



Innovative Workforce Solutions

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD**

Regular Meeting

Martin Luther King Center

May 11, 2016

**MINUTES**

**I. CALL TO ORDER**

Dave McDowell called the meeting to order at 9:00 a.m.

**II. PLEDGE OF ALLEGIANCE**

Dave McDowell led the Pledge of Allegiance.

**III. ROLL CALL**

Roll was called and those present and absent were:

<b>Members Present</b>	<b>Members Absent</b>
1. Judith Castro	Abel Almanza
2. Marisol Canales	Maria Chavoya
3. Ramona Corrales	Betty DeNise
4. Shari Frabasilio	Julie Engel
5. Ed Ford	John “Bud” Johnson
6. Glenn Mayle	Tom Kiley
7. Dave McDowell	Sam Pepper
8. Steve Miller	Kim Rodriguez
9. Michael Moyer	Rick Rohrick
10. Geoff Nance	Tom Tyree
11. Nancy Ngai	
12. Ray Ochoa	
13. Kevin Wilkins	
14. Carrie Zaragoza	

**Thereby a quorum was established.**

**Guests (From Sign in list)**

Marla Duran, AWC

Kevin Imes, STEDY

**Staff:**

John Morales, Executive Director

Patricia Ray, Operations Director

Grace Wehrle, DES  
Lorena Garcia, DES  
Patrick Goetz, YPIC  
Tim Tucker, DES  
Magnolia Alonzo, Somerton District  
Cesar Fandino, PPEP  
Mary Jo McIntyre, YC Finance  
Maria Aguirre, AWC  
Shavon, Knox, YPIC-IT

Alicia Huizar, Clerk to the Board

**\*IV. CALL TO THE PUBLIC**

There were no comments from the public.

**V. APPROVAL OF MINUTES (from April 13, 2016 meeting)**

Dave McDowell asked for a motion to approve the minutes of the Workforce Development Board meeting of April 13, 2016.

Ed Ford made a motion to approve the minutes of the Workforce Development Board meeting April 13, 2016; Seconded by Steve Miller. The motion carried.

**VI. Director's Report and Information Items**

John Morales introduced and welcomed Tim Tucker from the Department of Economic Security to the Workforce Development Board.

**A. Washington Update**

*John Morales reported:*

- On April 15, 2016, the director received that Training and Employment Letter (TEGL 17-15) outlining the allocations for the program year. The State of Arizona received a 9% increase for the Adult and Youth and an 11% increase for the Dislocated program program. The allocation looks good for Yuma County.

**B. State Update**

*John Morales reported:*

- On May 10, 2016, the State released the Proposed Allocation for the local areas.
- On May 25, 2016, the Local Directors of Arizona will be meeting in Phoenix to review the allocations and come to a consensus. The directors usually select the options that will do the least amount of harm to the local areas.

- On May 26, 2015 the allocations will be presented to the Workforce Arizona Council and they will select the options for approval.

**C. Rapid Response//Business Services Update**

*Patrick Goetz reported:*

- Patrick Goetz from YPIC presented a power point on Rapid Response and Business Services.

**D. Update on Review of Section 1, 2, and 3, of the WIOA Plan**

*John Morales reported:*

- On April 22, the Local Plan Development Team met and reviewed and approved sections 1 – 3 of the WIOA Plan. John Morales thanked Board Member Kevin Wilkins for attending the meeting on his day off to assist and provide important economic development information that needed to be added to the plan.
- On May 6, 2016 the team met again to review and approve sections 4 – 6. John Morales thanked Board Member Judith Castro for providing recommendations on ways to improve the delivery of information for those sections.
- The Local Plan Development Team will be working on section 7 – 13. The team is scheduled to meet on Friday, May 20, 2016.

**E. Youth Request for Proposal – Action Item**

*John Morales reported:*

- The Youth Request for Proposal (RFP's) issued in March received only 1 response to provide Youth and Young Adult Services.
- The timeline for the Youth Request for Proposal is as follows:
  - RFP was released on March 14, 2016
  - The Technical Assistance Session was scheduled on March 23, 2016
  - The RFP Process closed on April 15, 2016
  - The Proposal Review Committee which is comprised of 3 Arizona@Work Staff and 2 board members reviewed the proposal on May 3, 2016
  - The RFP is an action item that will be voted on later during this meeting.

**F. Council Member Team Renewal Update**

*John Morales reported:*

- There are eight Workforce Board members whose terms will be expiring on June 13, 2016. Alicia Huizar sent out an email

asking the Board Members if they would like to continue being part of the Workforce Development Board.

