

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE**

**Thursday, August 15, 2019 – 8:30 a.m.**

Maricopa County WDB Staff Office

701 W. Jefferson Street Phoenix, AZ 85007

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

**Members Present:** Drew Thorpe, Shawn Hutchinson, Tom Jenkins (Ph)

**Call to Order**

Chairman, Drew Thorpe called the Executive Committee (EC) meeting to order at 8:33 a.m.

**Roll Call**

Management Analyst, Isabel Creasman took roll. Quorum was present (3).

Chairman Drew Thorpe asked for a motion to approve of previous meeting minutes. Shawn Hutchinson motioned to approve, Tom Jenkins seconded the motion. All present were in favor, motion carried.

**Consent Agenda Approval**

Chairman, Drew Thorpe asked for a motion to approve and place the quarterly report on the full board consent agenda for approval. Shawn Hutchinson made a motion. Tom Jenkins seconded the motion. All present were in favor; motion carried.

**Review and Approval of MCWDB Candidate Applications/Actions**

Chairman, Drew Thorpe asked for a motion to approve and move Dr. Tina Drews application forward to the Board of Supervisors for appointment consideration. Shawn Hutchinson made a motion to approve. Tom Jenkins seconded the motion. All present were in favor; motion carried.

Chairman, Drew Thorpe acknowledged the administrative correction that will be presented to the Board of Supervisors moving David Drennon from a Business Representative to a Workforce Representative seat on the MCWDB to comply with WIOA.

**Chairman Report**

Chairman Drew Thorpe welcomed new Executive Committee appointees, Vanessa Anderson and Elizabeth Cole. Elizabeth Cole has been appointed as the new Youth Committee Chair.

Chairman Drew Thorpe thanked Shawn Hutchinson for his service as the Youth Committee Chairman over the last 8 years and for his continued service as a regular youth committee member moving forward.

Chairman Drew Thorpe provided an update on the activities of the first Audit Workgroup meeting. A second meeting will be scheduled in August to continue how the findings of the DOL audit report will be resolved.

**Executive Director Report**

MCWDB Executive Director, Patricia Wallace, reported item will be available at full board 8/21/19.

**Discussion and Possible Action on Utilization of Increase in Allocations**

Chairman Drew Thorpe opened up conversation about funding priorities.

Fiscal Agent, Nicole Forbes, provided brief updates on the following:

<b>WIOA PY 18 Allocation Amount</b>	<b>\$14,151,507</b>
<b>WIOA PY 19 Allocation Amount</b>	<b>\$16,627,952</b>
<b>WIOA Allocation Increase</b>	<b>\$2,476,455</b>

**WIOA Allocation Increase Breakdown:**

<b>Adult</b>	<b>+\$461,754</b>
<b>Youth</b>	<b>+\$566,152</b>
<b>Dislocated Worker</b>	<b>+\$1,293,339</b>
<b>Rapid Response</b>	<b>+\$155,200</b>

Fiscal Agent, Nicole Forbes indicated a fund transfer will be prepared for board consideration in September.

Chairman Drew Thorpe discussed opportunity to use co-enrollment moving forward to maximize funds. Chairman Drew Thorpe indicated intent to allocate additional funds to strategy line item to execute board strategic plan.

Priority areas to earmark the WIOA Allocation Increase will be in the areas of Youth, Apprenticeship and Business Services.

Business services focus will be demand driven and centered around an employer first approach.

Service provider proposed targets provided by Tom Colombo in the following areas:

Served Individuals	PY18	PY19	
Apprenticeship	752	955	
Youth	670	900	*Focus area will be In School Youth & Foster Care
Business Services	Not Reported	TBD	

Business Services Supervisor hired to focus on economic development engagement with WEST MARC, East Valley Partnership and GPEC

Rapid Response allocation could be used for an incumbent worker program. Until program is created Maricopa County has the ability to use IGA with City of Phoenix to serve employers.

Tom Colombo reported there are currently 11 Workforce Development Coordinator positions co-funded with municipalities and other partnerships totaling \$840,000 with \$140,000 WIOA funding and \$700,000 in leveraged funds. Tom Colombo to report further details on proposed service targets during presentation at September full board meeting.

Other ideas to allocate funding to may include career pathways and technology.

**Call to the Public**

Chairman, Drew Thorpe called for public comment. No public comment.

**Adjourn**

Chairman, Drew Thorpe adjourned the meeting at 9:38 a.m.

*\*For More Information Contact Patricia Wallace, Board Executive Director at: [patricia.wallace@maricopa.gov](mailto:patricia.wallace@maricopa.gov)*