



Innovative Workforce Solutions

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD -
FINANCE AND PERSONNEL COMMITTEE**

Yuma Private Industry Council, Administration Building

3834 W. 16th Street, Yuma, AZ 85364

Meeting Link: <https://zoom.us/j/94230862408?pwd=Mkk0MFhlZ0RlR0xyZk43VUVMM01rUT09>

Meeting ID: 942 3086 2408, Passcode: 797658

Phone: +1 669 900 6833 US

September 2, 2021

9:00 a.m.

MINUTES

I. CALL METTING TO ORDER

Maria Chavoya called the meeting to order at 9:03 a.m.

II. PLEDGE OF ALLEGIANCE

Maria Chavoya led the Pledge of Allegiance.

III. ROLL CALL

The roll was called, and those present and absent were:

Members Present (Virtually)	Members Absent
1. Maria Chavoya	1. Adriana McBride (Excused)
2. Daniel Corr	
3. Steven M. Miller	
4. Diane Poirot	
5. Antonio Zuniga	
6. Steve Barba	
7. Nidia Herrera	
8. Patrick Goetz	

Thereby a quorum was established.

Staff Present (Virtually)

Elena Felix, Workforce Liaison

Beatriz Aguilar, Clerk of the Board

**IV. REVIEW THE PROPOSED FY 2021/2022 YUMA COUNTY
WORKFORCE DEVELOPMENT BOARD BUDGET**

Maria Chavoya introduced and welcomed Steve Barba as the new Finance and Accounting Manager.

Steve Barba presented the Financials as of July 31, 2021 and the highlights for the Proposed FY 2021/2022 Workforce Development Board Budget.



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The committee suggested Mr. Barba review the Proposed Service Levels for the Youth Program. Mr. Barba will review the numbers, no revisions to the budget will be necessary.

A conversation took place regarding the amount of money that is projected to roll over to the next year and dislocated worker funds.

V. REVIEW FINACIALS AS OF JULY 31, 2021

Steve Barba presented the Financials as of July 31, 2021 under the Review of the Proposed FY 2021/2022 Budget.

VI. SUBMISSION OF WIOA TITLE I-B ADULT AND DISLOCATED WORKER INCENTIVE APPROVAL REQUEST FORM

Nidia Herrera informed the Committee the form must be signed by the Board Chair on an annual basis to allow the WIOA funds to continue providing incentives to the adult and dislocated workers participating in a work experience or internship.

VII. POLICIES:

1. Review the Revised Support Services Policies for Youth & Adults/Dislocated Workers

The Finance and Personnel Committee along with staff reviewed the revised the Support Services Policies for Youth & Adults/Dislocated Workers.

Additions are as follows;

- Service providers will use other resources prior to using the WIOA support services funds
- ARIZONA@WORK Yuma County Available Service Guide
- Service providers must submit monthly invoices for reimbursement on any support services provided to participants
- Support Services cost limits were increased (Examples: eyeglasses, vision exams, background and fingerprinting/clearance cards, driving records, automobile repairs/maintenance and vehicle registration)
- Service providers can provide a one-time purchase of prepaid gas cards, haircuts, hygiene needs and counseling services
- Increased the emergency expenses cost limit

VIII. GOOD OF THE ORDER

Maria Chavoya commented the updated Workforce Development Board Meeting Schedule will be added to the September agenda for approval.

IX. ADJOURNMENT

Maria Chavoya asked for a motion to adjourn the meeting. A motion was made by Daniel Corr; seconded by Steven M. Miller.



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VOICE VOTE: The motion carried 8-0 (Yes: Maria Chavoya, Daniel P. Corr, Steven M. Miller, Diane Poirot, Antonio Zuniga, Steve Barba, Nidia Herrera & Patrick Goetz).

The meeting adjourned at 9:54 a.m.

Respectfully submitted by Beatriz Aguilar, Clerk of the Board.