

MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Wednesday, June 17, 2020 – 9:30 a.m.

REMOTE MEETING

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Angie Ferguson (Ph.), Bonnie Schirato (Ph.), Charisse Ward (Ph.), Chris Tafoya (Ph.), Collin Stewart (Ph.), Elizabeth “E” Cole (Ph), Gregg Ghelfi (Ph), Julie Stiak (Ph.), Loren Granger (Ph.), Mark Lashinske (Ph), Mark Wagner (Ph.), Matt McGuire (Ph.), Neal Dauphin (Ph.), Shawn Hutchinson (Ph), Stan Chavira (Ph.), Tina Drews (Ph), Tom Jenkins (Ph), Vanessa Andersen (Ph)

Members Absent: N/A

Call to Order

Chairman, Mark Lashinske, called the Maricopa County Workforce Development Board (MCWDB) meeting to order at 9:33 a.m.

Roll Call

MCWDB Liaison, Nancy Avina took roll. Quorum was present.

Chairman Remarks

Chairman Lashinske, provided several opening remarks regarding items to be accomplished and the work that has been conducted to date. Chairman provided reassurance that while the work continues, service will not be stopped and will continue.

Discussion and Possible Action: MCWDB Officer and Executive Committee Membership Election

Chairman Lashinske informed of desire to ask for a motion to have Vanessa Andersen become Vice-Chair, as Vice-Chair, Tom Jenkins is finishing his term. Tom Jenkins made a motion; the motion was seconded by Julie Stiak.

Discussion was held. Board Member, Gregg Ghelfi raised concerns regarding supporting documentation and motioning in a vacuum; Chairman Lashinske provided clarifying comments. Board Member, Shawn Hutchinson added additional clarifying comments on Mr. Ghelfi’s question, of a formal nomination process and have other interested parties be nominated to the position. MCWDB Liaison, Nancy Avina provided guidance based on the bylaws. Additional concerns were raised by Mr. Ghelfi on how officers are being elected. Chairman acknowledged concerns and expressed bylaws can be revised to ensure those changes are made.

Board member, Julie Stiak expressed openness to modifying/amending the motion, to open it up to others interested. Board Member, Matt McGuire suggested hearing from the candidate regarding availability for the role; Vanessa Andersen shared a few thoughts and indicated she is willing and able to serve as Vice-Chair. Further procedural clarification was sought from Legal representative, Andrea Cummings; clarification was provided.

Ms. Stiak restated her amendment and recommended to amend the motion to open the slate of the Vice-Chair to any other board member. Mr. Jenkins withdrew the previous motion and amended to what Ms. Stiak stated. Mr. Chairman asked for any nominations from the floor for the Vice-Chair position. Mr. Hutchinson, formally nominated Vanessa Andersen, to the position of Vice-Chair; Stan Chavira seconded to motion. No further discussion held.

In favor: Angie Ferguson (Ph.), Bonnie Schirato (Ph.), Charisse Ward (Ph.), Chris Tafoya (Ph.), Collin Stewart (Ph.), Elizabeth “E” Cole (Ph), Julie Stiak (Ph.), Loren Granger (Ph.), Mark Lashinske (Ph), Mark Wagner (Ph.), Shawn Hutchinson (Ph), Stan Chavira (Ph.), Tina Drews (Ph), Tom Jenkins (Ph)

Opposed: Matt McGuire (Ph.), Gregg Ghelfi (Ph) - due to not agreeing with the process.

Abstained: Vanessa Andersen (Ph)

The motion carried. Chairman Lashinske informed he will be reaching out to the board for interest in being on the executive committee, for the seat that will be Vacant by Vanessa Andersen. He additionally requested anyone interested to email WDB staff and/or the Chairman to create a slate and present it to the board. A clarifying question was asked in relation to who can apply for the additional seat on the Executive Committee. Clarification was provided by Ms. Cummings and Ms. Avina.

Discussion and Possible Action: Amend Quality Workforce Workgroup Recommendations Action Taken

Chairman Lashinske, provided background information on a motion previously made regarding the 83 in-demand occupations and informed of a potential amendment need, due to concerns brought forth of not serving those with interests outside of the 83 in-demand occupations. Chairman opened up the floor for additional input. Chairman Lashinske referenced the meeting minutes from March 25th and summarized the motion and asked for an amendment of the motion of only funding 83 in-demand occupations. Ms. Andersen informed it was reasonable to allow flexibility for other occupations provided that the provider can justify the expense. Mr. McGuire shared comments on his recollection and inquired on the process for funding future occupations. Chairman Lashinske provided clarification on the process. Mr. McGuire informed he was supportive of amending so long as oversight and appropriate governance processes were in place.

Mr. McGuire stated he was happy to amend the motion based on the discussion. Shawn Hutchinson seconded the motion. Additional comments made regarding receiving more back up information on agenda items. Chairman Lashinske provided comment. Ms. Andersen provided additional comment regarding the purpose of selecting 83 in-demand occupations and being intentional; and requested a monthly report regarding additional occupations/needs regarding market needs and where the funding is going. Additional comments regarding an established process were added.

In favor: Angie Ferguson (Ph.), Bonnie Schirato (Ph.), Charisse Ward (Ph.), Chris Tafoya (Ph.), Collin Stewart (Ph.), Elizabeth "E" Cole (Ph), Julie Stiak (Ph.), Loren Granger (Ph.), Mark Lashinske (Ph), Mark Wagner (Ph.), Shawn Hutchinson (Ph), Stan Chavira (Ph.), Tina Drews (Ph), Tom Jenkins (Ph), Matt McGuire (Ph.), Gregg Ghelfi (Ph), Vanessa Andersen (Ph)

Opposed: none

Motion carried.

