

YUMA COUNTY WORKFORCE DEVELOPMENT BOARD

Regular Meeting

Martin Luther King Center

September 14, 2016

MINUTES

I. CALL TO ORDER

Sam Pepper called the meeting to order at 9:00 a.m.

II. PLEDGE OF ALLEGIANCE

Sam Pepper led the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

Members Present	Members Absent
1. Magnolia Alonzo	Judith Castro
2. Marisol Canales	Maria Chavoya
3. Daniel Corr	Shari Frabasilio
4. Ramona Corrales	John “Bud” Johnson
5. Julie Engel	Rose Lugo
6. Ed Ford	Tim Tucker
7. Marshall Jones	
8. Tom Kiley	
9. Dave McDowell	
10. Steve Miller	
11. Michael Moyer	
12. Geoff Nance	
13. Nancy Ngai	
14. Ray Ochoa	
15. Sam Pepper	
16. Rick Rohrick	
17. Tom Tyree	
18. Kevin Wilkins	

Thereby a quorum was established.

Guests (From Sign in list)

Martha Camacho, YPIC
Patrick Goetz, YPIC
Cesar Fandino, PPEP
Marla Duran, AWC
Jesse Figueroa, ALPS
Kevin Imes, JTED
Natalia Verdin, Voc. Rehab
Lorena Zaragoza, YPIC
Mary Rios, YPIC
Shavon, Knox, YPIC-IT

Staff:

John Morales, Executive Director
Patricia Ray, Operations Director
Alicia Huizar, Clerk to the Board

***IV. CALL TO THE PUBLIC**

There were no comments from the public.

V. APPROVAL OF MINUTES (from June 8, 2016 meeting)

Sam Pepper asked for a motion to approve the minutes of the Workforce Development Board meeting of June 8, 2016.

Julie Engel made a motion to approve the minutes of the Workforce Development Board meeting June 8, 2016; Seconded by Ed Ford. The motion carried.

VI. Director's Report and Information Items

A. Introduction of new Board Members

John Morales reported:

- John introduced and welcomed the following new board members to the Workforce Development Board:
 - Magnolia Alonzo - Adult Education Program Coordinator of South Yuma County Adult Education Consortium – One-Stop Core Partner
 - Dr. Daniel Corr – President of Arizona Western College
 - Marshall Jones – Vice President, Human Resources of Yuma Regional Medical Center.
 - Rose Lugo was not able to make it to the first meeting. Rose is Site Manager for Regional Claim Center for Allstate Insurance Company
 - Mr. Morales indicated that Tim Tucker was recently appointed a new board member by the Board of Supervisors, but he was recently promoted to the

Deputy Workforce Administrator with the Department of Economic Security, Workforce Administration. Eulalia Tinoco has been nominated to take his place.

B. State Update

John Morales reported:

- The Workforce Arizona Council has been requesting a lot of information for the local board recertification.
- Staff has been working hard with providing the additional information in order to comply with the State

C. Rapid Response//Business Services Update

Patrick Goetz reported:

- Patrick Goetz from YPIC presented a power point on Rapid Response and Business Services.
- In preparation for the Yuma Career and Education Expo, Employment Preparation Workshops were conducted at University of Phoenix Yuma Learning Center on August 31, 2016 from 10:00 am to 1:00 pm.
- The Yuma Community Career and Education Expo took place on Wednesday, September 7, 2016 at the Yuma Civic Center from 9:00 a.m. to 1:00 pm.
- The Career and Education Expo had a total of 119 vendors.
- Staff collected 108 surveys out of the 119 employers. The other 11 employers were part of the Expo Committee. The surveys will provide information to improve the hiring events in the future.
- Due to the hurricane, only 825 people attended the expo this year. Most of the attendees missing were the agriculture workers. A special recruitment will be taking place to assist the agriculture companies to fill those positions.
- Tom Kiley and John Morales commended Patrick and his committee for a well job done with the Career and Education Expo.

D. Board Recertification Confusion

John Morales reported:

- The staff submitted the original Local Board Recertification Packet to The Workforce Arizona Council for certification on June 21, 2016. While the Committee found that a great deal of effort had been made to prepare the information, additional work was needed to come into compliance with the local governance policy. The Local Board Staff is providing further information and be submitting the packet this afternoon. The deadline to

submit the board recertification packet is September 15, 2016.

- The Finance and Personnel Committee met yesterday and reviewed the documents that will be presented as discussion/action items.

E. Proposed Next Meeting Date – October 12, 2016 at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, AZ.

VII. Discussion/Action items

A. Review and Approval of Fiscal Year 2016 – 2017 Budget

Sam Pepper stated that the Finance and Personnel Committee met the day prior and carefully reviewed the budget. The committee recommended that the Budget be approved as it is a good budget in the committee's opinion. John Morales mentioned the highlights of the Budget. All present Board members were provided with a copy of the highlights and budget information.