- The following Board Members will not be renewing their terms:
  - Abel Almanza
  - Betty Denise
  
- The following Board Members have confirmed to renew their term:
  - Sam Pepper
  - Tom Kiley
  - Ed Ford
  - Michael Moyer
  - Kevin Wilkens
  
- Additionally, Glenn Mayle is retiring and will need to be replaced.

#### **G. Youth Request for Proposal Update**

*John Morales reported:*

- The Yuma Education Advocacy Council is a business group formed to advocate for education in the community. The Arizona@Work Executive Director has been asked to sit on the council board. He is asking for the board members to support for Prop 123.
- Prop 123, if it passes, will settle a years-long lawsuit and put funding into Arizona's public schools over the next 10 years without raising taxes.

#### **H. Additional Funding Update (\$156,070.00)**

*John Morales reported:*

- The Local Workforce Development Board recently received notice from the State of Arizona that some other Local Areas did not spend their funding in a timely manner. Therefore, some of those funds are available for Yuma County. We have requested and received \$156,070. This funding must be spent by June 30<sup>th</sup>.

#### **I. Proposed Next Meeting Date – June 8, 2016** at the Martin Luther King Center located at 300 S. 13<sup>th</sup> Avenue, Yuma, AZ.

### **VII. Discussion/Action items**

**Authorization for Workforce Development Board of Yuma County based on the recommendation of the Proposal Review and Evaluation Task Force regarding the award of a contract for youth and young adult services for the fiscal year of July 1, 2016 to June 30, 2017.**

Pat Ray asked for a motion to authorize Authorization for Workforce Development Board of Yuma County based on the recommendation of the Proposal Review and Evaluation Task Force regarding the award of a contract for youth and young adult services for the fiscal year of July 1, 2016 to June 30, 2017.

Kevin Wilkins moved to approve the motion to authorize Authorization for Workforce Development Board of Yuma County based on the recommendation of the Proposal Review and Evaluation Task Force regarding the award of a contract for youth and young adult services for the fiscal year of July 1, 2016 to June 30, 2017; Seconded by Steve Miller. Motion passed.

## **VIII. Other information and/or Committee Reports**

### **Economic Development:**

*Kevin Wilkins reported for GYEDC:*

- The City Yuma will be hosting the Startup Weekend on May 20, 2017. The Topic is Agriculture and Food. Startup is a 54 hour event intended to offer education for technical and non-technical entrepreneurs. The weekend is centered on action, innovation, and education. For more information contact Kevin Wilkins.
- Kevin Wilkins briefly provided information on a survey research on Marketing for retention and recruitment of professions. For more information contact Julie Engel.

### **Finance & Personnel Committee:**

*Dave McDowell reported:*

- The Budget & Personnel Committee did not meet.

### **Charter High School Board, Report:**

*Ed Ford reported:*

- Security upgrades have been added to the Charter High School. Electronic door locks have been placed at the school. Staff will be using a remote to lock or unlock the front during school hours.
- Arizona Southwest Patrol has been hired to patrol the campus as well as the Arizona@Work grounds.
- The Student Council funds have increased. A scholarship will be provided at the Charter High School Graduation.
- The EOC Charter High School graduation will be taking place on Thursday, May 19, 2016 at the Historic Yuma Theater at 6:00 pm.
- The Budget is 83% expended.
- The State continues to work very diligently to rectify the glitches on the student information system (Synergy). Other schools are having the same issue. The school will contact the State Legislative Representatives to assist in obtaining State funds that have been withheld before the end of the fiscal year.

- The 2015-2016 Budget Amendment was approved.
- The Special Education Policy and Procedures were approved.

**JTED:**

Kevin Imes *reported:*

- The Prop 123 funds, should it pass, will directly influence this year's funding. It would affect school districts planning processes and allow them to hire teachers for next year.
- A student from the EOC Charter High School, who enrolled in the JTED Dual Credit Class AWC, is doing a paid internship through McCarthy and is doing very well. He will be attending training in Phoenix as part of the internship.

**IX. Good of the Order**

There were no comments for the good of the order

**X. Call for Executive Session**

There was no call for an Executive Session

**XI. Adjournment**

Dave McDowell called for a motion to adjourn the meeting. A motion was made by Steve Miller; Seconded by Kevin Wilkins The motion carried. The meeting adjourned at 9:48 a.m.

**Respectfully submitted by Alicia Huizar, Clerk to the Board and YPIC Executive Assistant/Contract Manager**