



Innovative Workforce Solutions

YUMA COUNTY WORKFORCE DEVELOPMENT BOARD

Regular Meeting

Martin Luther King Center

June 8, 2016

MINUTES

I. CALL TO ORDER

Sam Pepper called the meeting to order at 9:00 a.m.

II. PLEDGE OF ALLEGIANCE

Sam Pepper led the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

Members Present	Members Absent
1. Marisol Canales	Abel Almanza
2. Judith Castro	Shari Frabasilio
3. Maria Chavoya	Betty DeNise
4. Ramona Corrales	John "Bud" Johnson
5. Julie Engel	Tom Kiley
6. Ed Ford	Dave McDowell
7. Glenn Mayle	Michael Moyer
8. Steve Miller	Kim Rodriguez
9. Geoff Nance	Rick Rohrick
10. Nancy Ngai	
11. Ray Ochoa	
12. Sam Pepper	
13. Tom Tyree	
14. Kevin Wilkins	
15. Carrie Zaragoza	

Thereby a quorum was established.

Staff:

Guests (From Sign in list)

Jennifer Sumner, STEDY

John Morales, Executive Director

Patrick Goetz, YPIC
Marla Duran, AWC
Mercedes Mendivil, YPIC
Eulalia Tinoco, DES
Tim Tucker, DES
Grace Wehrle, DES
Lorena Garcia, DES
Nidia Herrera, YPIC
Elena Félix, YPIC
Mary Jo McIntyre, YC Finance
Ana Garcia, YPIC
Alma Contreras , YPIC
Lorena Zaragoza, YPIC
Cesar Fandino, PPEP
Shavon, Knox, YPIC-IT

Patricia Ray, Operations Director
Alicia Huizar, Clerk to the Board

***IV. CALL TO THE PUBLIC**

There were no comments from the public.

V. APPROVAL OF MINUTES (from May 11, 2016 meeting)

Sam Pepper asked for a motion to approve the minutes of the Workforce Development Board meeting of May 11, 2016.

Julie Engel made a motion to approve the minutes of the Workforce Development Board meeting May 11, 2016; Seconded by Maria Chavoya. The motion carried.

VI. Director's Report and Information Items

A. Washington Update

John Morales reported:

- The final WIOA regulations are still pending.

B. State Update

John Morales reported:

- John Morales, Pat Ray, and Alicia Huizar attended the Workforce Arizona Council on May 26, 2016.
- The WIOA Four Year Plan 2016-2016 must be submitted by September 1, 2016 to the Workforce Arizona Council.
- The Workforce Innovation and Opportunity Act requires that the Local Workforce Development Boards be certified every

two years. Therefore, Arizona@Work – Yuma County Workforce Development Board is in the process of recertifying the board for 2016-2018. Mr. Morales will be asking for Authorization from the board to permit the Chair to sign the Yuma County Workforce Development Board Recertification application and the Local Board – Chief Elected Official Agreement later in the meeting. The recertification application must be submitted by July 8, 2016.

- John Morales and Pat Ray met with Susan Thorpe, the Yuma County Administrator and explained the process of the local board recertification.
- John Morales is grateful with the County Administrator for adding the recertification of the local board agenda on the June 20, 2016 Board of Supervisor’s meeting in order to meet the State’s deadline.
- The Workforce Arizona Council has approved different policies and continues to work with their committee structures.

Update of State Action Regarding 2016-17 Allocations

John Morales reported:

- Each year, lists of options are offered for consideration for the Adult, Youth, Dislocated Worker, and Rapid Response Activities. Under each option for Adult and Youth, the standard formula is weighted at 70% of the allocation and the remaining 30% is weighted on other data factors allowed under federal regulations.
- Yuma County’s Adults and Youth allocations are good.
- The Dislocated Workers allocation was debated at the Arizona Association Workforce Development meeting (AAWD). Therefore the local areas went with a different formula. The Workforce Arizona Council approved the new formula.
- Yuma County fared well with all of the allocations.

C. Rapid Response//Business Services Update

Patrick Goetz reported:

- Patrick Goetz from YPIC and Eulali Tinoco presented a power point on Rapid Response and Business Services.

D. Update on Review of Section 7 through 21, of the WIOA Plan

John Morales reported:

- The WIOA Four Year Plan 2016-2020 has 21 sections that needed to be divided into different groups in order to complete the plan.
- Several of the board members as well as the partners attended the plan review meetings.

- John Morales is currently working on the Executive Summary of the plan.
- John Morales complemented Kevin Wilkins, Julie Engel, Judith Castro, and Carrie Zaragoza and her staff for contributing to the plan.