Sam Pepper asked for approval of the FY 2016 – 2017 Operational Budget of the Workforce Development Board. Tom Kiley made a motion to approve the FY 2016 – 2011 Budget. The motion was seconded by Steve Miller. The motion passed.

B. Arizona Workforce Development Plan 2016 – 2020 Executive Summary

Sam Pepper asked for approval to submit the Arizona Workforce Development Plan 2016 – 2020 Executive Summary to the Board of Supervisor for approval.

Steve Miller made a motion for approval to submit the Arizona Workforce Development Plan 2016 – 2020 Executive Summary. The motion was seconded by Ed Ford. The motion passed.

C. Review and Approval of One-Stop System Memorandum of Understanding

John Morales asked for a motion to authorize the Chair to sign the One-Stop System Memorandum of Understanding and submit it to the Board of Supervisors.

Ramona Corrales made a motion to authorize the Chair to sign the One-Stop System Memorandum of Understanding and submit it to the Board of Supervisors. The motion was seconded by Ray Ochoa.

D. Review and Approval of multiple documents requiring revisions for WIOA Board Recertification

John Morales asked for approval of multiple documents requiring revisions for WIOA Board Recertification and submit to the

Workforce Arizona Council.

Daniel Corr made a motion to approve the multiple documents requiring revisions for WIOA Board Recertification and submit to the Workforce Arizona Council. The motion was seconded by Kevin Wilkins and passed.

E. Review and Approval of Local Board Self-Assessment for readiness to implement the Workforce Innovation and Opportunity Act.

John Morales asked for a motion to authorize the Chair to sign the Local Board Self-Assessment and submit it to the Workforce Arizona Council.

Tom Kiley made a motion to authorize the Chair to sign the Local Board Self-Assessment and submit it to the Workforce Arizona Council. The motion was seconded by Ed Ford and passed.

VIII. Other information and/or Committee Reports

Economic Development:

Julie Engel reported for GYEDC:

- GYEDC is competing on four projects. Two projects are in San Luis and two projects are in Yuma.
- In the month of August, GYEDC met with Convey top management and discussed the problem of a high turnover due to their wages. Convey will be increasing their wages in order to be in par with ACCT in order to retain employees and avoid a high turnover.
- Superlight Block will be relocating their business to Las Vegas due to a regional consolidation of their business units.

Kevin Wilkins reported for City of Yuma:

- A Start Up weekend is scheduled to take place on Friday October 14 – Sunday October 16, 2016. The event will take place at the NAU Business Innovation Accelerator located at 220 E 16th St, Yuma, AZ 85364
- The City of Yuma's Mayor Nichols will be traveling to Lethbridge, Canada on September 24 – 25, 2016 to discuss health, education, retail, and hospitality sectors of our local economy.

Finance & Personnel Committee:

Sam Pepper reported:

- As mentioned previously, the Finance and Personnel Committee met and carefully reviewed the proposed 2016 - 2017 budget.
- Sam Pepper invited the new members to join the Finance and Personnel Committee. If interested let Alicia Huizar know.

Charter High School Board, Report:

Ed Ford reported:

- Enrollment is at 105
- Attendance is at 92%
- The school is providing one-on-one tutoring for the remedial individualized math program.
- Budget is at 12.8% of Expenditures at 17% of the school year
- The board approved new procedures to align with the high school on Hearing and Appeal procedures on expulsion and suspensions.

JTED:

Kevin Imes reported:

- JTED completed their first year.
- JTED restoration was restored, but there are a lot of issues they are currently working out with their partners.
- Staff has been meeting with the Charter High School Students regularly. Students are very engaged in their evening classes at AWC, but are having some challenges in their day classes. Staff will be assisting the students with those challenges.
- Kevin Imes indicated that STEDY was part of the Career and Education Expo. He commended Patrick and his team for having the event very well organized.
- They are currently working with Arizona@Work with Youth Career Connect Grants.
- STEDY continues to work with the Charter High Schools and Satellite districts in Yuma County.
- Yuma County has over 3500 students who are involved in the Career Technical Education.
- Enrollments at AWC for the central programs have doubled this year.
- John Morales commended STEDY for their achievements since they started the program and for their collaboration with this board.

IX. Good of the Order

No comments were made for the Good of the Order.

X. Call for Executive Session

There was no call for an Executive Session

XI. Adjournment

Sam Pepper called for a motion to adjourn the meeting. A motion was made by Kevin Wilkins; Seconded by Steve Miller. The motion carried.

The meeting adjourned at 10:15 a.m.

Respectfully submitted by Alicia Huizar, Clerk to the Board and YPIC Executive Assistant/Contract Manager