

MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Wednesday, March 25, 2020 – 9:30 a.m.

REMOTE MEETING

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Angie, Ferguson (Ph), Charisse Ward (Ph), David Drennon (Ph), Elizabeth “E” Cole (Ph), Gregg Ghelfi (Ph), Julie Stiak (Ph), Mark Lashinske (Ph), Mark Wagner (Ph), Neal Dauphin (Ph), Shawn Hutchinson (Ph), Tina Drews (Ph), Tom Jenkins (Ph), Vanessa Andersen (Ph)

Members Absent: Marla Lazere

Call to Order

Vice Chairman, Tom Jenkins, called the Maricopa County Workforce Development Board (MCWDB) meeting to order at 9:37 a.m.

Welcome, Introductions and Chair’s Remarks – Vice Chairman Jenkins welcomed board members and attendees to the meeting, provided brief remarks on the modality of the meeting being virtual, and shared a few open meeting law reminders. Vice Chairman Jenkins also provided remarks on COVID-19.

Vice Chairman Jenkins briefly introduced new board member, Matt McGuire representing the Healthcare sector. Mr. McGuire shared brief introduction comments.

Roll Call – MCWDB Liaison, Nancy Avina took roll. Quorum was present.

Consent Agenda Approval

Vice Chairman Jenkins, asked board members if upon review of consent agenda items, anyone wanted to remove consent agenda items for discussion; no items removed. Vice Chairman Jenkins asked for a motion to approve consent agenda. Gregg Ghelfi made a motion. Mark Lashinske seconded the motion.

Present on the phone in favor: Angie Ferguson, Charisse Ward, Elizabeth Cole, Gregg Ghelfi, Julie Stiak, Mark Lashinske, Mark Wagner, Matt McGuire, Neal Dauphin, Tina Drews, Tom Jenkins, Vanessa Andersen

Present on the phone opposed: None

Abstained/Did not vote: None

Not present during Vote: David Drennon, Shawn Hutchinson, Marla Lazere

The motion carried.

Discussion and Possible Action on Chairman Resignation

Vice Chairman Jenkins informed on the resignation of Chairman Drew Thorpe as of March 11, 2020 and expressed his appreciation to Chairman Thorpe. He recommended staff to look into options for recognizing Chairman Thorpe for his service on the MCWDB. Vice Chairman Jenkins further informed of the now presented opportunity to elect a new Board Chair and expressed his commitment as Vice Chairman, as well as on behalf of 2nd Vice Chairman, Shawn Hutchinson to continue to serve in their respective capacities, but assume the Chairman duties until a new Board Chair was selected. He informed that a new Chairman must be selected amongst the Business members of the board and would serve the remainder of Chairman Thorpe’s term until June 20, 2021.

Vice Chairman Jenkins opened the floor for business member nominations, to become the MCWDB Chairman for the remainder of the Chairman’s term (June 30, 2021). Board member, Mark Lashinske expressed interest.

Vice Chairman Jenkins confirmed that no other business member was interested in becoming the Chairman and made a motion to approve Mark Lashinske as Chairman on the MCWDB. Vice Chairman Jenkins asked for a second. Elizabeth Cole seconded the motion.

Present on the phone in favor: Angie Ferguson, Charisse Ward, David Drennon, Elizabeth Cole, Julie Stiak, Mark Lashinske, Mark Wagner, Matt McGuire, Neal Dauphin, Tina Drews, Tom Jenkins, Vanessa Andersen

Present on the phone opposed: None

Abstained/Did not vote: Gregg Ghelfi

Not present during Vote: Marla Lazere, Shawn Hutchinson

The motion carried.

Vice Chairman Jenkins provided welcoming remarks to newly appointed Chairman Mark Lashinske.

Service Provider Update on COVID-19 Operational Impacts

Workforce Development Division (WDD) Assistant Director, Tom Colombo shared on the division's response to COVID-19 and possible impacts. The service provider has been following all the guidance in relation to the federal and state guidance on how to handle operations including the Governor's message that human service operations need to remain open. The service provider has also been following CDC guidance. Safety measures taken include, signage at the career centers regarding social spacing in the various service offered, teleworking options for employees, limiting number of people in workshops to no more than 10, virtual options are available to reach out to Businesses. The focus has been making sure all services are available. Mr. Colombo shared he will be presenting to the MCWDB Executive Committee regarding increase in unemployment/lay off's; and concerns/impacts for the service provider. Mr. Colombo requested that the agenda item include possible action based on latest unemployment numbers. Board members raised several questions including on current center traffic and on unemployment numbers presented, how the centers are being cleaned, preparations for a surge in customers, and on official written plan/protocols; Mr. Colombo addressed board member questions. A request was made to send the service provider official written plan/protocol to the Board. Vice Chairman Jenkins thanked Mr. Colombo for his efforts.