E. Strategy for Local Board Adoption of the Plan and Board of Supervisors Adoption

John Morales reported:

- The Executive Committee will be getting together to review and approve the plan.
- As soon as the Executive Committee approves the plan, it will be submitted to the Board of Supervisors for their approval and then submit it to state by September 1, 2016.

F. Update on Re-appointments of Board Members

John Morales reported:

- On June 6, 2016, the following Board Members were re-appointed to the Workforce Development Board:
 - Sam Pepper
 - Tom Kiley
 - Ed Ford
 - Michael Moyer
 - Kevin Wilkens
- John Morales requested assistance from the board members in identifying possible members from the private sector that have optimum policy making authority within their business. He noted the need to fill two vacant seats on the Board.
- Alicia Huizar will be contacting the board members that have not been attending the board meetings and find out if they are still interested in being part of the board.

G. Development of Budget and Formal Approval Schedule

John Morales reported:

- The new allocations have been approved by the Workforce Arizona Council.
- The Finance and Personnel Committee will be meeting in September to discuss the new budget.
- The new budget will be presented the full board in September.

I. Proposed Next Meeting Date – September 14,, 2016 at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, AZ.

VII. Discussion/Action items

Authorization for the Chair to sign the Yuma County Workforce Development Board Recertification application and the Local Board –

Chief Elected Official Agreement.

John Morales asked for a motion to authorize the Chair to sign the Yuma County Workforce Development Board Recertification application and the Local Board – Chief Elected Official Agreement.

Ed Ford moved to authorize the Chair to sign the Yuma County Workforce Development Board Recertification application and the Local Board – Chief Elected Official Agreement; Seconded by Steve Miller. Motion passed.

VIII. Other information and/or Committee Reports

Economic Development:

Julie Engel reported for GYEDC:

- GYEDC has several projects in the pipeline in several areas across the county. Julie will be reporting on these projects in the near future.

Kevin Wilkins reported for City of Yuma:

- Mayor Nichols will be conducting a work related trip to Lethbridge, Canada in the first week of August. Lethbridge's workforce is concentrated in the health, education, retail and hospitality sectors, and the top five employers are government-based. Their workforce issues mirror Yuma County circumstances.
- More information will be provided in the near future.

Finance & Personnel Committee:

Sam Pepper reported:

- The Budget & Personnel Committee did not meet.
- The committee will be meeting over the summer to approve the WIOA Four Year Plan 2016-2020.
- Sam Pepper informed the board members that anyone who wished to serve the on this committee is welcome and just needs to let him know.

Charter High School Board, Report:

Ed Ford reported:

- 42 students graduated from the Charter High School.
- The school continues to have issues with the State's reporting system. The system is not capturing the student data. Therefore, the State will not be able to provide the funds owed the Charter High School before the end of the school year.
- The school has carryover money that will cover the loss of the funds. f
- The States continues to work on correcting the system.
- The proposed budget for FY 2016-2017 was approved based on 100 student enrollment.
- Enrique Guzman graduated last month and is now an intern with McCarthy Building Companies Inc. through the STEDY program. He is the first STEDY intern. Mr. Guzman is working on the new YRMC

Emergency Department.

- The Charter High School and the School board are very proud of Enrique Guzman.

JTED:

Jennifer Sumner *reported:*

- Enrique Guzman is the first paid intern through the STEDY program.
- Jennifer Sumner shared a report written by Enrique Guzman.
- JTED is currently working on reaching more businesses in the community to obtain internships for students in the program.
- Debra Hunter from Sunset Community Health opened her doors to Office Administration and Community Health Coordinators students.
- JTED has 80 students that will be starting the program in the fall at Arizona Western College.
- A conversation took place regarding students completing an internship.
- The Youth Career Connect has 27 students who took classes through JTED and completed successfully. Internships are being discussed with various businesses in the community.

IX. Good of the Order

Pat Ray was pleased to inform the board members that the Martin Luther King Center obtained the five year lease from the City of Yuma. The MLK Center will be painted in the fall. Steve Miller will be assisting in obtaining a painting crew from the Department of Corrections.

Dr. Glenn Mayle thanked the chairman for a great partnership and relationship with Arizona Western College and hoped that the partnership continues with Dr. Corr.

John Morales announced to the board that Dr. Mayle will be retiring and will no longer be a member of the Yuma County Workforce Development Board. John thanked Dr. Mayle for his leadership and service to the Community.

X. Call for Executive Session

There was no call for an Executive Session

XI. Adjournment

Sam Pepper called for a motion to adjourn the meeting. A motion was made by Kevin Wilkins; Seconded by Maria Chavoya. The motion carried.

The meeting adjourned at 9:48 a.m.

Respectfully submitted by Alicia Huizar, Clerk to the Board and YPIC Executive Assistant/Contract Manager