

Minutes of the Maricopa County Workforce Development Board Youth Committee Meeting

Wednesday, April 10, 2019 - 10:00 a.m.

Rio Salado College Downtown - 619 N 7th Ave Phoenix, AZ 85007

<https://bluejeans.com/546993469>

Phone: +1.888.240.2560 Conference ID: 546993469

Members Present: Alex Jovanovic, Shawn Hutchinson, Susan Morris

Members Absent: David Drennon, Reid Graser

Call to Order

Welcome and Chairman Remarks

Youth Committee Chairman, Shawn Hutchinson, called the Youth Committee meeting to order at 9:57 pm.

Roll Call

WDB Liaison, Nancy Avina took roll, quorum was present (3).

Approval of Previous Meeting Minutes - March 8, 2019

Chairman, Hutchinson, asked for a motion to approve the previous meeting minutes. Susan Morris made a motion. Motion was seconded by Alex Jovanovic. All present were in favor; motion carried.

Executive Director Report

Executive Director, Patricia Wallace provided an update on full board activity. Updates were provided on full board membership, vacancies, strategic planning activity and workgroups. Information was also shared on DOL state monitoring; as additional details are provided they will be shared. A question was raised on the status of the next budget year and any changes in federal funding, Ms. Wallace informed no information has been given by DOL as of yet. Ms. Wallace also shared on current full board's efforts on receiving a status update on current projects to determine performance and budgeting, amongst other things.

At the request of the Chairman, introductions were held.

Membership Review

WDB Liaison, Nancy Avina informed on current youth committee membership status. Brief discussion was held on expertise/representation needed on the committee, including businesses in the in-demand sectors. Executive Director, Ms. Wallace provided background on selected in-demand sectors and provided recommendations. Additional discussion held.

Youth Committee Charter Strategies, Actions, Timelines and Metrics

Management Analyst, Isabel Creasman facilitated discussion on identifying key responsibilities to focus on over the next 6 months and provided a brief overview of the current MCWDB structure. The committee extensively discussed and shared perspective on responsibilities to focus on (please refer to the developed youth committee action plan). During discussion, Susan Morris shared an update on the youth outreach initiative currently working on.

Strategic Planning Goal Group Activity Reports

The committee touched on representation of youth committee members in the various goal workgroups. Alex Jovanovic to attend Performance Excellence workgroup, Shawn Hutchinson to attend Quality Workforce workgroup. Membership of the youth committee was also briefly re-touched upon.

Next Steps/Action Items

1. Special youth committee phone conference to be coordinated with Susan Morris to invite guests and hear about their initiatives.
2. Presentation on similarities and differences between City of Phoenix and Maricopa County programs, as well as differences between Adult and Youth processes.

Call to the Public

None noted.

Adjourn

Meeting adjourned at 11:33 a.m.

**For More Information Contact Nancy Avina, Board Liaison, avinan@mail.maricopa.gov*