

MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Wednesday, August 15, 2018 – 9:30 a.m.

Maricopa County Human Services Department

234 N Central Avenue 3rd Floor, Roosevelt Conference Room Phoenix, AZ 85004

<https://bluejeans.com/546993469>

Members Present: Angie Ferguson, Charisse Sink, Drew Thorpe, Kelsie McClendon, Mark Wagner (Ph.), Marla Lazere, Neal Dauphin, Randy Kimmens, Reid Graser, Sally Downey (Ph.), Shawn Hutchinson, Thomas Jenkins

Members Absent: Carlton Brooks, David Drennon, Gregg Ghelfi, Robin Schaeffer

Call to Order

Chairman, Kelsie McClendon called the Maricopa County Workforce Development Board (MCWDB) meeting to order at 9:37 a.m.

Roll Call

Nancy Avina, Board Liaison took roll call; quorum present (12).

Consent Agenda

Chairman, Kelsie McClendon called for a motion to approve all items under the consent agenda. Neal Dauphin made motion. Shawn Hutchinson seconded motion. All were in favor, the motion carried.

Labor Market Information: In-Demand Occupations

OEO Economist, Doug Walls presented Labor Market information via a PowerPoint presentation to the Full Board. Information presented included projections and current trends as well as the review of in-demand industries and occupations in Maricopa County. A brief question and answer session was held on the data presented.

MCWDB Structure

Chairman, Kelsie McClendon gave a presentation on Board Strategic Implementation based on the Lawler Star Model. Review of goals developed through Strategic Planning held. Proposed workgroup structure organized around the strategic plan was discussed as well as the proposed board member assignments. Brief discussion held on processes.

Executive Director, Patricia Wallace provided an overview of Goal #3 worksheet example.

Fiscal Agent Report

In the absence of the Fiscal Agent, Executive Director, Patricia Wallace provided a brief update on the current budget received by the fiscal agent. WDB Staff will be meeting with the fiscal agent on Monday to receive updated information, which will be shared accordingly with the board. The Chairman added that the budgeting process will be reviewed by the Executive Committee for the upcoming MCWDB budget.

Announcements/Next Steps

Needs/Assessment Feedback, Board Source and Boardable

Management Analyst, Isabel Creasman touched on the strategic planning needs assessment and reminded board members to send any feedback to WDB staff via mcwdb@maricopa.gov. Isabel also touched upon the new board tools board source and Boardable; and informed that a poll has been developed to survey board members that have registered for board source. Furthermore, a quick demo was provided to remind board members how to RSVP for upcoming board meetings to ensure quorum.

Call to the Public

No public comment.

Adjournment

Meeting was adjourned by Chairman, Kelsie McClendon at 10:59 a.m.

**For additional information, contact Nancy Avina, Board Liaison at: avinan@mail.maricopa.gov.*