

**EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL**

Zoom Meeting  
November 4, 2020  
8:00 a.m.

**MINUTES**

**I. CALL MEETING TO ORDER**

Steven M. Miller called the meeting to order at 8:00 a.m.

**II. PLEDGE OF ALLEGIANCE**

Steven M. Miller led the Pledge of Allegiance.

**III. ROLL CALL**

The roll was called, and those present and absent were:

<b><u>Members Present:</u></b> Judith Castro (Virtually), Steven M. Miller, Antonio Zuniga (Virtually)	<b><u>Member Absent:</u></b> Maria P. Vasquez
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**Thereby, a quorum was established.**

**Staff Present:**

- Brian Grossenburg, Principal
- Nidia Herrera, Executive Director
- Beatriz Aguilar, Clerk of the Board
- Patrick Goetz, Operations Director
- Martha Camacho, Accounting Manager
- Tracy Decker, Walker & Armstrong LLP
- Jay Parke, Walker & Armstrong LLP
- Jesse Figueroa, WDB Member

**IV. CALL TO THE PUBLIC**

There were no comments from the public.

**V. APPROVAL OF MINUTES**

Steven M. Miller asked for a motion to accept the minutes from the October 14, 2020 meeting. Judith Castro moved to approve the minutes from the meeting of October 14, 2020; second by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0

**VI. SCHOOL PRINCIPAL’S REPORT**

Brian Grossenburg reported the following:

**A. Current Enrollment**

Principal Grossenburg informed enrollment is at 113 with a possibility of 2 more students enrolling by the end of this day.

**B. Status of Reopening to In-Person Services**

Principal Grossenburg reported there has been an increase and is slightly above the benchmark. Arizona Department of Health Services is still recommending a

hybrid model. An average of 37 students is attending school daily for in person services and the rest are in the distance learning models.

Steven M. Miller asked is there an estimated date for full in person services. Mr. Grossenburg replied it is actually being expected to go back to a full distance learning model because huge spikes to be coming up with the flu season.

**C. Suspension and Expulsion Report**

Brian Grossenburg provided the summary of suspension for October 2020. The report is as follows:

Suspension Type	Disruption/Defiance	Threat/Intimidation	Fight/Assault	Drugs	Gang Identification/Activity	Other
Short-Term Suspension	0	0	0	0	0	0
Long-Term Suspension	0	0	0	0	0	0
Recommendation for Expulsion	0	0	0	0	0	0
Awaiting Disciplinary Hearings	0	0	0	0	0	0

**D. Next Meeting Date:** Wednesday, December 9, 2020, at 8:00 a.m. via Zoom.

**VII. CONSENT DISCUSS / ACTION ITEMS**

**A. Student Activities Account for Educational Opportunity Center Charter High School for the period of October 31, 2020, in the amount of \$4,764.42.**

Steven M. Miller asked for approval of the consent item as presented.

Antonio Zuniga moved to accept the consent item as presented; seconded by Judith Castro. The motion passed.

VOICE VOTE: The motion carried 3-0

**VIII. DISCUSSION / ACTION ITEMS**

**A. Expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2020, in the amount of \$321,159.**

Nidia Herrera reported that expenses are at 31%, and are at 33% of the school year.

Steven M. Miller asked for a motion to approve the Expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2020 in the amount of \$321,159.

Antonio Zuniga moved to approve the Expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2020; seconded by Judith Castro. The motion passed.

VOICE VOTE: The motion carried 3-0

**B. Acceptance of the 2019-2020 Audit prepared by the Firm Walker & Armstrong LLP**

Jay Parke and Tracy Decker from Walker & Armstrong LLP presented the Educational Opportunity Center Charter High School 2019-2020 Audit Reports. Mr. Parke informed the Board there are 3 deliverables which two will be submitted to State Board for Charter Schools. Ms. Decker informed it was a pleasure working with everyone in this unique situation. There were no changes in the accounting policies and had no difficulties performing the audit. There were no misstatements. A representation letter was sent for management to sign and issued an unqualified clean opinion on the agreed upon procedures. There were no findings on the questionnaires. Total expenses declined about 42,000.00 this last fiscal year due to one employee being transferred from the Charter School to the Youth Department but mainly not having food services at the school due to students not being on campus. Ms. Decker informed that of the three financial performance ratios that are based on the financial audit results there were no concerns and met the criteria. A requirement of 30 days or more liquidity was also met and unrestricted days liquidity was 41.9 days for the year. And the adjusted net income calculation was also met. Audit Reports for the Fiscal Year ending June 30, 2020 were provided to the Board.

Steven M. Miller asked for a motion to approve the 2019-2020 Audit for the Educational Opportunity Center Charter High School.

Judith Castro moved to approve the 2019-2020 Audit for the Educational Opportunity Center Charter High School; Seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0

**C. Authorization to submit documentation to Arizona State Board of Charter Schools to remove Maria P. Vasquez as a Charter Holder Governance**

Steven M. Miller asked for a motion to approve the authorization to submit documentation to Arizona State Board of Charter Schools to remove Maria P. Vasquez as a Charter Holder Governance.

Judith Castro moved to approve the authorization to submit documentation to Arizona State Board of Charter Schools to remove Maria P. Vasquez as a Charter Holder Governance; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0

**D. Authorization to submit documentation to Arizona State Board of Charter Schools to add Jesse Figueroa as a Charter Holder Governance**

Steven M. Miller asked for a motion to approve the authorization to submit documentation to Arizona State Board of Charter Schools to add Jesse Figueroa as a Charter Holder Governance.

Antonio Zuniga moved to approve the authorization to submit documentation to Arizona State Board of Charter Schools to add Jesse Figueroa as a Charter Holder Governance; seconded by Judith Castro. The motion passed.

VOICE VOTE: The motion carried 3-0

**E. Authorization to submit documentation to Arizona State Board of Charter Schools to add Blanca Garza as a Charter Holder Governance**

Steven M. Miller asked for a motion to approve the authorization to submit documentation to Arizona State Board of Charter Schools to add Blanca Garza as a Charter Holder Governance.

Judith Castro moved to approve the authorization to submit documentation to Arizona State Board of Charter Schools to add Blanca Garza as a Charter Holder Governance; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0

**IX. OTHER INFORMATION OR DISCUSSION ITEMS**

There was no other Information or Discussion Items.

**X. GOOD OF THE ORDER**

Nidia Herrera thanked Jesse Figueroa and Blanca Garza for accepting the membership on the EOC Charter High School Board.

**XI. ADJOURNMENT**

Steven M. Miller asked for a motion to adjourn the meeting.

Antonio Zuniga made the motion which was seconded by Judith Castro. The motion passed, and the meeting was adjourned at 8:23 a.m.

VOICE VOTE: 3-0

**Respectfully submitted by Beatriz Aguilar, Clerk of the Board.**