



Phoenix Business and Workforce Development Board
Executive Leadership Committee Meeting
April 09, 2020
8:30 am-10:30 am Mountain Standard Time

THIS IS A WEBEX MEETING ONLY. PLEASE DO NOT ATTEND IN PERSON.

Webex join by phone: 1-415-655-0001 Meeting number: 803 715 187#

I. Call to Order/ Roll Call/ Chair Update

(Audrey Bohanan)

The Phoenix Business and Workforce Development (PBWD) Board Chair, Audrey Bohanan, will call the Executive Leadership Committee (ELC) meeting to order.

Roll call will be completed to ensure a quorum is present.

II. For Approval: February 13, 2020 Meeting Minutes

(Audrey Bohanan)

The December 12, 2019 Executive Leadership Committee Meeting Minutes are recommended for review and approval.

RECOMMENDATION: This item is for information and approval.

III. PBWD Board Membership Application Status

(Christina Edwards)

The Executive Leadership Committee will receive a status update on board membership applications reviewed at the February meeting.

RECOMMENDATION: This item is for information and discussion.

IV. Draft Strategic Plan

(Dr. Sheila Murphy)

Dr. Sheila Murphy will present a draft strategic plan to the committee.

RECOMMENDATION: This item is for information and discussion.

V. Client Referral System Research Update

(Michael Burchett)

The One Stop Operator will give a status update on progress towards a client referral system.

RECOMMENDATION: This item is for information and discussion.

VI. ARIZONA@WORK City of Phoenix Policy Review and Draft Approval

(Kweilin Waller)

The committee will review the Strengthening Working Families Initiative (SWFI) policies for approval to the PBWD Board.

RECOMMENDATION: This item is for information, discussion and possible action.

VII. Arizona Department of Education Title II Applications Review and Approval

(LaSetta Hogans)

The committee will review the Title II Application reports and determine which Title II Applications will be approved.

RECOMMENDATION: This item is for information and discussion.

VIII. ARIZONA@WORK City of Phoenix COVID-19 Updates

(Various Presenters)

The committee will receive updates on service delivery, city employee work options and cleaning processes in the job centers.

RECOMMENDATION: This item is for information and discussion.

IX. Matters for Future Discussion

(Audrey Bohanan)

X. Call to The Public & Open Discussion

(Audrey Bohanan)

XI. Adjournment

(Audrey Bohanan)