

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD**

**Wednesday, December 18, 2019 – 9:30 a.m.**  
**Gateway Community College Washington Campus**  
**108 N. 40th St Phoenix, AZ 85034 S01330 (SO Building)**  
**WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>**  
**Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871**

**Members Present:** Charisse Ward, David Drennon (Ph). Drew Thorpe, Elizabeth “E” Cole, Gregg Ghelfi, Julie Stiak, Mark Lashinske, Mark Wagner, Marla Lazere, Neal Dauphin, Shawn Hutchinson, Tina Drews, Tom Jenkins, Vanessa Andersen

**Members Absent:** Angie Ferguson

**Call to Order**

**Welcome, Introductions and Chair’s Remarks** – Chairman, Drew Thorpe, called the Maricopa County Workforce Development Board (MCWDB) meeting to order at 9:33 a.m. and welcomed attendees. Introductions were held.

**Roll Call** – MCWDB Liaison, Nancy Avina took roll. Quorum was present.

**Consent Agenda Approval**

Chairman Thorpe asked for a motion to approve the consent agenda. Mark Lashinske made a motion. Shawn Hutchinson seconded the motion.

All present were in favor. On the phone in favor: David Drennon. Motion carried.

**Arizona’s Open Meeting Law Presentation\***

Assistant Ombudsman, Danee Garone presented on Arizona’s Open Meeting Law.

**Discussion and Possible Action on Career Service Provision**

Chairman Thorpe, informed on the method to identify the providers of career services, youth services and business services in Maricopa County in Py2020. Background information was given as well as, networking and research conducted by board members. A persistent theme has been sourcing programs through a request for proposal. Chairman Thorpe proposed to move to a competitive procurement of service providers for career services, youth services and business services in Py2020.

Chairman Thorpe asked for a motion to select the providers of career services, youth services and business services via a formal competitive request for proposal process for the Maricopa County workforce system. Tom Jenkins made a motion. Tina Drews seconded the motion. Discussion held on what the action will entail, if Maricopa County is able to bid, and who would take the procurement and methodology. A question was raised if the Board of supervisors need to approve; Chairman Thorpe informed the MCWDB has the responsibility to select the service providers under WIOA. Chairman Thorpe informed a committee will be put in place to oversee the selection process and reported to the MCWDB.

In favor: Charisse Ward, Drew Thorpe, Elizabeth “E” Cole, Julie Stiak, Mark Lashinske, Mark Wagner, Marla Lazere, Neal Dauphin, Shawn Hutchinson, Tina Drews, Tom Jenkins, Vanessa Andersen;

Opposed: None;

Abstain: Gregg Ghelfi;

Motion Carried.

### **Discussion and Possible Action on MCWDB Financials**

Chairman Thorpe briefly informed on work to put together the MCWDB budget for FY2021 and reviewed the draft detailed budget. A question was raised on how the budget percentages benchmarks against other states; staff will conduct research.

Chairman Thorpe asked for a motion to approve the draft budget. Mark Lashinske made a motion. Shawn Hutchinson seconded the motion. Discussion was held. Board member, Gregg Ghelfi expressed concerns on increase.

In favor: Charisse Ward, Drew Thorpe, Elizabeth "E" Cole, Julie Stiak, Mark Lashinske, Mark Wagner, Marla Lazere, Neal Dauphin, Shawn Hutchinson, Tina Drews, Tom Jenkins, Vanessa Andersen;

Opposed: Gregg Ghelfi.

Motion Carried.

Chairman Thorpe further shared thoughts around conducting a fiscal 3<sup>rd</sup> party audit for the last 3 years. Brief discussion held.

Chairman Thorpe asked for a motion to move forward with procuring a 3<sup>rd</sup> party auditor to complete a 3-year detailed financial audit on Maricopa County WIOA expenditures for the 3-year period ending June 30, 2019. Shawn Hutchinson made a motion. Mark Lashinske seconded the motion. Clarification held under discussion.

In favor: Charisse Ward, Drew Thorpe, Elizabeth "E" Cole, Gregg Ghelfi, Julie Stiak, Mark Lashinske, Mark Wagner, Marla Lazere, Neal Dauphin, Shawn Hutchinson, Tina Drews, Tom Jenkins, Vanessa Andersen

Motion Carried.

### **Committee & Workgroup Updates**

**Executive Committee** – Chairman Thorpe informed the MCWDB annual report will be presented in January. Information was provided on the NAWB conference. Board Members that would like to attend, let staff know by December 31<sup>st</sup>.

**Youth Committee** – Youth Chair, Elizabeth Cole provided an update on youth committee membership. The committee is still looking for a municipality to join the youth committee as a 9<sup>th</sup> member. An update was also provided on the work done on the youth committee action plan. Highlights and key takeaways from the NAWDP conference were shared top themes include non-profits and braided funding streams.

**Audit Workgroups** – A brief Audit workgroup update was provided by Lead, Mr. Lashinske. The committee has an action of option 1 and option 2.

### **Action Items & Announcements**

None.

### **Call to the Public**

A call for public comment was made. No public comments made.

Board Member, Julie Stiak introduced Leah Hill from Honor Health.

### **Adjourn Full Board Meeting**

Chairman Thorpe, wished all happy holidays and adjourned the meeting at 11:27 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*