

MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Thursday, January 21, 2021 – 9:30 a.m.

GoToMeeting: <https://www.gotomeet.me/MaricopaCountyWDB>
Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

Members Present: Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Erik Cole, Gregg Ghelfi, Marcia Veidmark, Mark Wagner, Matt McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews (**Note: All members present attended via GoTo meeting**)

Members Absent: Elizabeth “E” Cole, Loren Granger, Vanessa Andersen

Call to Order.

Interim Chairman, Matt McGuire, called the meeting to order at 9:31 a.m., and requested roll call.

Roll Call.

Board Liaison, Nancy Avina took roll. Quorum was present.

Welcome and Opening Remarks.

Interim Chairman McGuire provided brief welcoming remarks and reviewed the board’s vision, values and goals.

Workforce Impact Statement.

Interim Chairman McGuire read a workforce impact statement on a young woman named Daniela, who is a youth with various barriers and disabilities; and participated in the ARIZONA@WORK MC Youth program successfully.

Consent Agenda.

Interim Chairman McGuire asked for a motion to approve the item on the consent agenda. Gregg Ghelfi made a motion; Marcia Veidmark seconded the motion. Roll call vote held:

In favor: Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Erik Cole, Gregg Ghelfi, Marcia Veidmark, Mark Wagner, Matt McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews.

Opposed: None

Abstained: None

Motion carried.

Apprenticeship Programs Presentation.

Workforce Development Program Manager, Deb Furlong provided an apprenticeships programs presentation. that covered an overview of components of apprenticeship programs, benefits for the employers and the apprentices, registered apprenticeship programs in Arizona, the career advisors who work on apprenticeships and their role, current partners, occupation titles, demographics and employment outcomes. Additionally, she briefly covered goals for expansion.

During Q/A, Interim Chairman McGuire inquired on how the board can better support efforts; Ms. Furlong informed she would like to see support for expanding these programs. Tom Colombo shared additional information on an upcoming meeting regarding potential expansion into Healthcare and IT. Brief discussion was held including on barriers, specific to childcare and ability to provide support services through Title III – childcare assistance program. Excitement was shared and a board member expressed interest in connecting with the program.

Chairman Report.

Welcome MCWDB Executive Director – Interim Chairman McGuire welcomed Executive Director, Steve Clark.

Status of 2018 and 2020 Re-Certification – Interim Chairman McGuire provided a brief status update on the 2018 re-certification and the current pause, due to previous grievances filed. The board will be kept apprised of any progress. The 2020 re-certification preliminary packet has been submitted to DES for feedback and recommendations; and will be brought forth to the board in the upcoming months for action.

Executive Director Report.

Introduction/Vision - Executive Director, Steve Clark provided brief comments regarding his first three weeks as Executive Director and thanked leadership and staff for the warm welcome, the support and patience. He further shared an overview of this background, as it relates to Workforce Development. Additionally, Mr. Clark shared highlights of his areas of focus for the WDB including, creating pathways, regional system of partners, a focus of the underserved – including those affected by COVID-19 and single parents, as well as integrating technology into the system for employers and job seekers. Mr. Clark shared brief closing remarks on his vision of the future.

Monthly Updates – Executive Director, Steve Clark shared brief general updates on:

- **December meeting follow up** – Clarification was provided on apprenticeship pay for time-off. Incorrect references in the shared governance section were corrected.
- **Training Limits Policy Update** – Suggestions and comments made during the previous meeting were incorporated into the policy and are waiting DES review. Policies will be brought forth to the board for approval, once all changes are made.
- **MCWDB Staffing plans/timeline** – Phase 1 - Hiring for the first Management Analyst has begun and will be filled by February/March. A second Management Analyst is anticipated to be brought on board in the summer.

Interim Chairman McGuire thanked Mr. Clark for his update, and further shared the potential of bringing Consultant, Sheila Murphy back for a presentation and high-level overview on Strategic Plan and potential changes/refreshing of the plan.

Brief discussion was held regarding apprenticeship pay clarification and workforce experience (WEX)/Other programs pay, due to COVID-19 impacts.

Workforce Development Division Report.

Workforce Development Assistant Director, Tom Colombo provided an overview on client tracking and outreach activities. His presentation included, information on the creation of an online job seeker inquiry form, metrics captured, categories tracked by WDD, weekly totals snapshot of participant service inquiries, daily average visits, unemployment insurance (UI) and WDD services. Additionally, Mr. Colombo shared on WDD's outreach efforts, including outreach to foodbanks, SNAP and CAP offices, foster youth and group homes, and the Department of Child Safety.

Brief Q/A and discussion held on UI and outreach opportunities.

Fiscal Report.

WIOA Fiscal Agent, Nicole Forbes presented on FY2021 WIOA Budget to Actuals; details on WIOA funding were shared. Brief question/comments were made on percentage of spending.

One Stop Operator Report.

One Stop Operator Representative, Gretchen Carraway presented on the OSO role, areas of performance, an overview of the WIOA system, OSO key achievements, the partner link resource (link to be sent via email through WDB staff), number of customer referrals and collaboration session numbers – Ms. Carraway encouraged board members and the Executive Director to attend meetings. She further shared on OSO current initiatives, a summary of the OSO budget, and recommendations for the board.

Interim Chairman McGuire asked the OSO to work with the Executive Director to provide more detail on recommendations during a future meeting. Brief discussion was held on recommendations and the requirement for utilization.

Call to the Public.

Chairman McGuire made a call for public comment.

Board member, Christopher Tafoya provided brief high-level information on two UI programs under the Cares Act and provided extension information.

Adjourn.

Chairman McGuire adjourned the MCWDB meeting at 11:23 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*