



YUMA COUNTY

Innovative Workforce Solutions

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD'S-  
EXECUTIVE COMMITTEE**

Yuma Private Industry Council, Administration Building  
3834 W. 16<sup>th</sup> Street, Yuma, AZ 85364

Meeting Link:

<https://us06web.zoom.us/j/89458940171?pwd=SG1GQlY3OFJtcXI6RkJlQnNBQ2tZdz09>

Meeting ID: 894 5894 0171, Passcode: 763461

Phone: +1 346 248 7799 US

March 14, 2022

1:00 p.m.

**MINUTES**

**I. Call Meeting to Order**

Maria Chavoya called the meeting to order at 1:09 p.m.

**II. Pledge of Allegiance**

Maria Chavoya led the Pledge of Allegiance.

**III. Roll Call**

**ATTENDEES (Virtually):**

Maria Chavoya, Board Chair

Diane Poirot, Board Vice-Chair

Nidia Herrera, Executive Director

Patrick Goetz, Operations Director

Adriana McBride, Human Resource Manager

**ABSENT:**

Steven M. Miller, Board Member

Antonio Zuniga, Board Member

**STAFF (Virtually):**

Beatriz Aguilar, Clerk of the Board

**IV. Annual Evaluation for Juan Castillo, Youth Director**

The committee discussed the following for both the Youth and Executive Directors evaluations:

- Will obtain input from key staff that interact with the directors on a regular basis
- Directors will self-evaluate, Adriana McBride will send out documentation
- Adriana McBride will compile the feedback
- Once feedback is compiled on one evaluation form, Adriana McBride will send out the information to the committee

The committee will return the Youth Director evaluation with their input first, and then will repeat the process for the Executive Director.

**V. Annual Evaluation for Nidia Herrera, Executive Director**

The Human Resource Manager will send the Executive Director annual evaluation to the committee and key staffs after the Youth Director evaluations are received.

**VI. Good of the Order**

Operations Director shared the potential change to the organizational chart: changing the Youth Directors title and who it reports to, states response is pending.

Nidia Herrera informed the committee; management will meet with state next Wednesday regarding performance. The preliminary results are that Yuma County has met and exceeded all performance measures for last year.

**VII. Adjournment**

The meeting was adjourned at 1:26 p.m.

**Respectfully submitted by Beatriz Aguilar, Clerk of the Board**