

YUMA COUNTY WORKFORCE DEVELOPMENT BOARD

Regular Meeting

Martin Luther King Center

February 10, 2016

MINUTES

I. CALL TO ORDER

Sam Pepper called the meeting to order at 9:00 a.m.

II. PLEDGE OF ALLEGIANCE

Sam Pepper led the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

Members Present	Members Absent
1. Marisol Canales	Abel Almanza
2. Judith Castro	Maria Chavoya
3. Ramona Corrales	Betty DeNise
4. Ed Ford	Julie Engel
5. Tom Kiley	Shari Frabasilio
6. Dave McDowell	John "Bud" Johnson
7. Steve Miller	Glenn Mayle
8. Geoff Nance	Michael Moyer
9. Nancy Ngai	Kim Rodriguez
10. Ray Ochoa	Rick Rohrick
11. Sam Pepper	
12. Tom Tyree	
13. Kevin Wilkins	
14. Carrie Zaragoza	

Thereby a quorum was established.

Guests (From Sign in list)

Jennifer Sumner, STEDY
Patrick Goetz, YPIC
Grace Wehrle, DES
Cesar Fandino, PPEP
Mary Jo McIntyre, YC Finance
Mercedes Mendivil, YPIC

Staff:

John Morales, Executive Director
Alicia Huizar, Clerk to the Board

Nidia Herrera, YPIC
Ana Garcia, YPIC
Martha Camacho, YPIC
Magnolia Alvarez, Somerton District
Patricia Arroyo, Somerton District
Greg LaVann, GYEDC
Shavon, Knox, YPIC-IT

***IV. CALL TO THE PUBLIC**

There were comments from the public.

V. APPROVAL OF MINUTES (from January 13, 2016 meeting)

Sam Pepper asked for a motion to approve the minutes of the Workforce Development Board meeting of January 13, 2016.

Ed Ford made a motion to approve the minutes of the Workforce Development Board meeting January 13, 2016; Seconded by Steve Miller. The motion carried.

VI. Director's Report and Information Items

A. Washington Update

John Morales reported:

- The Washington report was not provided as there were no updates to reports.

B. State Update

John Morales reported:

- John Morales presented a power point on the launch that will be taking place on Wednesday, February 17, 2016 at 9:30 at the Yuma Private Industry Council, Inc.
- Adjustments will be made to the organization's website.
- The Statewide launch will "Brand" comprehensive locally based workforce services through a statewide system of workforce development organizations to help build a stronger Arizona economy.

C. Rapid Response//Business Services Update

Patrick Goetz reported:

- Patrick Goetz from YPIC presented a power point on Rapid Response and Business Services.
- Patrick Goetz will be providing a copy of Business Service Activities to council member Judith Castro.

D. Update, Meeting with Governor's Transformation Office

John Morales reported:

- John attended the Workforce GTO meeting on Tuesday, January 19, 2016.
- The GTO meeting was to help State agencies and the Workforce Development organizations design and implement metrics for their Business Services Teams.
- The GTO team worked on a Lean Process Score Card that consisted on the following:
 - Connect Job Seekers
 - Provide Talent
 - Assess Skills
 - Develop Skills
 - Asses Employer Needs
 - Project Labor market Needs
 - Coordinate Programs
 - Follow Regulations
- Patrick Goetz will be reviewing the Business Value Assessment secured by Tom Kiley through the Aspen Institute.
- The business value assessment consists of the following:
 - It is designed to evaluate one discretely-defined workforce development program, process or set of services.
 - The expected results of the workforce development event are evaluated in terms of business value.

E. New Workforce Arizona Council

John Morales reported:

- John Morales participated in the Workforce Council Orientation.
- Robert Trenchel, the Yuma Regional Medical Center CEO is a council member for the Workforce Arizona Council.

F. WIOA State Plan Update

John Morales reported:

- The Workforce Arizona Council will be meeting in February to review the plan.
- The State Plan will be fully submitted on April 1, 2016.

G. Proposed Next Meeting Date – February 10, 2016 at the Martin Luther King Center located at 300 S. 13th Avenue, Yuma, AZ.

