

**MINUTES OF PUBLIC SPECIAL MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT
BOARD EXECUTIVE COMMITTEE**

Wednesday, September 18, 2019 – 9:00 a.m.

Via WebEx:

<https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Drew Thorpe (Ph.), Tom Jenkins (Ph.), Shawn Hutchinson (Ph.), Elizabeth E. Cole (Ph.), Vanessa Andersen (Ph.)

Members Absent: N/A

Call to Order

Chairman, Drew Thorpe, called the Executive Committee (EC) special meeting to order at 9:03 a.m. and provided brief leading remarks on the purpose of the special meeting. Introductions of participants held.

Roll Call

WDB Liaison, Nancy Avina, took roll. Quorum was present (5).

Approval of Previous Meeting Minutes – August 15, 2019*

Chairman, Drew Thorpe, asked for a motion to approve of previous meeting minutes. Tom Jenkins made a motion to approve the previous meeting minutes; Shawn Hutchinson seconded the motion.

Ayes: Drew Thorpe, Tom Jenkins, Shawn Hutchinson, Elizabeth E. Cole, Vanessa Andersen.

Nays: none.

Motion Carried.

Approval of Audit Workgroup request to hire a consultant to develop a business case for an alternate board structure

Chairman, Drew Thorpe, informed on Audit committee discussions around the potential of investigating a 501-c3 structure for the board. Discussion included, questions raised on the business case and having a complete picture and understanding. Individual board members on the board have reached out to various consultants and asked for interest in a developing business case, benchmarking and background for moving to a 501-c3. The Audit committee thus, voted to recommend the development of a business case through the hiring of a consultant for making a move to a 501-c3 structure as a board. The request of the Executive Committee is to discuss the request and vote to move the recommendation forward to the Full Board for ratification. Chairman, Drew Thorpe, informed he is working on ensuring this item is an allowable expense, per previous questions raised. Preliminary conversations with the State indicate that it is allowable and aligns with the Board strategic plan and direction; final confirmation will occur prior to expending funds. Executive Committee member, Tom Jenkins added additional comments on discussions with various consultants and their expertise. Already approved County consultants are also being reviewed. Discussion was held on the scope of the consultant, scope would revolve around building the business case, as assistance with implementation would exceed the initial estimated expense. Executive Committee members inquired on the content of the report; report would only entail establishing the structure.

Shawn Hutchinson made a motion to forward the recommendation to the board, to move forward with the hiring of a consultant. Tom Jenkins seconded the motion.

Ayes: Drew Thorpe, Tom Jenkins, Shawn Hutchinson, Elizabeth E. Cole, Vanessa Andersen.

Nays: none.

Motion Carried.

Next Steps/Action Items

None Noted.

Call to the Public

Chairman, Drew Thorpe, called for public comment. No public comments made.

Adjourn

Chairman, Drew Thorpe, adjourned the meeting at 9:17 a.m.

**For More Information Please Contact, MCWDB Staff: mcwdb@maricopa.gov*