

Minutes of the Maricopa County Workforce Development Board Youth Committee Meeting

Tuesday, August 13, 2019 - 1:00 p.m.

WDB Staff Suite – 701 W. Jefferson St. Ste 104 Phoenix, AZ 85007

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: 1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: David Drennon (ph.), Elizabeth “E” Cole, Shawn Hutchinson, Susan Morris

Members Absent: None

MCWDB Staff Present: Patricia Wallace, Nancy Avina, Isabel Creasman

Call to Order

Welcome and Chairman Remarks

Youth Committee Chairman, Shawn Hutchinson, called the Youth Committee meeting to order at 1:03 p.m.

Roll Call

WDB Liaison, Nancy Avina took roll, quorum was present.

Approval of Previous Meeting Minutes – July 10, 2019

Chairman, Hutchinson, asked for a motion to approve the previous meeting minutes. David Drennon made a motion. Motion seconded by Susan Morris. All present were in favor; motion carried.

Chairman Report

Chairman Hutchinson, informed Committee members of the transition of chairmanship to Elizabeth Cole.

Executive Director Report

Executive Director, Patricia Wallace, reminded the committee of the all-day strategic planning all-day session occurring on August 21. This meeting is open to the public and interested stakeholders are encouraged to attend the afternoon session (1-4 p.m.) when the MCWDB will review their strategies, actions, and metrics for the upcoming year. Ms. Wallace also noted that the MCWDB will be involved in some compliance-related items in the upcoming months.

Maricopa County and City of Phoenix Youth operations Presentation

Tina Luke (Maricopa County Youth Workforce Program Manager) and Mark Carr, (City of Phoenix Youth Workforce Development Supervisor) provided a detailed presentation of their respective program models (see meeting materials) and answered audience questions. The presentation covered the following aspects of service delivery: contracting of services, service locations, enrollment levels (by service provider, workforce area, and city), length of services, assessments, work readiness training, occupational skills training, work experience services, and WIOA performance levels. In addition, Ms. Luke and Mr. Carr reviewed the strengths and challenges with associated with each program model. The Committee complimented Maricopa County and City of Phoenix staff on their work and presentation.

Youth Committee Charter Strategies, Actions, Timelines and Metrics

Ms. Wallace reviewed the Committee’s agreed-upon strategies, actions, timelines, and metrics. She informed attendees that this information will be presented during the upcoming all-day board meeting. Board staff will work with Committee members to add completion dates and metrics to finalize the document.

Ms. Cole mentioned that she would like to see more success stories to inform the community of the work being done and how youth are engaging with the various programs. She noted that another priority is benchmarking our local area’s performance with the other local areas in the state to gain a better understating of the strengths and challenges throughout the state. Finally, Ms. Cole also discussed the

importance of having a more regionalized approach to service provision to streamline services for youth and improve communications of services available across local areas.

Membership Criteria Discussion and Approval

Mr. Hutchinson shared that he, Ms. Morris, and board staff met to discuss Committee membership based on the Committee's goals for the coming year. The group suggested that the Committee be composed of seven (7) members: three (3) board members, two (2) non-board members/at-large members, one (1) youth from a community-based organization (CBO) or a product of a CBO, and one (1) representative from a municipality. Ms. Morris shared that a driving factor for a Committee with seven (7) members is adding expertise to the group. Ms. Cole noted that a challenge to consider with having a youth be a member of the Committee is attendance. Ms. Cole suggested that the Committee take into account meeting time and supported the idea of including an individual who is a product of a CBO.

Mr. Hutchinson asked for a motion to approve the Youth Committee's composition of (7) members: three (3) board members, two (2) non-board members/at-large members, one (1) youth from a community based organization (CBO) or a product of a CBO, and one (1) representative from a municipality. Ms. Morris made a motion. Motion seconded by Ms. Cole. All present were in favor; motion carried.

Next Steps/Action Items

Board staff will work with Committee members to revise the Youth Committee goals, completion dates, and metrics to prepare for the August 21 presentation to the MCWDB.

Call to the Public

Ms. Cole shared that at the last OFY Leadership meeting, they were informed of a manufacturing apprenticeship program, a partnership between Gateway Community College and Maricopa County. She would like for this work to be shared with the MCWDB.

Adjourn

Chairman Hutchinson adjourned the meeting at 2:32 p.m.

**For More Information Contact Nancy Avina, Board Liaison, avinan@mail.maricopa.gov*