

MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Wednesday, December 19, 2018 – 9:30 a.m.

Maricopa County Forensic Science Center

701 W. Jefferson Street Phoenix, AZ 85007

<https://bluejeans.com/546993469>

Phone: +1.888.240.2560 Conference ID: 546993469

Members Present: Angie Ferguson, Charisse Sink, David Drennon (Ph.), Drew Thorpe, Gregg Ghelfi, Kelly Crawford, Kelsie McClendon, Mark Lashinske, Mark Wagner, Marla Lazere, Neal Dauphin, Randy Kimmens, Reid Graser Sally Downey, Shawn Hutchinson, Thomas Jenkins, Vanessa Andersen

Members Absent: N/A

Call to Order

Chairman, Kelsie McClendon, called the Maricopa County Workforce Development Board (MCWDB) meeting to order at 9:31 a.m.

- 1) **Welcome and Chair's Remarks** – The Chair gave board member, Mark Wagner, award presented during the last meeting on behalf of the Workforce Arizona Council. Introductions held around the room.
- 2) **Roll Call** – MCWDB Liaison, Nancy Avina took roll call; quorum was present.

Consent Agenda

Chairman McClendon, called for a motion to approve all items under the consent agenda. Drew Thorpe made motion. Sally Downey seconded motion. All were in favor; the motion carried.

Board Member Engagement Survey

Assistant County Manager (ACM), LeeAnn Bohn shared brief comments on her new role as ACM. Ms. Bohn shared information on a possible board member engagement survey that will be disseminated to current and past board members on engagement and time commitment on the board.

Quarterly Operations Report and Presentation

Operations Management Analyst, Matthew Smith provided a review of the quarterly operations report, provided to the full board. Discussion and clarifying questions on data presented held throughout, including on client reporting and tracking of data and outcomes. Chairman, McClendon, expressed interest in seeing action plans on WIOA metrics below standard, at a subsequent meeting.

Strategic Planning Update and Next Steps

Executive Director, Patricia Wallace shared a brief update on strategic planning and continuation of Sheila Murphy and Associates' contract to assist in implementation. WDB staff, met with Strategic Planner to develop a plan and timeline; timeline will be shared with board once available. Additional information was provided on upcoming meeting cadence of a 3-hour meeting every other month going forward, to allow for Strategic Planning implementation.

Information, Discussion and Approval of Quality Workforce Workgroup recommendation of selected in-demand industries

Management Analyst, Isabel Creasman provided a brief overview on the selection and recommendation of in-demand industry sectors in the Maricopa County workforce area, for full board approval. 6 industry sectors were selected: Transportation and Warehousing, Information, Finance and Insurance, Healthcare and Social Assistance, Construction and Manufacturing.

Chairman, McClendon briefly inquired on the Energy sector and its demand. Clarification was provided; brief discussion held around the room.

Chairman, McClendon asked for a motion to approve the 6 selected in-demand industries for the Maricopa County local area identified by the Quality Workforce Workgroup. Motion made by Shawn Hutchinson. Motion was seconded by Gregg Ghelfi. All were in favor; motion carried.

Next steps/Action Items

- 1) **Meeting Calendar and Location Revisions and Approval** – Executive Director, Patricia Wallace shared board member’s interest in hosting Full Board meetings. A calendar was put together based on interest for board member hosting. The schedule was reviewed and hosting selections were made by members. The schedule will be updated by WDB staff; and will be emailed and posted on Boardable. Additionally, WDB Liaison, Nancy Avina will be updating calendar invitations.

Call to the Public

During call to the public brief updates were given by board members on meeting and conference participation including on an upcoming Youth Symposium report, the IT solutions meeting; and the Rethink Technical Ed. Conference and opportunities.

Adjournment

Chairman, McClendon asked for a motion to adjourn the meeting at 11:40 a.m., Sally Downey made a motion. Drew Thorpe seconded the motion. Meeting adjourned.

**For additional information, contact Nancy Avina, Board Liaison at: avinan@mail.maricopa.gov.*