

NOTICE OF PUBLIC MEETING OF THE YAVAPAI COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Yavapai County Workforce Development Board and to the public that the Yavapai County Workforce Development Board will hold a meeting open to the public on:

Thursday, June 11th - 10:00 AM

Location: Virtual Only

Virtual Meeting: Microsoft Teams – [Join Via Teams](#)

<https://teams.microsoft.com/meet/298684857064726?p=E2oKia25I2fjcT5AGq>

Meeting ID: 298 684 857 064 726

Passcode: oh2bm6ke

Dial in by phone

+1 480-939-4892, USA, Phoenix

[Find a local number](#)

Phone conference ID: 694 990 453#

Video ID: 112 029 724 0

Join on a video conferencing device

Tenant key: brfairst@m.webex.com

[More info](#)

Agenda

- I. Call to Order**
Justin Teclaw, Acting Chair
- II. Roll Call**
WDB Staff
- III. Welcome, Introductions, Opening Remarks**
Justin Teclaw, Acting Chair
(Information/Discussion)

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Thursday, June 11th, 2026 - 10:00 AM to 12:00 PM Agenda Continued

IV. Approval of Previous WDB Meeting Minutes (May 7th, 2026)

Justin Teclaw, Acting Chairman
(Information/Discussion/Action)

V. Director's Report

Craig Lefever, Workforce Director
(Information/Discussion/Action)

- a. Title I-B Performance Metrics Negotiation
- b. Local Plan Update Timeline
- c. Title I-B PY26 Funding
- d. Standing Committees Overview
 - a. Finance Committee
 - b. Youth Committee
 - c. One Stop Committee
 - d. Executive Committee
 - e. Bylaws Committee (Ad Hoc)

VI. Yavapai County Workforce Development Board Membership Items

Justin Teclaw, Acting Chairman
(Information/Discussion/Action)

- a. Opening: WDB/Public Workforce (Organized Labor)
 - i. Applications
- b. Appointment, BOS Consent agenda 7/1/26:
 - i. Tricia Lewis, City of Prescott as a Public/Government (Econ Dev) Representative (complete 4-year term ending June 30th, 2027)
- c. Renewals, BOS Consent agenda 7/1/26:
 - i. Garth Bascom, Fann Contracting as a Private/Business Representative (new 2-year term starting July 1st, 2026)
 - ii. Justin Teclaw, Washington Federal Bank as a Private/Business Representative (new 2-year term starting July 1st, 2026)
 - iii. Matt Meierbachtol, APS as a Private/Business Representative (new 2-year term starting July 1st, 2026)
 - iv. Tracey McCollum, Dignity Health/YRMC as a Private/Business Representative (new 2-year term starting July 1st, 2026)
 - v. Alycia Botkin, DES as a Public/Title IV Representative (new 4-year term starting July 1st, 2026)

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Thursday, June 11th, 2026 - 10:00 AM to 12:00 PM Agenda Continued

VII. Eligible Training Provider List (ETPL)

Craig Lefever, ETPL Coordinator

(Information/Discussion/Action)

Discussion and possible action regarding the revision and update of the YCWDB Eligible Training Provider List (ETPL).

- a. NEW Programs (14) to be approved
 1. [Bachelor of Applied Science in Public Safety Administration](#)
 2. [Bachelor of Design in Visual Design](#)
 3. [Integrative Health \(Massage Therapy\) - AAS](#)
 4. [Integrative Health \(Fitness/Reiki Trainer\) - AAS](#)
 5. [Integrative Health \(Reflexology\) - AAS](#)
 6. [Artificial Intelligence and Machine Learning Certificate](#) (approved WDB 5/7)
 7. [Custom Firearms Design and Manufacturing Certificate](#)
 8. [Detention Officer Training Academy Certificate](#)
 9. [Diagnostic Medical Sonography Certificate](#)
 10. [Early Childhood Education Industry Certificate](#)
 11. [HVAC Service Technician Certificate](#)
 12. [Massage Therapy Certificate](#) (req. Higher Learning Commission approval)
 13. [Reflexology Certificate](#) (req. Higher Learning Commission approval)
 14. [Robotics Certificate](#)
- b. Programs that were added to AJC from the YC Course Catalog and need to be approved (5)
 1. [Visual Design - AAS](#) (performance metrics needed)
 2. [Critical Care Provider Certificate](#) (performance metrics needed)
 3. [Electrician Certificate](#) (performance metrics needed)
 4. [Graphic Design Certificate](#) (performance metrics needed)
 5. [Stage and Media Production Certificate](#) (performance metrics needed)

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Thursday, June 11th, 2026 - 10:00 AM to 12:00 PM Agenda Continued

VIII. MOU/IFA (Memorandum of Understanding/Infrastructure Funding Agreement)

Update

Justin Teclaw, Acting Chairman

(Information/Discussion/Action)

Discussion and possible action regarding the timeline, drafting, and approval of the Yavapai County WIOA Partners MOU/IFA.

IX. Youth Council Report – Youth Council Chair

(Information/Discussion)

X. One Stop Committee Report – Justin Teclaw, One Stop Committee Chairman

(Information/Discussion)

XI. One Stop Operator Update – Tara Matusik, One-Stop Coordinator

(Information/Discussion)

XII. Finance Committee Report – Justin Teclaw, Finance Committee Chairman

(Information/Discussion)

XIII. Next Meeting – July 9th, 2026 - Yavapai County Building, 1st Floor – BOS Boardroom, 1015 Fair Street, Prescott AZ

XIV. Call to the Public

Individuals may address the Board for up to three (3) minutes on any relevant issue within the Board's jurisdiction. Pursuant to A.R.S. §38-431.01(H), Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.

XV. Adjournment

Justin Teclaw, Acting Chairman

(Information/Discussion/Action)