

MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Wednesday, July 17, 2019 – 9:00 a.m.
AC Hotel by Marriott Phoenix Biltmore
2811 E. Camelback Rd. Phoenix, AZ 85016

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>
Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Angie Ferguson, Charisse Ward, David Drennon, Drew Thorpe (Ph), Elizabeth “E” Cole, Julie Stiak (Ph), Mark Wagner, Neal Dauphin, Shawn Hutchinson, Tom Jenkins, Vanessa Andersen

Members Absent: Gregg Ghelfi, Marla Lazere, Mark Lashinske

Call to Order

Welcome, Introductions and Chair’s Remarks – 2nd Vice Chairman, Tom Jenkins, called the Maricopa County Workforce Development Board (MCWDB) meeting to order at 9:10 a.m. Guest introductions held.

Roll call – MCWDB Liaison, Nancy Avina took roll call, quorum was present.

Consent Agenda Approval

2nd Vice Chairman, Tom Jenkins, asked for a motion to approve items under the consent agenda. Shawn Hutchinson made a motion. David Drennon seconded the motion. All present were in favor; motion carried.

Chairman Report

Chairman, Drew Thorpe shared brief remarks on not being able to attend the meeting in person.

Vision for 2019 – Chairman Thorpe, shared brief comments on the upcoming year.

Executive Committee, Youth Committee and Workgroup Appointments – Chairman Thorpe informed on process of reforming appointments and changes. Changes will be shared in August.

2019-2020 Meeting Schedule – WDB Liaison, Nancy Avina informed on changes in the 2019-2020 MCWDB meeting schedule for the Full Board, Executive Committee and Youth Committee. Meeting time for Full Board will remain 9:30 a.m. – 11:30 a.m.

Chairman Thorpe asked for a motion to approve the 2019-2020 meeting schedule. Neal Dauphin made a motion. Tom Jenkins seconded the motion. All were in favor; motion carried.

DOL Audit Report Response Action Plan – Chairman Thorpe provided brief information on a meeting held with BOS Liaison, LeeAnn Bohn and State Representative, Karen Nelson Hunter to discuss key items needing to be addressed. Going forward an Audit committee will be formed based on board member recommendations. The committee will be led by Board Member, Mark Lashinske and will consist of additional board members, BOS Liaison LeeAnn Bohn and State Representative Karen Nelson Hunter. Deadline for resolve is set for November 2019 to be certified as a board.

Other Business – None noted.

Adult Education Workforce System Funding

Program Director, Elizabeth “E” Cole and Department of Education Title II Representative, Nicholas Del Sordi presented on Adult Education Workforce System Funding. Brief background was provided on the presenters and on title II. Dr. Del Sordi shared details on Workforce System Funding, which is 3% of grantees total award and are funds dedicated to support the development of the workforce system and WIOA Vision. Funds are a piece of the MOU/IFA process through an attachment/addendum; unused funds get returned. Information was provided on the intent of the funding. Elements of the addendum were shared and reviewed by Ms. Cole. Dr. Del Sordi shared

information on their statewide approach and completed addendums with Yavapai & Santa Cruz County. Next steps shared. Brief discussion held on questions and comments on overall program partnering.

Strategic Planning Implementation

Presentation of Strategic Plan Overview – Strategic Planner, Dr. Sheila Murphy presented an overview of Strategic Planning and work done to date. A review of systems thinking integration was given. Emergent strategies and deliberate strategies reviewed.

Integration of Systems Principles and Strategic Design – Handouts were disseminated on vision and workgroups strategies as well as on selected systems principles.

Progress to date – Dr. Murphy summarized the progress to date from a Full Board perspective as well as, from a workgroup perspective.

Goal Workgroup Breakout: Preparation for August Strategic Summit – Dr. Sheila Murphy provided workgroups with a presentation template to be completed in preparation of each workgroup’s presentation during the August Strategic Summit. Goal group activity held.

Plan for Strategic Summit: August 21, 2019.

Call to the Public

Vice Chairman, Tom Jenkins, called for public comment. Board Liaison, Nancy Avina shared information on host location upcoming event. If Board members are interested in the event, reach out to Nancy.

WDD Assistant Director, Tom Colombo shared several updates for WDD operations.

- Budget FY20 – \$2.4 million increase received; a proposal is being put together to provide the board the opportunity to review targets and approve in August.
- PY18 Budget – no dollars will be returned, may be receiving additional money.
- Full Board Strategic Planning connection comments.
- Data and performance – 13 total performance measures, 2 are baseline, 11 performance areas are meeting or exceeding, the 2 areas of concern are now on met category.
- Data points – 16, 993 individuals served, 850 Employers served; Occupational Skills training provided to 707, apprenticeships provided to 1,021.
- Customer Intake Process – Customer intake process is being worked on with the Maricopa County continuous improvement office and partners at the State and City to refine the process.

Adjourn Full Board Meeting

Vice Chairman, Tom Jenkins, adjourned the meeting at 11:58 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*