



City of YUMA

Michael Morrissey

Executive Director

HOUSING AUTHORITY OF THE CITY OF YUMA

420 S. Madison Avenue • Yuma, Arizona 85364

Telephone: (928) 782-3823

Fax Numbers: Housing

Programs (928) 343-2595

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Memorandum of Understanding

I. Introduction

This Memorandum of Understanding (MOU) agreement is between the **Housing Authority of the City of Yuma (HACY)** and **ARIZONA@WORK**. The purpose of this MOU is to enter into a collaborative **Partnership**. Establish an understanding and framework for the delivery of coordinated training in employability, access to the internet and computer technology, educational programs, and programs designed to promote economic self-sufficiency, for participants of the **Housing Urban Development (HUD) Program**.

II. Roles and Responsibilities of Partners

ARIZONA@WORK-Yuma County

Provide activities that promote self-sufficiency for **Housing Urban Development participants, Mesa Heights Resource Center, and Yuma residents**, including informational orientations, which further their employability, education, and financial stability. **HUD** participants will be provided with opportunities for education assistance, job search, job training, counseling, and other forms of social service assistance while living in assisted housing, so they can obtain the skills necessary to achieve self-sufficiency.

Community Partner may provide and/or include one or more of the following:

Accepting referrals for services; provide classes/workshops; provide educational, employment, or financial materials; education or employment opportunities; facility use; individual counseling; sharing data and resources; legal or domestic services; family enrichment; access to financial development; homeownership opportunities; health and nutrition services; entrepreneurial guidance; utility programs or any other service that will benefit to promote economic self-sufficiency.

Community Partner will:

Enroll participants in the **Workforce Investment Opportunity Act (WIOA)** if eligible to assist them in finding educational opportunities, employment, providing tools such as a career center services that offers job search/job placement assistance.

Host or participate in on-site & off-site hiring events, orientations, workshops, job fairs, meetings, or presentations for participants, when deemed appropriate and depending on availability at their Career Center.

Notify the Coordinator of available employment job fairs, hiring events, job trainings, or work readiness workshops to assist participants in becoming self-sufficient.



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ARIZONA@WORK will keep Program Coordinator apprised of available employment trainings, job opportunities, and/or educational opportunities that assist HUD participants in becoming self-sufficient. **ARIZONA@WORK** will include and invite HACY staff to the One-stop quarterly partner meetings held at the Martin Luther King Center to ensure that program and community updates are shared with HACY staff. The partners include, but are not limited to, State of Arizona DES **ARIZONA@WORK**, Practical Portable Educational Preparation (PPEP), **ARIZONA@WORK** DES Veterans Services and Adult Education.

As part of the co-case management process, a Consent to Release Information form will be completed and signed by the FSS participant and included with the referral. Upon receipt of the referral and consent, the assigned caseworker from **ARIZONA@WORK** will coordinate and communicate with the FSS case manager regarding relevant updates and progress concerning the participant.

Housing Authority of the City of Yuma (HACY) will:

Provide **Housing Urban Development (HUD)** opportunities and informational housing resources regarding the following programs: Housing Choice Voucher (HCV), Rental Assistance Demonstration (RAD) and Family Self-Sufficiency (FSS) to **ARIZONA@WORK** participants.

Refer HUD participants that are seeking employment services and education services to **ARIZONA@WORK** utilizing the client referral system.

Host and/or participate in workshops, job search assistance, job fairs, hiring events, meetings, or presentations for **ARIZONA@WORK** participants, when deemed appropriate and depending on availability at Mesa Heights Community Resource Center and SHINE Boys and Girls Center.

When appropriate, provide scheduled space in the educational/computer room, kitchen, and multi-purpose room at Mesa Heights Community Center and SHINE Boys and Girls Center for registration and job search activities. Provide onsite HACY CityLINK meetings on a quarterly basis.

Display **ARIZONA@WORK** employment and educational recruitment literature, scheduled workshops, trainings, job fairs, educational fairs, and/or hiring event announcements in their main lobby, website, calendar, newsletter, and Mesa Heights Community Resource Center.

Ensure that collaborative efforts are made with partner agencies within the City of Yuma limits.

III. Timeline of the Agreement

Responsibilities under this Memorandum of Understanding will coincide with the current HACY five-year plan of 07/01/2025 through 06/30/2030.

This MOU shall remain in effect until 06/30/2030 or when expressly cancelled by either party at a sooner date. In the event of non-performance by either party, the other party may terminate this agreement upon thirty (30) days' notice.

We, the undersigned, have read and agree to enter into this **Partnership and Memorandum of Understanding**. Further, we have reviewed the collaborative roles and responsibilities of each agency and approve of them.



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By

A blue ink signature of the Operations Director, written over a horizontal line.

Operations Director
Yuma Private Industry Council, Inc.

Date

The date "6/30/25" is handwritten in blue ink over a horizontal line.

By

A blue ink signature of the Community Service Manager, written over a horizontal line.

Community Service Manager

Date

The date "6/29/25" is handwritten in blue ink over a horizontal line.