

YUMA COUNTY WORKFORCE DEVELOPMENT BOARD

Regular Meeting

Martin Luther King Center

September 9, 2015

MINUTES

I. CALL TO ORDER

Sam Pepper called the meeting to order at 9:00 a.m.

II. PLEDGE OF ALLEGIANCE

Sam Pepper led the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

Members Present	Members Absent
1. Marisol Canales	Abel Almanza
2. Judith Castro	Ramona Corrales
3. Maria Chavoya	Betty DeNise
4. Ed Ford	Julie Engel
5. Shari Frabasilio	Valencia R. Fisker
6. Tom Kiley	John "Bud" Johnson
7. Dave McDowell	Glenn Mayle
8. Steve Miller	Nancy Ngai
9. Michael Moyer	Rick Rohrick
10. Ray Ochoa	Kevin Wilkins
11. Sam Pepper	
12. Kim Rodriguez	
13. Tom Tyree	
14. Carrie Zaragoza	

Thereby a quorum was established.

Guests (From Sign in list)

Shavon Knox, YPIC
Patrick Goetz, YPIC
Grace Wehrle, DES
MaryJo McIntire, Yuma County
Lorena Zaragoza, YPIC
Eva Ricci, YPIC
Martha Camacho, YPIC

Staff:

John Morales, Executive Director
Alicia Huizar, Clerk to the Board

Maria Aguirre, AWC
Greg LaVann, GYEDC
Magnolia Alonzo, ALPS

***IV. CALL TO THE PUBLIC**

There were no comments from the public.

V. APPROVAL OF MINUTES (from June 10, 2015)

Sam Pepper asked for a motion to approve the minutes of the Workforce Investment Board meeting of June 10, 2015.

Tom Kiley made a motion to approve the minutes of the Workforce Investment Board meeting June 10, 2015; Seconded by Maria Chavoya. The motion carried.

VI. Director's Report and Information Items

A. Introduction of New Board Members

John Morales reported:

- The Workforce Development Board is now WIOA compliant.
- John Morales introduced the new board members.
 - Judith Castro represents the Vocational Rehabilitation Services. She is one of the four Core partners.
 - Carrie Zaragoza represents the Adult Education program. She is also one of the four Core partners. Mrs. Zaragoza is the Executive Director of the Adult Literacy Plus of Southwest Arizona.
 - Michael Moyer is the Manager of Old Navy. Mr. Moyer represents the Retail Industry.
- John Morales congratulated Ramona Corrales for receiving the Distinguished Martha Ortiz Volunteer Award and Maria Chavoya for receiving the Ohlti Award.

B. State Update

John Morales reported:

- The organization continues with the WIOA transition.
- The organization is restructuring how services will be provided in order to be WIOA compliant.
- The regulations will not be finalized until January 2016.
- The One Stop Comprehensive Center will have to comply with priority of services as required by the WIOA Regulations.

C. Rapid Response/Business Outreach Update and Report on Community Job Fair

Patrick Goetz reported:

- A Rapid Response report was not provided as no Rapid Responses have occurred since the last meeting. He presented a power point on Business Services.
- The Community Job Fair took place on September 2, 2015 at the Yuma Civic Center. The job fair is a collaboration of several entities in the community.

- The Job Fair had a total of 105 vendors.
- There were 1, 698 electronic registrations; over 1,700 participants attended.

D. Meeting with Core Partners in October

John Morales reported:

- On October 7, 2015 John Morales and staff will be meeting with Employment Services Director to discuss the flow and staffing in the One Stop Center.
- On October 8 and 9, 2015, John Morales and staff will be meeting with the representatives from RSA and Adult Education to discuss methods to share processes such as testing and the referral process.

E. Summit Partners Meeting

John Morales reported:

- The Yuma County Workforce and Economic Development Summit II Partners Meeting will be taking place on Wednesday, September 23, 2015 at 9:00 a.m. at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, AZ.

F. Proposed By-Law Changes

John Morales reported:

- John Morales explained the proposed revisions to the By-laws for the Workforce Development Board of Yuma County in order to make them WIOA Compliant. They will be voted on at the October meeting.
- The By-laws are anticipated to be revised once the final regulations are established on January 2016.

