



Phoenix Business and Workforce Development Board
 Service Delivery Committee Meeting
 May 14, 2020
 2:00 pm-3:30 pm Mountain Standard Time

THIS IS A VIRTUAL MEETING, PLEASE DO NOT ATTEND IN PERSON.

CALL IN: 1-415-655-0001 | Access Code: 803 029 669#

Virtual meeting link:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?>

MTID=mdef119921928bd15633fb34f49526e23 | Password: sJwQnxwJ

1: Call to Order/ Roll Call

(Michelle Jameson)

The Service Delivery Committee (SDC) Chair Michelle Jameson, will call the SDC meeting to order.

Roll call will be completed by the SDC Staff Administrator to ensure a quorum is present.

2: Approval of February 13, 2020 Minutes

The February 13, 2020 SDC Minutes are recommended for review and approval.

RECOMMENDATION: This item is for information and approval.

Staff is recommending approval of the February 13, 2020 committee meeting minutes.

3: Consent Item: Review Committee Attendance Hours

Consent Items are for updates and approval ONLY and are approved in a single vote. Consent Items are operational, compliance and/or contractual items that are not subject to discussion unless pulled from the consent agenda. If discussion is required a Board Member can request to have a Consent Item removed and discussed at the next Board Meeting.

- A. Staff will review Service Delivery Committee (SDC) Members attendance hours for PY 19/20.

RECOMMENDATION: This item is for information and approval.

Staff is recommending approval of the SDC Attendance Hours.

4: Interim Service Delivery Model

(ARIZONA@WORK City of Phoenix Staff; One Stop Operator Staff)

The Service Delivery Committee will review the interim ARIZONA@WORK City of Phoenix Service Delivery model changes due to social distancing orders. ARIZONA@WORK City of Phoenix staff and the One Stop Operator staff will discuss operational changes to One-Stop operations, training, and recruiting, as well as safety measures put into place to protect the public and staff.

RECOMMENDATION: This item is for information and discussion.

5: One-Stop Operator Report

(One Stop Operator Staff)

ARIZONA@WORK City of Phoenix One-Stop Operator Staff will update the SDC on One-Stop Operations.

RECOMMENDATION: This item is for information and discussion.

6: Committee Update Report

The SDC Chair or Vice-Chair will complete the Phoenix Business and Workforce Development Board Committee Update report and share the items discussed in the report with the Committee

RECOMMENDATION: This item is for information, discussion and possible action.

7: Matters for Future Discussion

8: Call to The Public & Open Discussion

9: Adjournment