

MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Wednesday, June 19, 2019 – 9:30 a.m. at
3443 N Central Avenue Phoenix, AZ 85012
UI 4th Floor Conference Room

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>
Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Angie Ferguson, Charisse Ward, David Drennon, Elizabeth “E” Cole, Gregg Ghelfi, Julie Stiak, Kelsie McClendon (Ph.), Mark Lashinske, Mark Wagner (Ph.), Marla Lazere, Neal Dauphin, Shawn Hutchinson, Tom Jenkins, Vanessa Andersen

Members Absent: Drew Thorpe, Reid Graser, Sally Downey

Call to Order

Welcome and Chair’s Remarks

2nd Vice Chairman, Tom Jenkins, called the Maricopa County Workforce Development Board (MCWDB) meeting to order at 9:30 a.m. and provided brief housekeeping remarks. Guest introductions held.

Roll call

MCWDB Liaison, Nancy Avina took roll call, quorum was present.

Consent Agenda Approval

2nd Vice Chairman, Tom Jenkins, asked for a motion to approve items under the consent agenda. David Drennon made a motion. Shawn Hutchinson seconded the motion. All present were in favor; motion carried.

Chairman Closing Remarks

Executive Director, Patricia Wallace provided brief remarks and presented a certificate of appreciation for Chairman, Kelsie McClendon’s last meeting as presiding chair. Ms. Wallace also recognized Reid Graser’s resignation.

Approval: MCWDB Local Plan Amendments

2nd Vice Chairman, Tom Jenkins, asked for a motion to approve MCWDB Local Plan Amendments. David Drennon made a motion and praised staff on work. Shawn Hutchinson seconded the motion. All present were in favor; motion carried.

Approval: Request for transfer of GY18 Dislocated Worker Funds to Adult Funds

Finance and Budget Manager, Nicole Forbes, provided background information on request for transfer of funds. Request is to transfer \$34,000 or 5% transfer from dislocated worker funds to adult funds. A call for questions was made; no questions raised. 2nd Vice Chairman, Tom Jenkins, asked for a motion to approve the request. Shawn Hutchinson made a motion. David Drennon seconded the motion. All present were in favor; motion carried.

Approval: MCWDB 2019-2021 Officers – Chair, Vice Chair and Second Vice Chair

Chairman, Kelsie McClendon, provided brief comments and introduced incoming officers Drew Thorpe as Chairman, Tom Jenkins as 1st Vice-Chair and Shawn Hutchinson as 2nd Vice-Chair. A call for comments was made, no comments added. Chairman, McClendon, asked for a motion to approve the slate of officers for 2019-2021. Mark Lashinske made a motion. Gregg Ghelfi seconded the motion. All present were in favor; motion carried.

Introduction of MCWDB 2019-2020 Officers

2019-2021 Chairman, Drew Thorpe, introduced himself via video. 1st Vice-Chair, Tom Jenkins provided brief remarks. 2nd Vice-Chair, Shawn Hutchinson provided brief remarks.

Local Workforce Development Area Funding Allocations

Executive Director, Patricia Wallace informed on funding allocation activity. During the last Workforce Arizona Council meeting, options were recommended and approved. For Maricopa County and the State in general allocations are about a 15% increase. Selected adult, youth, dislocated worker and rapid response allocation option amounts were shared. Additional comments were added by WDD Assistant Director, Tom Colombo on previous changes in funding and increase.

U.S. Department of Labor Audit Report Review and Discussion

DES WIOA Coordinator, Karen Nelson Hunter, provided an overview on the Department of Labor (DOL) findings. Report shows areas of need in local governance. 10 findings were pointed out; findings on local governance were reviewed. Main areas of findings are requirements for local shared governance agreements; agreements between local boards and Chief Elected Officials (CEO). Response needs to be provided to DOL by July 21st, response generally includes agreement or disagreement. Ms. Nelson Hunter noted that in review of local governance, DOL cites a lot, legal requirements are already on WIOA, the question is not law compliance but how it is done. DES will be working closely with local areas to provide technical assistance. Main two areas looked at for findings are, having all requirements in the local shared governance agreement and conflict of interest of various roles, as concerns were raised on information on how coordination is happening, between the Board and CEO. DES will provide technical assistance to support local area to meet requirements and move forward with Local Board Certification; State performance excellence committee has set of date of November.

Ms. Nelson Hunter opened the floor for questions. Several questions were raised by board members on governance, policy authority of state vs local area, the process for disagreement between parties Ms. Nelson Hunter, provided guidance and clarification on all questions. Additionally, questions on who will be providing Technical assistance were asked. Executive Director, Patricia Wallace, confirmed if a formal communication would be received with all of the items that need to be addressed. Ms. Nelson Hunter confirmed that was the goal and is working with DES Leadership; an electronic copy will be sent of the report that various local areas will be using as a project plan. Board Members were encouraged to reach out to Ms. Nelson Hunter for technical assistance and additional guidance.

Several board members also asked for clarification on various findings in the report, and history of previous audits. Guidance and clarification was provided; Mr. Colombo further provided information on the relocation of the west valley career center in relation to the IFA. A recommendation was made by board members to the Executive Committee to create an audit review committee.

Presentation: 2-Gen

WDD Assistant Director, Tom Colombo presented on the 2-gen initiative. Connection to the MCWDB Strategic Plan, history and background were provided. Additional information on population served and outcomes were shared. Questions were asked by board members concluding the presentation on outcomes of the children served, initiative timeframe, how teachers are being educated on the initiative and the board role in support. Mr. Colombo provided clarification on all questions. Brief discussion held.

Presentation: Smart Justice

HSD Director, Bruce Liggett presented an overview and context on Smart Justice. Human Services Division (HSD) mission and vision, functional organization chart, goals and strategies were reviewed. Workforce and Smart Justice background and program information shared as well as, the connection to the MCWDB Strategic Plan. Questions were asked by board members concluding the presentation on population and budget. Discussion was held amongst Mr. Liggett and board members on smart justice.

Call to the Public

Youth Committee Chairman, Shawn Hutchinson, called for public comment. No public comments.

Adjournment

Youth Committee Chairman, Shawn Hutchinson, adjourned the meeting at 11:14 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*