G. Executive Director’s Evaluation Process Announcement.

John Morales reported:

- An Executive Session will be scheduled to review the Executive Director’s evaluation on the next Workforce Development Board scheduled for Wednesday, October 14, 2015.
- Sam Pepper encouraged the new members to take a look at John Morales’ evaluation format and be part of the evaluation process. Alicia Huizar will send out the evaluation to anyone who is interested of being part of the evaluation process.

H. Proposed Next Meeting Date – October 14, 2015 at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, AZ.

VII. Discussion/Action items

a. Review and Approval of 2015/2016 Budget for the organization

Sam Pepper stated that the Finance and Personnel Committee met the day prior and carefully reviewed the budget. The committee recommended that the Budget be approved as it is a good budget in the committee’s opinion. John Morales mentioned the highlights of the Budget. All present Board members were provided with a copy of the

highlights.

Sam Pepper asked for approval of the FY 2015/2016 Operational Budget of the Workforce Investment Board. Maria Chavoya made a motion to approve the FY 2015/2016 Annual Budget. The motion was seconded by Tom Tyree.

Sam Pepper informed the board that Alicia Huizar will send out the 2015/2016 Budget electronically to anyone who is interested in having a copy.

b. Notification of Proposed By-Law Changes

The board members have 30 days to review the By-laws. The board will be voting on the revised By-laws on the October board meeting.

c. Approval of Training Programs/Eligibility Training Provider List

John Morales stated that the Finance and Personnel Committee met the day prior and carefully reviewed the training program submitted by Regional Center for Border Health. This program is requesting placement on the Eligible Training Providers List (ETPL). This process of local review is required by the WIOA. The committee recommended that the training program be approved as it is a good training for participants in the committee's opinion.

Sam Pepper asked for approval of the training program that was submitted by Regional Center for Border Health. Ed Ford made a motion to approve Training program. The motion was seconded by Maria Chavoya.

Carrie Zaragoza inquired on length of the Pharmacy Technician Certification course. The course is a 14 week course.

VIII. Other information and/or Committee Reports

Economic Development:

Greg Lavann reported:

- Jordan Manufacturing Company, Inc. is a family owned and operated business located in Monticello, IN and is looking to extend their operation in Yuma County by November 2015.
- The company will create 70 full times jobs for the Yuma County residents.
- A recruitment phase will start as soon as the company launches a press release.
- An international company from Australia will be meeting with economic developers from Yuma County. They are looking to expand their operation. More information will be provided at a later date.
- Julie Engel was appointment by the Governor to the Arizona Mexico Commission Board.
- GYEDC was successful in assisting the Jacobson Company receive a Federal loan to build the second phase of a medical facility.
- GYEDC will start their Business Retention and Expansion Surveys

next week.

Finance & Personnel Committee:

Sam Pepper reported:

- As mentioned previously, the Finance and Personnel Committee met and carefully reviewed the proposed 2015/2016 budget.

Charter High School Board, Report:

Ed Ford reported:

- Enrollment is currently at 105.
- The school bought a one-time curriculum.
- A new staff member was hired.
- The school is at 30% of their budget

JTED:

Tom Kiley reported:

- JTED's new superintendent is Kevin Imes.
- JTED has obtained Intergovernmental Agreements with six high schools.
- 78 courses are qualified for the program and the course content is being reviewed at this time.
- The Intergovernmental Agreement with Arizona Western College has been signed.
- Tom Kiley provided a flyer regarding the Career and Technical Education Program
- The next JTED Meeting is taking place on Monday, September 14, 2014 at 5:30 at the Yuma Union High School District Board Room.

IX. Call for Executive Session

There was no call for an Executive Session.

X. Good of the Order

Sam Pepper encouraged the board to read the article about the job center that was provided to them.

Sam Pepper welcomed the new board members to the Workforce Development Board.

Kim Rodriguez introduced Molly Bright, the Deputy Assistant Director from Employment Services.

XI. Adjournment

Sam Pepper called for a motion to adjourn the meeting. A motion was made by Maria Chavoya; Seconded by Dave McDowell. The motion carried. The meeting adjourned at 10:20 a.m.

Respectfully submitted by Alicia Huizar, Clerk to the Board,
and YPIC Executive Assistant/Contract Manager