closure. Patrick informed Julie that the only information he knows of at this time is that the company is funded through an investment group out of Tucson. He tried to obtain more information, but was unsuccessful.

D. Board Recertification Update

John Morales reported:

- The Workforce Development Board recertification will be recommended for conditional approval for the next two years by the Workforce Arizona Council (WAC).
- The WAC pointed out some deficiencies in the application which management has corrected. The corrected deficiencies are as follow:
 - The board added an additional board member into the Private Sector in order to comply with WIOA.
 - The WAC's score card indicated the deficiency of not having an apprenticeship representative on the board. Yuma County has no registered apprenticeship programs that exist in county, so the local board does not have a representative on the board. The WAC has recommended that staff continue to work with Yuma County to ensure compliance no later than one-year from the initial certification.

E. Update on State Plan

John Morales reported:

- A 30-day review and comment period of the complete Arizona Workforce Development Plan 2016-2020 (4 year plan) was posted at the Arizona@Work-Yuma County website for comments, suggestions, and recommendations by representatives of the Local Board, chief elected officials, businesses, institutions of higher education, labor

organizations, other primary stakeholders, and the general public.

- The deadline to review and the plan and provide comments was October 25, 2017. No comments were received from the public.
- The 4 year plan was submitted to State for review.

F. Proposed Next Meeting Date – January 11, 2017

The next meeting has been scheduled for January 11, 2017, at 9:00 am at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, AZ. (No meeting to be held in December, 2016)

VII. Discussion/Action items

A. Presentation and Approval of 2015/2016 Audit by Walker and Armstrong LLC

Steve Tait, from Walker & Armstrong, presented a summary of the Fiscal Audit Report 2015/2016. Copies of the Financial Statements and Single Audit Reports Year Ended June 30, 2016 were made available to Board members.

Mr. Tait was pleased to report that accounting records, supporting documentation of YPIC and the Charter High School are in great order. They had no difficulties in obtaining the needed information to complete the audit. Mr. Tait commended Martha and her staff for a job well done.

Sam Pepper asked for approval of the 2015/2016 Audit. Steve Miller made a motion to approve the 2015/2016 Audit; Seconded by Maria Chavoya. The motion carried.

VIII. Other information and/or Committee Reports

Economic Development:

Julie Engel reported for GYEDC:

- Four universities from Mexicali and sisters universities from San Luis Rios Colorado, Sonora will be signing a Memorandum of Understanding (MOU) with Arizona Western College, Northern Arizona University, University of Arizona and Arizona State University. The emphasis being an exchange program for students and professors. It will be a dual degree. There are several unfilled jobs on both sides of the international border. Therefore, the program hopes to create enough pipelines to serve both sides of the border. The team will be meeting next week at Arizona Western College to discuss intricate details of the MOU. The MOU will probably be signed by January.

- Senator McCain and Senator Flake continue to work on the contracting issues with the Department of Defense of the Army. The Contracting Department in San Antonio has awarded the contract to Jacobs for the fourth time. Jacobs submitted their bid with reduction of the current workforce. TRAX and has filed a fourth formal protest. In the meantime, funding goes forward in the continuing resolution budget. As long as the protest is not denied, TRAX will continue its operations. Julie will keep the board posted on this issue.
- Curt Nolte will be leaving the University of Arizona (U of A). He is now employed by the U.S. Department of Agriculture which will probably take him out of the region. USDA is making changes on the growing field of food safety and Mr. Nolte will be part of the decision making for these changes.
- Gourmet Garden was recently acquired by McCormick. McCormick wants to bring additional operations to Yuma and was working with Mr. Nolte on new trials. Because of budget cuts, U of A will not be filling Mr. Nolte's position. U of A is trying to arrange having a graduate student take over these trials.

Finance & Personnel Committee:

Sam Pepper reported:

- The Finance & Personnel Committee did not meet.

Charter High School Board, Report:

Ed Ford reported:

- Enrollment is at 109
- Attendance is at 88.93%
- The school hosted their Fall Family Night on Thursday, October 27, 2016 from 6:00 pm to 9:00 pm. 50 people attended the event.
- The school has implemented an Attendance Review Panel (ARP) that is compiled of 6 staff members. The ARP reviews special circumstances regarding student absences and provides recommendations to Principal Brian Grossenburg regarding whether the students will be withdrawn from the program due to lack of attendance or be provided with other options that can assist the student make up their absences.

JTED:

- The JTED report was not provided

IX. Good of the Order

Pat Ray informed the board that Steve Miller had informed her that she could contact the State prison about using inmates to paint the outside of the Martin Luther King Center which would save a lot of money. She contacted the warden's office and was provided with a form that needed to be filled out. She will be meeting with Captain Gold tomorrow to look at the center. The agency will be providing the paint, brushes, rollers, and scaffolding to ensure safety. The building should be ready to be painted within the next three

months. The building will be painted with the same colors because that is how it was designed by the city. Pat thanked Steve Miller for informing her of that option.

Steve Miller recommended having the inside of building painted as well.

X. Call for Executive Session

There was no call for an Executive Session

XI. Adjournment

Sam Pepper called for a motion to adjourn the meeting. A motion was made by Tom Kiley; Seconded by Maria Chavoya. The motion carried. The meeting adjourned at 10:00 a.m.

**Respectfully submitted by Alicia Huizar, Clerk to the Board
and YPIC Executive Assistant/Contract Manager**