

NOTICE OF PUBLIC MEETING OF THE YAVAPAI COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Yavapai County Workforce Development Board and to the public that the Yavapai County Workforce Development Board will hold a meeting open to the public on:

Thursday, July 9th - 10:00 AM to 12:00 PM

***Location: Yavapai County Administration
1st Floor – BOS Boardroom
1015 Fair Street, Prescott, AZ 86305***

Virtual Meeting: Microsoft Teams -

<https://teams.microsoft.com/meet/25620442009164?p=OCTBLyj2WTSU8hJ7mS>

Meeting ID: 256 204 420 091 64

Passcode: Yp2Eo7jk

Dial in by phone

[+1 480-939-4892](tel:+14809394892), USA, Phoenix

[Find a local number](#)

Phone conference ID: 621 512 439#

Video ID: 114 339 565 0

Join on a video conferencing device

Tenant key: brfairst@m.webex.com

[More info](#)

Agenda

- I. Call to Order**
Justin Teclaw, Chairman
- II. Roll Call**
WDB Staff
- III. Welcome, Introductions, Opening Remarks**
Justin Teclaw, Chairman
(Information/Discussion)

Agenda continued on the next page

Thursday, July 9th, 2026 - 10:00 AM to 12:00 PM Agenda Continued

- IV. Approval of Previous WDB Meeting Minutes (June 11th, 2026)**
Justin Teclaw, Chairman
(Information/Discussion/Action)
- V. Director's Report**
Craig Lefever, Workforce Director
(Information/Discussion/Action)
 - a. Local Plan Update/Timeline
 - b. MOU/IFA Update
 - c. Performance Targets Update and approval
- VI. Veterans' Priority of Service (15 min)**
Patrick Kuykendall, Workforce Coordinator
(Information/Discussion)
- VII. Yavapai County Workforce Development Board Membership Items**
Justin Teclaw, Chairman/ Craig Lefever, Workforce Director
(Information/Discussion/Action)
 - a. PUBLIC/Workforce Organized Labor
 - i. 120 day deadline to fill, from 5/2/26
 - ii. Replace by 8/30/26, or WDB Director submits "LWDB Membership Waiver Request"
 - b. Open Committee CHAIRS
 - i. Youth Council
 - ii. One-Stop Committee (Teclaw, Interim)
 - iii. Local Plan Committee?
 - c. Open Committee MEMBERSHIPS
 - i. Youth Council
 - ii. Finance Committee

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Thursday, July 9th, 2026 - 10:00 AM to 12:00 PM Agenda Continued

VIII. Eligible Training Provider List (ETPL).

Justin Teclaw, Acting Chairman

(Information/Discussion/Action)

Discussion and possible action regarding the revision and update of the YCWDB Eligible Training Provider List (ETPL).

- i. New Yavapai College ETPL programs
 1. [Visual Design - AAS](#)
 2. [Critical Care Provider Certificate](#)
 3. [Electrician Certificate](#)
 4. [Graphic Design Certificate](#)
 5. [Stage and Media Production Certificate](#)

IX. Youth Council Report – Youth Council Chairman

(Information/Discussion)

X. One Stop Committee Report – Justin Teclaw, Interim One Stop Committee Chairman

(Information/Discussion/Action)

- a. MOU/IFA Final Draft Discussion

XI. One Stop Operator Update – Tara Matusik, One-Stop Coordinator

(Information/Discussion)

XII. Arizona Open Meeting Law Training (20 min)

Craig Lefever, Workforce Director

(Information/Discussion)

- a. “Open Meeting Law 101”
- b. Questions (5 min.)

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Thursday, July 9th, 2026 - 10:00 AM to 12:00 PM Agenda Continued

XIII. SCHEDULING for PY2027

Justin Teclaw, Chairman (Information/Discussion/Action)

Next Meeting – VIRTUAL ONLY, August 6th, 10:00 – 12:00 pm

Next Regular Meeting – September 10th, 2026

Yavapai County – Cottonwood BOS Boardroom

10 South 6th Street, Cottonwood, AZ 86326

XIV. Call to the Public

Individuals may address the Board for up to three (3) minutes on any relevant issue within the Board's jurisdiction. Pursuant to A.R.S. §38-431.01(H), Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.

XV. Adjournment

Justin Teclaw, Chairman
(Information/Discussion/Action)