

## Minutes of the Maricopa County Workforce Development Board Youth Committee Meeting

Wednesday, June 10, 2020 at 9:30 a.m.

**REMOTE MEETING**

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: 1-510-338-9438; Access Code/Meeting ID: 625 125 871

**Members Present:** Elizabeth E. Cole (Ph.), Felix Moran (Ph.) Pedro Huerta (Ph.), Susan Morris (Ph.), Traci Ayre (Ph.)

**Members Absent:** Shawn Hutchinson (Ph.)

### **Call to Order**

Youth Committee Chair, Elizabeth Cole, called the Youth Committee meeting to order at 9:37 a.m.

### **Roll Call**

WDB Liaison, Nancy Avina took roll. Quorum was present.

### **Welcome and Introductions**

Chair, Cole welcomed committee members and public attendees to the Youth Committee meeting and acknowledged members of the public present via the chat. Chair Cole proceeded to provide several open meeting law reminders.

### **Chair Remarks**

Chair Cole, acknowledged committee members, board staff, providers, youth collectively being served, and the community at large and provided a statement on recent events related to social and racial injustice, COVID-19, and unemployment. Chair Cole requested a moment of silence. Additionally, Chair Cole reiterated the charge of the youth committee, per the Shared Governance Agreement.

### **Action: Consent Agenda**

Chair, Cole asked for a motion to approve the consent agenda.

Felix Moran made a motion to approve the consent agenda. Traci Ayre seconded the motion.

In favor: Elizabeth E. Cole (Ph.), Felix Moran (Ph.) Pedro Huerta (Ph.), Susan Morris (Ph.), Traci Ayre (Ph.)

Opposed: None. The motion carried.

### **Executive Director Report**

Chair Cole provided brief remarks showing support and appreciation of staff for their effort and work.

Executive Director, Patricia Wallace provided an update on overall WDB staff activity, including on:

- Work progress on all the elements to achieve full board recertification for 2018 - the due date to bring all to fruition is August 1<sup>st</sup>. Governing pieces such as the local plan, shared governance agreement, bylaws, etc. will have an earlier deadline of June 30<sup>th</sup>,
- Evaluating when to fill Isabel Creasman's vacancy,
- Continued investigation of Waivers for maximum flexibility of service delivery, and
- Performance negotiations coming up.

Chair Cole thanked Ms. Wallace for her report and further acknowledged Chairman Lashinske and member of the Executive Committee for their diligent work.

### **Review, Discussion and Action: Youth Committee Membership Applications and Rubric results**

Chair Cole provided brief remarks on the importance of a strong membership. Committee Member, Susan Morris thanked Chair Cole for her opening meeting remarks and provided an update on the youth committee membership applications task at hand. She reminded the committee of the current vacancies and clarified that one of those needs to be a full board member. Rubric results were shared as well as, recommendations

based on rubric scores graded by Susan Morris, Elizabeth E. Cole and Traci Ayre. Ms. Susan Morris asked Chair Cole for a motion to accept Breanne Bushu and Sheryl Steele as members of the youth committee.

Clarification was asked regarding adding a youth member. Chair Cole, Susan Morris and Board Liaison, Nancy Avina provided clarification as well as information on the process for soliciting. Chair Cole added additional comments including on the continued importance of youth voice.

Chair Cole asked for a motion to accept the two recommended candidates, Breanne Bushu and Sheryl Steele. Traci Ayre made a motion. Pedro Huerta seconded the motion. In favor: Elizabeth E. Cole (Ph.), Felix Moran (Ph.) Pedro Huerta (Ph.), Susan Morris (Ph.), Traci Ayre (Ph.); Opposed: None. The motion carried.

Clarification was asked on next steps. Board Liaison, Nancy Avina informed next steps would include informing the Executive Committee of the new youth committee members and WDB providing an orientation for the new members. Chair Cole thanked Susan Morris and Traci Ayre, as well as the additional candidates that did not move forward. Discussion held. Ms. Morris will be reaching out to those that did not move forward to see if they want to participate in workgroups in the future. Chair Cole will be working with Chairman Lashinske to fill in the full Board member seat. Additional discussion held on the topic

### **Youth Contracts 2020-2021 Renewals Updates**

Chair Cole provided brief remarks on youth contracts expiring on June 30, 2020 for subcontractors. WDD Assistant Director, Tom Colombo provided a brief presentation on 2020-2021 Youth Contract Renewals. The presentation covered background information, services provided by each vendor, vendor service elements, services levels and performance indicators. He informed this was the last year for a renewal of those contracts.

Extensive discussion and Q/A held, including on successful candidates vs. unsuccessful candidates, services being provided, other youth contracts, wanting to see performance tracking/reporting by contractor and sub-contractors, services offered by the contractor, measurable metrics and what is being used to ensure vendors are effective. Mr. Colombo provided clarification on questions. Chair Cole expressed not being supportive of future contracts without specific metrics and reporting. Additional clarification was provided on ACYR clients reassignment, per contract termination. Chair Cole clarified HSD-WDD would make the official recommendations for contract renewals to the Board of Supervisors. Numbers of youth being served were additionally reviewed; a request was made to see unduplicated numbers. A request was also made to make contracts available for youth committee review. Additional comments were added on ensuring metrics are more results and outcomes oriented; and interest was expressed in capturing data on youth being served vs. potential youth that could be served.

### **Service Provider Update on Youth Services**

Youth Workforce Program Manager, Tina Luke provided a youth program update on haring of career advisor positions, current caseloads and services levels, sub-contractor updates received, unemployment insurance information, PY19 occupational skills training and training providers, technology – digital skills gap, technology and foster youth, waivers and desire to pursue ITA Vouchers for In-school youth waiver, and on the type of employment youth are obtaining.

Brief discussion and Q/A held, on occupational skills training and quality workgroup recommendation of focusing on the 7 in-demand occupations. Ms. Luke provided clarification on questions.

### **Youth Business Services Update**

Business Services Team Supervisor, Kevin Dumcum provided an update on Business Services including on the referral process, business services support for youth, and projects with youth components.

Brief discussion and Q/A held, on working with Employers who do not post on the Arizona Job Connection site; Mr. Dumcum provided clarification on questions. Chair Cole further requested engaging in conversation with Business Services as a Title II provider on IET's. Chari Cole, also expressed her desire to ensure that

individuals that are basic skills deficient are being referred to the 8 contracted Title II Core Partner providers in Maricopa County. Chair Cole requested WDB staff to follow up with DES to identify youth that are seeking unemployment insurance.

Chair Cole thanked presenters and reminded on timeliness of presentation to ensure review prior to meetings.

**Fiscal Update on Youth Program**

Chair Cole expressed the previous meeting request of receiving a financial update by the Fiscal Agent, and further informed of the response received from the Fiscal team in deferring to HSD as the service provider. Chair Cole expressed she did not find it appropriate due to conflict of interest and would elevate the issue to the Board Chairman/Executive Committee.

**Call to the Public**

Chair, Cole called for public comment. No public comment made.

**Adjourn Meeting**

Chair, Cole adjourned the meeting at 11:29 a.m.

*\*For More Information Contact MCWDB Staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*