

NOTICE OF PUBLIC MEETING OF THE ONE STOP COMMITTEE

Pursuant to A.R.S. § 38-431.01, notice is hereby given to the members of the Yavapai County Workforce Development Board and to the public that the One Stop Committee will hold a meeting open to the public on:

Tuesday, May 5 10:00am – 12:00pm

Location: VIRTUAL ONLY

Meeting ID: 279 746 651 626 70

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/27974665162670?p=1aSYfxawtWvDi5JaQ>

Passcode: jD9to3Q6

Agenda

- **Call to Order, Welcome and Introductions**
Alycia Botkin, Chair
(Information/Discussion)
- **Approval of previous Meeting Minutes**
April 22, 2026 Minutes
Alycia Botkin, Chair
(Information/Discussion/Action)
- **Chairman's Report**
 - Chairman Update Alycia Botkin, Chair
(Information/Discussion)
- **MOU/IFA Discussion**
 - How is OSC Chair elected ?
 - 2027 schedule for OSC meetings
 - Drafting minutes for OSC meetings, one title partner per quarter
 - OSC support coordination of business services
 - Referral Process
 - Customer Service Survey
- **Branding**
- **One Stop Operator's Report**
 - One Stop Updates
Tara Matusik, Yavapai College
(Information/ Discussion)

- **Partner Updates**

- Title I (Dawnette Pollard)
- Title II (Chris Kawabata)
- Title III (Linda Bolyard)
- Title IV (Alycia Botkin) (Information/Discussion)

- **Public Comments**

Individuals may address the One Stop Committee for up to five minutes, per the Chair's discretion, on any issue within the jurisdiction of the Committee. Per A.R.S. 38-431.01(H), One Stop Committee members shall not discuss or take action on matters raised during an open call to the public. Individual members of the One Stop Committee may ask questions of the public, may ask staff to review a matter or may ask that a matter be put on a future agenda.
(Information/Discussion)

- **Adjournment**

Alycia Botkin, Chair
(Action)

Pursuant to the Americans with Disabilities Act, the Yavapai County Workforce Development Board endeavors to ensure the accessibility of its meeting to all persons with disabilities. If you need an accommodation for a meeting, please contact the Northern Arizona Council of Governments office at (928) 778-1422 at least 48 hours prior to the meeting (not including weekends and/or holidays) so that an accommodation can be arranged.

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." **Note: Agenda items may be taken out of order**