

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

Friday, August 31, 2018 – 2:00 p.m.

<https://bluejeans.com/546993469>

Maricopa County Forensic Science Building
701 W. Jefferson Street Ste. 104 Phoenix, AZ 85007

Members Present: Drew Thorpe (Ph), Kelsie McClendon (Ph), Shawn Hutchinson (Ph)

Members Absent: Robin Schaeffer

Staff Present: Nancy Avina, Patricia Wallace, Isabel Creasman

Call to Order

Chairman, Kelsie McClendon called the Executive Committee (EC) meeting to order at 2:33 p.m.

Roll Call

Board Liaison, Nancy Avina took roll. Quorum was present (3).

***Review and Approve Transfer of Funds Request**

Executive Director, Patricia Wallace provided a brief overview of the review and approval of the transfer of funds request made by the administrative entity. The request is to transfer programmatic and administrative funds from Dislocated Worker to Adult to meet current demands, based on additional documents provided. Additional documents provided were reviewed and discussed. Various questions were raised on placement data provided and on performance. Extensive discussion held. Executive Committee members pointed out a discrepancy in transfer amounts and requested a correction. Clarification and discussion on how funds are divided held.

Chairman Kelsie McClendon, called for a motion to approve the transfer of funds request with corrections. Drew Thorpe made motion. Shawn Hutchinson seconded motion. All were in favor. Motion carried.

Call to the Public

No public comment.

Adjourn

Chairman, Kelsie McClendon adjourned the meeting at 2:55 p.m.

**For More Information Contact Nancy Avina, Board Liaison at: nancy.avina@maricopa.gov*