



Innovative Workforce Solutions

YUMA COUNTY WORKFORCE DEVELOPMENT BOARD

Regular Meeting

Martin Luther King Center

April 13, 2016

MINUTES

I. CALL TO ORDER

Sam Pepper called the meeting to order at 9:00 a.m.

II. PLEDGE OF ALLEGIANCE

Sam Pepper led the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

| Members Present | Members Absent |
|------------------------|-----------------------|
| 1. Judith Castro | Abel Almanza |
| 2. Maria Chavoya | Marisol Canales |
| 3. Ramona Corrales | Betty DeNise |
| 4. Julie Engel | Shari Frabasilio |
| 5. Ed Ford | John "Bud" Johnson |
| 6. Glenn Mayle | Tom Kiley |
| 7. Dave McDowell | Ray Ochoa |
| 8. Steve Miller | Kim Rodriguez |
| 9. Michael Moyer | Rick Rohrick |
| 10. Geoff Nance | Tom Tyree |
| 11. Nancy Ngai | Carrie Zaragoza |
| 12. Sam Pepper | |
| 13. Kevin Wilkins | |

Thereby a quorum was established.

Guests (From Sign in list)

Patrick Goetz, YPIC
 Jennifer Sumner, STEDY
 Kevin Imes, STEDY

Staff:

John Morales, Executive Director
 Patricia Ray, Operations Director
 Alicia Huizar, Clerk to the Board

Lorena Garcia, DES
Grace Wehrle, DES
Cesar Fandino, PPEP
Mary Jo McIntyre, YC Finance
Marla Duran
Shavon, Knox, YPIC-IT

***IV. CALL TO THE PUBLIC**

There were no comments from the public.

V. APPROVAL OF MINUTES (from March 9, 2016 meeting)

Sam Pepper asked for a motion to approve the minutes of the Workforce Development Board meeting of March 9, 2016.

Ramona Corrales made a motion to approve the minutes of the Workforce Development Board meeting March 9, 2016; Seconded by Steve Miller. The motion carried.

VI. Director's Report and Information Items

A. Washington Update

John Morales reported:

- The final regulations for the Workforce Innovation and Opportunity Act (WIOA) have not been released. There are some long and arduous conversations taking place in Washington that are contributing to the delay of the final regulations

B. State Update

John Morales reported:

- Because of the delay of the final WIOA regulations, there may be delays in the negotiating of the One-Stop Infrastructure Agreements that are required by WIOA with our core partners such as Adult Education.
- The National Department of Education has indicated that the Infrastructure Agreements will not take effect until July 1, 2017.
- For purposes of the local planning processes, the local areas will attach the memo that Sheryl Hart from Adult Education has sent out along with the Frequently Asked Questions (FAQ).
- The Workforce Arizona Council has met and has been developing State policies.

- The Department of Economic Security (DES) has been experiencing employee turnover due to retirements at the organization.

C. Rapid Response//Business Services Update

Patrick Goetz reported:

- Patrick Goetz from YPIC presented a power point on Rapid Response and Business Services.
- Sam Pepper inquired about the Seafood Industry recruitment. Mr. Goetz explained that the industries are using the Spanish radio and newspaper to reach the Hispanic community, especially the seasonal farm workers. The salaries are more competitive. Individuals, who missed the recruitment at their city, follow the company to their next recruiting location to apply for the job.
- Sam Pepper informed the board that Mr. Goetz posted the United States Census Bureau poster in the YPIC's Facebook page and encouraged the board members to share the posters with their friends and family to give it more exposure. Mr. Goetz indicated that census poster has received over 2,000 hits.
- Mr. Pepper commended Mr. Goetz for a doing a great job with the Businesses services Department.

D. Board Guidance on Development of WIOA Plan

John Morales reported:

- Mr. Morales explained that the WIOA four year Plan is due on September 1, 2016. Due to the time constraints the plan will not be completed until the summer time when the board does not meet. Mr. Morales asked for the board's consent to have the Finance and Personnel Committee be the ultimate reviewer for the Local Board in order to obtain the board's approval before presenting it to the Board of Supervisors. The board consented that the Finance and Personnel Committee review the WIOA four year plan.
- The Four Core Partners as well as other community agencies such as Portable Practical Educational Preparation, Arizona Western College, and Great Yuma Economic Development are involved in assisting in writing different portions of the Plan to provide community input.

E. Appointment to WAC Strategic Communications Committee

John Morales reported:

- In order to provide leadership and guidance at the state level for the Workforce system, the Council has established subcommittees. Each committee will focus on a different

aspect of WIOA implementation and provide recommendations to the full Council.

- Potential Committees and Possible areas are as follows:
 - Strategic Communication and Partnerships
 - Measuring Effectiveness
 - Quality Workforce
 - Performance excellence
 - Executive Committee
 - Council Bylaws Workgroup
- John Morales has been appointment to Strategic Communication and Partnerships Committee.