Review, Discussion and Possible Action: Shared Governance Agreement (SGA)

Chairman Lashinske informed of work done on the shared governance agreement. He thanked Emily Craiger, Andrea Cummings and Lee Ann Bohn for their work towards the finalization of the SGA. The next step will be to submit the document to DES with the changes made for approval and then forward to the board of supervisors for action. Chairman opened the floor for discussion.

Elizabeth E. Cole requested a second opinion from the State Workforce Council and/or from DOL regarding youth services and the youth committee under 20 CFR 681.400 and referenced TEGL WIOA 21-16. Chairman Lashinske requested Attorney, Ms. Cummings touch base with MCWDB staff and/or Board Member, Elizabeth E. Cole to get the references mentioned and; to research the information mentioned and provide council. Additional clarification was asked regarding the next steps in the process. Chairman Lashinske, provided clarification on the process.

Review, Discussion and Possible Action: Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA)

Chairman Lashinske, informed of meeting with the core partners on the memorandum of understanding and infrastructure funding agreement. The documents are being revised with staff and signed and will be provided once it is in place for review. Mr. Hutchinson confirmed no action was needed and this was an update on the continuance of work; Mr. Lashinske confirmed. Christopher Tafoya inquired regarding revised documents; Executive Director, Patricia Wallace informed the documents are still in process of being updated.

Review, Discussion and Possible Action: Bylaws

Chairman Lashinske, provided an update on the status of the bylaws and informed on revisions. Mr. Hutchinson informed of need to address vacancies and officer decisions and should have full board input. Mr. Lashinske

agreed and discussed putting together a bylaw committee and/or have Ms. Bohn revise the bylaw election process. Chairman Lashinske committed to discussing with the Executive Committee to put a standing team for the bylaws before submitting to the board.

Review, Discussion and Possible Action: WIOA Revised Budget 2020-2021

Chairman Lashinske, provided a brief update as received by Fiscal Agent, Jacqueline Edwards on the revised budget which includes additional staff. Ms. Edwards provided brief comment on the set up of the budget and informed the only portion that would need approval from the board of supervisors is the WDB portion. Discussion and clarification held; Ms. Edwards provided clarification.

Several board members expressed confusion regarding all WIOA funds and allocations – it is interpreted the MCWDB is responsible for the total WIOA allocation. Ms. Cummings explained the MCWDB proposes and the Board of Supervisor approves the proposal; Ms. Edwards provided additional clarification on board budget vs. service provision budget. Several board members requested, additional guidance was requested from Department of labor.

Review, Discussion and Possible Action: Career Service Provider Agreement

Chairman Lashinske, provided a brief update on the Career Service provider agreement, final copy has been submitted to the Chairman and once reviewed it will be sent out for Full board review. Mr. Hutchinson touched upon stipulations and expressed concerns regarding the length of agreement, he expressed the need for a longer agreement with severability and termination clauses, protecting both parties. He further expressed concerns regarding the need to provide assurances for front line staff and continuance of services. Chairman Lashinske, thanked Mr. Hutchinson for his comments and informed he would obtain something in writing ensuring the continuance of services.

Review, Discussion and Possible Action: Staff Positions and Organizational Chart

Chairman Lashinske, provided a brief update and informed of a revised organizational chart to align with the shared governance agreement revisions. Ms. Cole shared confusion regarding the DOL Audit report and how anything has changed.

Review, Discussion and Possible Action: East Valley Career Center Relocation

Chairman Lashinske, opened up the floor to Executive Director, Patricia Wallace for an update. Ms. Wallace informed of continuing to obtain and gather information about possibilities, needs and processes to ensure success. Chairman Lashinske requested a formal timeline/chart to be put together by the next full board meeting for the board to review.

Review, Discussion and Possible Action: Maricopa County Local Area Plan

Executive Director, Ms. Wallace provided an update on the Local Area plan and guidance received from the state. Insight and an extended timeline was requested from the DES to potentially submit the plan at a later time per the workload of the board. Chairman Lashinske asked clarifying questions on board involvement; Ms. Wallace provided insight and recommended a potential sub-committee to provide input. Mr. Hutchinson inquired regarding the meaning of excluding City of Phoenix; Ms. Wallace provided clarification and informed it is tied to local area distinction/boundaries. Ms. Cole provided additional comments regarding a WIOA no wrong door approach and also expressed interest from the youth committee in participating on a sub-committee

Review, Discussion and Possible Action on WIOA waivers needed

Executive Director, Ms. Wallace provided a brief update on WIOA waivers and informed no additional waivers were not going to be sought at this time. Ms. Wallace informed waivers can be resurfaced if needed in the future.

Board Member, Ms. Andersen, requested DOL guidance on item 11 on the org. chart.

Call to the Public

Chairman Lashinske made a call for public comment. Mr. Hutchinson congratulated Vanessa Andersen on her nomination and election to the Vice-Chairmanship and welcomed new MCWBDB members. MCWDB Liaison, Ms. Avina reminded board members of potential additional meetings needed, given pending items.

Adjourn Full Board Meeting

Chairman Lashinske, welcomed new MCWDB members and acknowledged and thanked Mr. Tom Jenkins for his service. Ms. Cole also acknowledged Julie Stiak and Angie Ferguson as this was also their last meeting.

Chairman Lashinske adjourned the meeting at 11:09 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*