


## Minutes

### LWDB Quarterly Meeting

 Thu September 3rd, 2020

 2:00pm - 3:00pm MST

 Quality Inn - Payson or via Zoom

 **In Attendance**

### Call Meeting to Order

Pledge of Allegiance

Roll Call

Meeting called to order at 2:07 P.M. by Woody Cline. Woody led the pledge of allegiance.

LWDB Members in attendance in person: Woody Cline, James Bruzzi, Gail Campbell, Elizabeth Flake, Connie Kakavas, Steve Moore, Kristie Prather, Ben Smith.

LWDB Members in attendance via Zoom Teleconference: Melissa Buzan, John Sorensen, Gary Moore, Gail Gorry.

Guests in attendance: Steve Yamamori, Trevor Stokes

Staff in attendance: Stephanie Ray, Kathleen Smith, Anthony Burgan

### Board Reports

a. **Budget Report**

Review of YTD Budget Summary

Stephanie Ray provided an update on the budget.

b. **Director's Report**

Stephanie provided information on the report. Kristy Prather provided additional information on the data that was in the report.

c. **One Stop Operator/Partner Reports**

Stephanie provided information on the One Stop Operator. Steve Yamamori was available to answer questions.

### Review Final Draft of Local Workforce Development Plan including Negotiated Performance Measures

Recommended Action: Approve 2020-2024 Local Plan Final Draft as presented

Stephanie provided updates on additions and history of the plan.

**Decision:** Neil Traver made a motion to approve the 2020-2024 Local Plan Final Draft as presented. Gail Campbell seconded the motion. Motion was passed unanimously.

## **Review Proposed Strategic Initiative - Success Coach Pilot**

Recommended Action: Approve Success Coach Pilot as a Priority Strategic Initiative

Gail Campbell provided information on why this position can be a critical component. Stephanie Ray provided more information on the Success Coach and what they will do. Steve Yamamori provided information on how Reveille assists people.

**Decision:** Elizabeth Flake made a motion to approve the Success Coach Pilot as a Priority Strategic Initiative. Gail Campbell seconded the motion. The motion was passed unanimously.

## **Review Workforce Board Composition and Vacancies**

Recommended Action: Approve Revised Workforce Development Board Composition as Presented

Stephanie provided information on the current status. She recommends shifting the 3-year term to a 2-year term and one seat that would be rotated between the counties to have equal representation on the board. Discussion ensued.

**Decision:** Gail Campbell made a motion to reduce the total number of board member positions to 19 with 10 business representative seats and change from 3-year terms to 2-year terms for all seats. Further, the recommendation is to have each County assigned 3 permanent Business Representative seats with the 10th seat rotating between Counties every 2 years. with a directive to Staff to revise the LWDB Bylaws to reflect these changes. Neil Traver seconded the motion. The motion was passed unanimously.

## **Next Meeting Date: Needs Discussion - currently scheduled for Wednesday, November 25th which is the day before Thanksgiving.**

Discussion ensued between staff members regarding the next meeting. The next meeting is set for November 18th, 2020.

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## **Parking Lot**

Meeting was adjourned at 2:40 P.M.