VII. Discussion/Action items

- A. Authorize staff (Executive Director) to develop WIOA Policies and Procedures on behalf of the Workforce Development Board of Yuma County. These Policies will be in conformance with the WIOA Act and Regulations and with all other State and Local requirements.**

Sam Pepper asked for a motion to authorize staff (Executive Director) to develop WIOA Policies and Procedures on behalf of the Workforce Development Board of Yuma County. These Policies will be in conformance with the WIOA Act and Regulations and with all other State and Local requirements.

Steve Miller moved to authorize staff (Executive Director) to develop WIOA Policies and Procedures on behalf of the Workforce Development Board of Yuma County. These Policies will be in conformance with the WIOA Act and Regulations and with all other State and Local requirements; Seconded by Kevin Wilkins. Motion passed.

B. Approval to reject the Arizona Workers Compensation provisions for board members.

Sam Pepper asked for a motion to reject the Arizona Workers Compensation provision for board members.

Kevin Wilkins moved to reject the Arizona Workers Compensation provisions for board members; Seconded by Ed Ford.

VIII. Other information and/or Committee Reports

Economic Development:

Greg LaVann reported for GYEDC:

- Northwestern Industries completed a \$6 million expansion to their plant. They are hiring for 40 full time jobs. Their parent company responsibilities and functions will be shifted to the Yuma location due to their successful performance.
- A new international company will be locating to Yuma. The company will have 80 positions open for residents of Yuma County. Construction will start in 2017. Their products are sold worldwide and can be found in every supermarket in the United States.
- A company based in Mexico has committed to establish a maquiladora operation in Yuma County. They will have 15 positions opened for residents of Yuma County.
- Business Retention and Expansion (BRE) Surveys were conducted. The following are the results:
 - 98% of the companies surveyed have a positive outlook for the future of Yuma County.
 - 85% of the companies surveyed have the intention to grow within the next 12 to 18 months
 - 80% of the companies' surveyed intend to hire within the next 12 to 18 months.
 - During the survey, it was discovered that the community is in dire need of a four year University. Greg LaVann and Julie Engel will be meeting with a 4 year university in two weeks.
- Greg LaVann will be meeting with Tom Tyree and other school superintendents to start developing a plan for the Summer Works

Yuma Program that will launch next month with the Chamber of Commerce. The program is intended to assist teachers find gainful employment during the summer.

Finance & Personnel Committee:

Sam Pepper reported:

- The committee met on February 8, 2016 to review the 990 Tax Forms; if anyone wants to see it in detail, let Alicia Huizar know; an electronic copy will be sent.
- The committee also reviewed mid-year financial reports- everything is in order.
- A Customer Service orientation overview will be provided to the board members at a future Workforce Development Board Meeting.
- The Committee discussed the idea of using social media to promote new services, or any changes happening at the One-Stop that can assist the client with receiving services.

Charter High School Board, Report:

Ed Ford reported:

- The Charter High school has two years to establish the baseline for the AzMERIT student accountability measures.
- The school will use the two years, to collect students test data in order to establish the student accountability measures.
- The school is slightly under budget due to issues with the state software. The school is working very diligently to get this resolved.

JTED:

Jennifer Sumner reported:

- University of Advancing Technology will be hosting a 24 hours Codeday on February 13 -14, 2016 from noon to noon. Codeday is a nationwide event where student programmers, artists, musicians, actors, and everyone else can get together and build apps & games for 24 hours.
- 3C Expo will be hosted by STEDY, Yuma Union High School District, and AWC on Friday, February 19, 2016 from 8:30 am to 2:00 pm for 500 freshmen from Yuma County.
- The Yuma Union Town Hall will take place on March 4, 2014, at the Arizona Western College for students from all the high school districts in Yuma County.
- Jennifer made contact with Antelope High school and Yuma Catholic and have explained the opportunities students would have by joining the JTED program.
- Ed Ford informed Jennifer that at the Charter School Board Meeting the council member had an opportunity to speak with some of the students that are attending the JTED program and was happy to report that they all had good things to say.

IX. Good of the Order

No comments were made for the Good of the Order.

X. Call for Executive Session
There was no call for an Executive Session

XI. Adjournment
Sam Pepper called for a motion to adjourn the meeting. A motion was made by Kevin Wilkins; Seconded by Steve Miller. The motion carried. The meeting adjourned at 10:30 a.m.

Respectfully submitted by Alicia Huizar, Clerk to the Board and YPIC Executive Assistant/Contract Manager