Quality Workforce Workgroup Target Occupations Presentation and Action

Management Analyst, Isabel Creasman presented on behalf of the Quality Workforce workgroup on their initiatives around target occupations. An overview, methodologies used, as well as actions recommended for board consideration on 4 specific topics were presented to the Board via a PowerPoint. The board considered and voted on the following:

1. Approval of the selection criteria resulting in 83 target occupations. Vice Chairman Jenkins asked for a motion to approve the selection criteria resulting in 83 target occupations. Julie Stiak made a motion. Matt McGuire seconded the motion.

Present on the phone in favor: Angie Ferguson, Charisse Ward, Elizabeth Cole, Gregg Ghelfi, Julie Stiak, Mark Lashinske, Mark Wagner, Matt McGuire, Shawn Hutchinson, Tina Drews, Tom Jenkins, Vanessa Andersen

Present on the phone opposed: None

Abstained/Did not vote: David Drennon, Neal Dauphin

Not present during Vote: Marla Lazere

The motion carried.

2. Approval of Quality Workforce recommendation to fund only target occupations for occupational skills training and apprenticeships. Vice Chairman Jenkins asked for a motion to approve to fund only target occupations for occupational skills training and apprenticeships. Matt McGuire made a motion, Shawn Hutchinson seconded

the motion. Discussion was held – board members expressed concern given current conditions and restricting ourselves. A recommendation was made to delay the start of the QWW recommendation to at least 90 days and modifying the action. Clarification questions were asked regarding what the modification process would look like, Dr. Creasman provided clarification in relation to processes. An amendment to the motion was made to delay the start date of the QWW recommendations until July 1st. Matt McGuire amended his first motion to reflect language around the July 1st date. Shawn Hutchinson seconded the amended motion.

Present on the phone in favor: Angie Ferguson, Charisse Ward, Elizabeth Cole, Gregg Ghelfi, Julie Stiak, Mark Lashinske, Mark Wagner, Matt McGuire, Shawn Hutchinson, Tina Drews, Tom Jenkins

Present on the phone opposed: None

Abstained/Did not vote: David Drennon, Neal Dauphin

Not present during Vote: Marla Lazere, Vanessa Andersen

The motion carried.

3. Approval of Quality Workforce Workgroup recommendation of a tiered approach for ITA limits (\$3,000; \$5,000; \$7,000). Vice Chairman Jenkins asked for a motion to approve a tiered approach for ITA limits. Shawn Hutchinson made a motion. Julie Stiak seconded the motion. A question was raised on the process for changing ITA limits, Dr. Creasman addressed board member questions.

Present on the phone in favor: Angie Ferguson, Charisse Ward, Elizabeth Cole, Gregg Ghelfi, Julie Stiak, Mark Lashinske, Mark Wagner, Matt McGuire, Neal Dauphin, Shawn Hutchinson, Tina Drews, Tom Jenkins

Present on the phone opposed: None

Abstained/Did not vote: David Drennon,

Not present during Vote: Marla Lazere, Vanessa Andersen

The motion carried.

4. Approval of Quality Workforce recommendation to hire a vendor to: (1) Develop job seeker and employer feedback survey instruments, (2) Administer the surveys, and (3) Provide standardized reports to stakeholders. Shawn Hutchinson made a motion. Matt McGuire seconded the motion. Questions and discussion was held including on concerns and budget. It was the general consensus of the board to delay action on the motion for 30 days. First and second motions withdrawn.

Action Items Review Resulting from Meeting & Board Member Announcements

Vice Chairman Jenkins, requested board liaison, Nancy Avina recap action items resulting from the meeting. Action items noted include, addressing questions on tiered approach for ITA limits and the recommendation to hire a vendor to develop a survey.

Board Member, Ms. Cole requested a written protocol from the service provider on COVID-19, Board Liaison, Ms. Avina asked board members to submit any additional questions within 24 hours to WDB staff; staff will then compile all questions and send to Mr. Colombo for response.

Call to the Public

Vice Chairman Jenkins made a call for public comment. No public comment was made. Board Liaison, Ms. Avina reminded the public if any public questions/concerns address to: mcwdb@maricopa.gov.

Adjourn Full Board Meeting

Vice Chairman Jenkins provided closing remarks and adjourned the meeting at 11:32 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*