



HYBRID MEETING

**Phoenix Business and Workforce Development Board
Executive Leadership Meeting
April 9, 2026
9:00am – 10:30am MST**

Location: Phoenix City Hall | 200 W. Washington St., 20th Fl, Phoenix, AZ 85003

Meeting Information:

CALL IN: +1-415-655-0001 | Access Code: 2632 502 0688

Webex Meeting Link:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m855d2ee7abb9784e4a5bd98854ee360e>

1. Call to Order/ Roll Call

The Executive Leadership Committee (ELC) Chair, Patrick Fitzhugh, will call the Phoenix Business and Workforce Development Board (Board) ELC meeting to order. Roll call will be completed by Board Staff to ensure a quorum is present.

2. Executive Leadership Committee February 12, 2026 Meeting Minutes

(See Attachment 2.A – 02/12/2026 Executive Leadership Committee Minutes)

The February 12, 2026 Executive Leadership Committee meeting minutes are recommended for review and approval.

RECOMMENDATION: This item is for information and approval.

3. Chair Updates

ELC Chair Patrick Fitzhugh will share Board updates with committee members, including action items and opportunities for Phoenix Business and Workforce Development Board (Board) Members.

RECOMMENDATION: This item is for information and discussion.

4. Committee Chair Updates

Committee members will share Steering Committee updates, including action items and opportunities for Phoenix Business and Workforce Development Board (Board) Members to support Board Strategic initiatives.

RECOMMENDATION: This item is for information and discussion.

5. ARIZONA@WORK City of Phoenix Work Based Learning Policy Updates *(See Attachments 5.A & 5.B)*

ARIZONA@WORK Project Manager James Montoya will review recommended changes to ARIZONA@WORK City of Phoenix Work Based Learning Policies, reflecting updates to align with Arizona Department of Economic Security's Workforce Innovation and Opportunity Act policy, including public comment and Board response.

The following policies will be considered:

- 600.604: Incumbent Worker Training
- 600.65: On-the-Job Training

RECOMMENDATION: This item is for information, discussion and possible action.

6. Board Member Directory and Member Engagement *(See Attachment 6.A)*

ELC Chair Patrick Fitzhugh will present a new Board Member Directory containing key member information to support project collaboration. The ELC will discuss opportunities to use this directory to strengthen committee work and enhance overall Board member engagement.

RECOMMENDATION: This item is for information and discussion.

7. Call to The Public & Open Discussion **8. Matters for Future Discussion** **9. Adjournment**