

**NOTICE AND AGENDA OF MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD  
QUALITY WORKFORCE WORKGROUP**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **Maricopa County Workforce Development Board Quality Workforce Workgroup** and to the public, that the **Maricopa County Workforce Development Board Quality Workforce Workgroup** will hold a meeting open to the public:

**Monday, December 03, 2018 at 10:00am**

**Rummel Construction, Inc. Estimating Office**

22655 N. Miller Road F100, Scottsdale 85255

<https://bluejeans.com/546993469>

Phone: +1.888.240.2560 Conference ID: 546993469

The Agenda for the meeting is as follows:

*\*Indicates materials attached, please review/read prior to meeting.*

<b>10:00 a.m.</b>	<b>Call to Order</b> 1) Welcome and Introductions 2) Roll call	Workgroup Lead, Vanessa Andersen
<b>10:05 a.m.</b>	<b>Executive Director's Remarks</b>	Executive Director, Patricia Wallace
<b>10:10 a.m.</b>	<b>Review purpose of Quality Workforce Workgroup</b>	Workgroup Lead, Vanessa Andersen
<b>10:20 a.m.</b>	<b>Technology Functionality Discussion</b>	Quality Workforce Workgroup
<b>10:30 a.m.</b>	<b>In-Demand Industries &amp; Occupations Review and Possible Selection</b>	Quality Workforce Workgroup
<b>11:50 a.m.</b>	<b>Action Items/Next Steps</b> 1) Confirm Meeting Schedule and Frequency of Meetings 2) Strategic Planner Provided Worksheet Completion to set strategy, actions and metrics	Workgroup Lead, Vanessa Andersen
<b>11:58 a.m.</b>	<b>Call to the Public</b>	Workgroup Lead, Vanessa Andersen
<b>12:00 p.m.</b>	<b>Adjourn</b>	Workgroup Lead, Vanessa Andersen

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body."

"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request.

\*Agenda items may be taken out of order