



VIRTUAL MEETING

**Phoenix Business and Workforce Development Board Meeting
May 14, 2026
9:00am – 10:30am MST**

Meeting Information:

CALL IN: +1-415-655-0001 | Access Code: 2465 635 8692

Webex Meeting Link:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=md1c81c692688014e4b253f074c8dc0cf>

1. Call to Order/ Roll Call

The Phoenix Business and Workforce Development Board (Board) Chair, Patrick Fitzhugh, will call the meeting to order. Roll call will be completed by Board Staff to ensure a quorum is present.

2. Phoenix Business and Workforce Development Board March 12, 2026 Meeting Minutes (See Attachment 2.A – 03/12/2026 Board Meeting Minutes)

The March 12, 2026 Phoenix Business and Workforce Development Board meeting minutes are recommended for review and approval.

RECOMMENDATION: This item is for information and approval.

3. Consent Agenda (See Attachments 3.A & 3.B)

Consent Items are for Updates and Approvals ONLY and are approved in a single vote. Consent Items are operational, compliance, and/or contractual items that are not subject to discussion unless pulled from the consent agenda. If a discussion is required, a Board Member can request to have a Consent Item removed and discussed at the current or next Board Meeting.

- Adopt Updates: 600.604: Incumbent Worker Training
- Adopt Updates: 600.605: On-the-Job Training

RECOMMENDATION: This item is for information, discussion and possible action.

4. Workforce Pell Update

Patrick Brown from the Arizona Office of Opportunity will share an overview of the Workforce Pell program. Workforce Pell is a federal program that expands Pell Grant eligibility to short-term, career-focused job training programs, providing financial aid for learners pursuing high-demand, high-wage occupations.

RECOMMENDATION: This item is for information and discussion.

5. Chair Updates

ELC Chair Patrick Fitzhugh will share Board updates with Board members, including action items and opportunities for Board Members.

RECOMMENDATION: This item is for information and discussion.

6. Committee Chair Updates and Strategic Plan Review

Committee Chairs will share Steering Committee updates, including action items and opportunities for Board Members to support Board Strategic initiatives and recommendations for the strategic plan.

RECOMMENDATION: This item is for information and discussion.

7. ARIZONA@WORK City of Phoenix Budget Update

ARIZONA@WORK City of Phoenix Accountant III Luis A. Marquez will share an update about the ARIZONA@WORK City of Phoenix budget.

RECOMMENDATION: This item is for information, discussion, and possible action.

8. Youth Services Update

ARIZONA@WORK City of Phoenix Rebecca Tierney will share an update about changes to Youth Services, effective on July 1, 2026. The Board is responsible for providing Title IB Youth Services in the City of Phoenix.

RECOMMENDATION: This item is for information and discussion.

9. Industry Skills Grant Update

ARIZONA@WORK City of Phoenix Project Manager James Montoya will share information about the Industry Skills Grant that the Board previously approved. During this presentation, James will share information about the implementation of the grant and how it will benefit Phoenix employers.

RECOMMENDATION: This item is for information and discussion.

10. Community of Practice Update

ARIZONA@WORK City of Phoenix Project Manager James Montoya will share information about the Community of Practice, including an overview of how why the Community of Practice was started and a potential roadmap for the Community of Practice.

RECOMMENDATION: This item is for information and discussion.

11. Call to The Public & Open Discussion

12. Future Agenda Items

13. Adjournment