F. Possible long term extension – MLK Center

John Morales reported:

- Pat Ray, Alicia Huizar, and Lydia Blackthunder met with City of Yuma to discuss a 5 year lease. The City of Yuma will inform Pat Ray of their decision in the near future.
- The MLK Center continues to meet its annual financial and operation goals. The center leases the multi-purpose room for several events on a monthly basis. Job Corp., AWC and Yuma Neighborhood Development Organization lease office space for a monthly fee. The center is free for events that benefit the entire community. The center has a reduced rate for Private Non-Profit agencies and government and it has a rate schedule the city provided. The fees cover its operation and maintenance up-keep.

G. Youth Request for Proposal Update

John Morales reported:

- The Youth Request for Proposal (RFP's) was issued on March 14, 2015.
- Proposals must be submitted by 12:00 p.m. MST at Arizona@Work-Yuma County located at 3834 W 16th Street.

H. Proposed Next Meeting Date – May 11, 2016 at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, AZ.

VII. Discussion/Action items

There were no discussion/action items to be addressed at the meeting.

VIII. Other information and/or Committee Reports

Economic Development:

Julie Engel reported for GYEDC:

- Julie attended the World Forum last week in San Diego to discuss the 4FrontED bi-national program during the conference luncheon. The information was very well received.

- The conference offered three tours and excursions; the Mexico Tour (Manufacturing facilities), Mexicali/Imperial Valley Tour (Renewal Energy), and San Diego Tour. Julie attended the Mexico Tour. The industry is doing well in Mexico. The United States cannot compete with Industry in Mexico because of their \$2.50 hourly wage.
- The next World Forum will take place in Shanghai, China in 2017.
- The Fifth Americas Competitive Exchange (ACE) Conference will be taking place today. ACE will be in Arizona and California. 53 worldwide dignitaries will be stopping in Yuma to tour the Yuma Center for Excellence for Desert Agriculture and The Joe Foss Hanger. Dinner will be hosted at the Quarter Master Depot.

Kevin Wilkins reported for City of Yuma:

- The City of Yuma Vista Program volunteer completed the Business plan for Gangplank Yuma. The city is working on implementing the business plan.

Finance & Personnel Committee:

Sam Pepper reported:

- The Budget & Personnel Committee did not meet. However, the committee will meet to discuss the WIOA Four Year Plan.
- Mr. Pepper requested that Julie Engel from GYEDC and Kevin Wilkins from the City of Yuma assist with the developing the Four Year Plan.

Charter High School Board, Report:

Ed Ford reported:

- The majority of AzMERIT writing assessments have been completed. Three students are pending to take the writing assessments due to being absent
- The Math Assessments will be completed by Wednesday of next week.
- Student's attendance is low. Therefore, the funding will be less for next year. The carryover from past years will assist to cover for the monies not received.
- The school experienced an incident that required to lockdown the school. Staff members handled the situation successfully. No one was harmed.
- The school purchased a front door buzzer/video monitoring system. The installation of the system allows the school to proactively enhance the safety and security of the students and staffs by locking the door after classes begin.
- The school will be purchasing the SchoolMessenger system that combines the school's notifications, mobile apps, and web content management all under one platform. The school communication system saves time and provides more immediate, thorough engagement with staff, parents, and other schools.

- The budget is at 75% of the budget year. 72% of the budget has been spent.
- Mr. Morales commended council Member Dave McDowell for working and volunteering his time with the Charter School regarding security issues.

JTED:

Kevin Imes *reported:*

- Enrique Guzman from the EOC Charter High School is the first STEDY student who has obtained a paid internship with a solar company this summer.
- Mr. Imes presented STEDY’s new website. The website address is www.stedyyuma.com.
- STEDY offers 11 collaborative central programs with Arizona Western College and satellite programs are offered at Yuma Union High School and Antelope High School Campuses.
- Judith Castro inquired about the age limit to attend the program. Mr. Imes informed the board members that individual can attend the program up to the age of 22 provided that haven’t graduated from high or haven’t received their GED.
- STEDY will be offering an adult learning program for individuals over the age of 22 who have graduated or have received their GED. These individuals can enroll in one of the central programs in the future.
- Students who plan to register for STEDY Programs will need to complete 5 steps. The steps are as follow:
 - Step 1: Student Interest
 - Step 2: AWC Admission
 - Step 3: STEDY Admission
 - Step 4: AWC Registration
 - Step 5: Orientation
- Mr. Morales commended Kevin Imes and Jennifer Sumner for assisting the EOC Charter School students enroll into the STEDY program.

IX. Good of the Order

Kevin Wilkins informed the board that a Startup Weekend event will be taking place at the Yuma Historical Theatre and Arts Center located at 254 S. Main Street on May 20-22, 2016. The event will start at 5:30 p.m. The event will bring together a diverse group of people who are interested in innovation in the agriculture industry to meet the demands of the growing global population. In 54 hours, participants share ideas, form teams, build products and launch agriculture or food ventures.

X. Call for Executive Session

There was no call for an Executive Session

XI. Adjournment

Sam Pepper called for a motion to adjourn the meeting. A motion was made by Maria Chavoya; Seconded by Ramona Corrales. The motion carried. The meeting adjourned at 9:50 a.m.

Respectfully submitted by Alicia Huizar, Clerk to the Board and YPIC Executive Assistant/Contract Manager