

**Northeastern Arizona Local Workforce Development Board Meeting  
October 23, 2019  
Meeting Minutes**

**I. Welcome:**

- a. Meeting called to order at 10:07am by Connie Kakavas, Chair
- b. Roll Call – Stephanie Ray – A quorum was declared at 10:08am

**LWDB Members in attendance:** Connie Kakavas, John Sorensen, Daryl Ferrell

**LWDB Members in attendance via Zoom teleconference:** Peggy Belknap, Gail Campbell, Jeri Byrne, Liz Flake, Kelly Hart, Gary Moore

**Staff in attendance:** Stephanie Ray, Bryan Layton

- II. Review of August 28, 2019 Workforce Development Board Meeting Minutes.** John Sorensen made a motion to Approve the August 28, 2019 Workforce Development Board Meeting Minutes. The motion was seconded by Daryl Ferrell; Unanimous Vote; Motion Carried

**III. Review of YTD Budget Summary**

- IV. Review of Revised CEO/LWDB Partnership Agreement.** Peggy asked whether the final revision had been reviewed by an attorney. Stephanie responded that the Deputy County Attorney had reviewed revisions and the DES review team had reviewed language to ensure it is in compliance with the policies enacted by the Workforce Arizona Council this year as well as previous state and federal regulations. Gail Campbell made a motion to approve the Revised CEO/LWDB Partnership Agreement as Presented. Motion was seconded by Peggy Belknap; Unanimous Vote; Motion Carried

- V. Review of Revised Bylaws.** John Sorensen made a motion to approve the Revised Bylaws. Gail Campbell seconded the motion; Unanimous Vote; Motion Carried.

- VI. Next Meeting** – Stephanie will initiate a Doodle poll to determine date of next meeting as November 27<sup>th</sup> does not work for majority of members

Meeting adjourned at 10:21am.