

**Yavapai County Workforce Development**

**General Board Meeting**

**March 12, 2026**

**Agenda Items - Supplement Packet**

**4. Workforce Development Board  
Meeting Minutes**

**1-8-2026**

## Yavapai County Workforce Development Board Board Draft Meeting Minutes January 8, 2026

Attendee	Sector	Present/Absent	2026 Absences
Joseph Au	Private	Present-Virtual	0
Garth Bascom	Private	Present	0
Alycia Botkin	Title IV	Present-Virtual	0
Linda Bolyard	Title III	Present	0
Tony Gauthier	Labor	Present	0
John Heiney	Econ Dev	Present	0
Mel Ingwaldson	Labor	Absent	1
Sandy Griffis	Private	Excused	0
Chris Kawabata	Title II	Present	0
Chris Kuknyo	CEO	Present	0
Tracey McCollum	Private	Present-Virtual	0
Matt Meierbachtol	Private/Labor	Present	0
Christian Oliva del Rio	Private	Present-Virtual	0
Justin Teclaw	Private	Present	0
Matt White	Private	Absent	1

Other Attendees: Craig Lefever, YCWDB Director; Mishel Urias, YC Workforce Development Program Coordinator; Dawnette Polland, Director Title I-B; Dr. Marylou Mercado, Yavapai College, VP Workforce Development and Health Services; Sharal Patinathan, Yavapai College; Karen Jones, Yavapai College, interim One-Stop Coordinator; Dr. Brett Watts, Yavapai College, Associate Professor of Economics and business; Aurora Slatin, Yavapai College, Katherine Anderson, Yavapai College; Rachael Tashbook, Deputy Administrator, OEO; Janice Grace, OEO; Kelly Hart, AZDES, Ben Roche, United Yavapai Firefighter, IAFF, Local 3066; John Cumiskey, Laser Technology.

**I. Call to Order**

The meeting was called to order at 10:01 am by the Chair, Garth Bascom, and made available via Teams. Garth welcomed everyone to the meeting. The agenda and attachments for the meeting were both emailed in advance, posted as required, and hard copies available at the meeting.

**II. Roll Call**

Roll was taken. thirteen of the fifteen members of the board were present to create a quorum for the meeting which enabled the members to discuss and vote on motions being presented today.

**III. Welcome, Introductions and Remarks.**

Garth welcomed everyone to the meeting.

**IV. Approval of Previous WDB Meeting Minutes (11/6/2025)**

Garth asked if everyone had the chance to look at the minutes from the last meeting and whether there were any comments or changes from the Board. There were no comments or changes

**A Motion to approve the November 6, 2025, meeting minutes was made by Sandy Griffis. A Second was made by John Heiney. A vote was requested and all stated Yes with no opposition or abstentions. Motion carried.**

**V. Presentation: ARIZONA@WORK – High Impact Training (HIT) Dashboard**

Rachael Tashbook gave a twenty-minute presentation on a new project her team is working on which focus on Titel IB – Adult High Impact Training. Her colleague, Janice Garza explained the EPTL portion of the presentation, and they indicated that this would be a five-year plan, the HIT Program, that would roll information up to the federal level.

(presentation summary attached)

**VI. Director's Report**

Craig introduced himself as the Workforce Development Directors for Yavapai County and the Workforce Development Board. He instructed everyone that is they have questions or concerns, to direct them to their Chair, Garth Bascom.

**a. ARIZONA@WORK Security Workgroup/Representative (DES)**

Craig shared an email he received from AZDES on the recent threats that were made to two separate DES locations from upset UI recipients. Because of these threats, DES is creating an emergency alert to be sent out to the four core partners, Title IB, II, III and IV.

**b. Bylaws Revision Committee**

Craig stated that the Bylaws Committee has meet twice and are working on the revisions.

Sandy asked if the board would be reviewing the revised Bylaws and when.

Craig stated the committee should have them done by the next board meeting and he would present them to the board for review at that time.

**c. Executive Committee Formation**

Craig stated, per the Bylaws of the Workforce Development Board, they need to form an Executive Committee to be able to call on it when needed.

d. MOU/IFA

Craig stated he received a draft MOU from Karen Jones, Yavapai College, and added part of it to a template from the State.

e. One-Stop Certification Committee Formation

Craig stated that it was time to do the One-Stop Operator location(s) certifications. He explained that they need to form a committee, which can be anyone interested, to do an onsite inspection to ensure the ARIZONA@WORK requirements are being met. He asked everyone attending today, if anyone would be interested in this task, a volunteer effort.

Six people committed to the task: Garth Bascom, Tracey McCollum, Chris Kuknyo, Chris Kawabata, Justin Teclaw and Ben Roche.

f. YCWDB membership Compliance

Craig gave an update on membership status and the status of members for the board. He indicated that there are still two Private/Business positions to fill which would bring the board to seventeen members. He stated that he would like to add two additional positions, one Private/one Public, to have a buffer in the event an individual resigns from the board. There was some discussion, and the consensus was in support of this.

Sandy asked if this should/would be added into the Bylaws.

Craig stated that the Bylaws were generalized and stated the board would follow the minimum requires, but that this would take them above the minimum. He added he would take this to the Bylaws committee if this was the wish of the board, to incorporate into the Bylaws.

**A Motion to approve the addition of two additional positions, one private and one public, to the board bring the membership to nineteen members, ten private and nine public by Chris Kuknyo. A Second was made by Matt Meierbachtol. A vote was requested and all stated Yes with no opposition or abstentions. Motion carried.**

**VII. County Workforce Development Board Membership Items**

The Chair spoke on the matter of Mel Ingwaldson and the possibility of his retirement. He added that there is a perspective member of a local labor union that is interesting in the board. This will be discussed at a future meeting.

a. Post Secondary Education/Workforce Training Position (Public/Education).

Dr. Brett Watts' application was presented to the board as a possible new member to the board and Dr. Watts took the opportunity to introduce himself and give his history and qualifications.

After interaction with the applicant, a motion to approve his application was called by the chair.

**A Motion to approved Dr. Brett Watts as a new member under Public/Education was made by Justin Teclaw. A Second was made by John Heiney. A vote was requested and all stated Yes with no opposition or abstentions. Motion carried.**

Craig Lefever stated to the board that given this approval, he would move forward with the steps to obtain the Yavapai County Board of Supervisors approval.

b. Accepting applications for Private/Business Representatives.

The Chair stated there are currently two openings on the board in the Private/Business representative category. He urged members to seek local business owners within their circle of influence.

Supervisor Kuknyo suggested that they seek local individuals that could be long time residents/owners as well as people who have come to Yavapai County bring variety to the board.

**VIII. Eligible Training Provider List (ETPL)**

The Chair referred everyone to the packet they received with the courses that are up for renewal or new. He stated that there were (4) programs past renewal, (14) coming up for renewal now and (1) that is a new program. The new program is by Integrated Laser Solutions and the owner, John Cumiskey, was present to speak about his company and services.

Sandy asked if it was prudent to approval the programs, or should they be looking at the HIT metrics to decide if a program should be offered.

Supervisor Kuknyo pointed out that all the programs on the list had a decent wage, and looking at the residential electrician position, even though the wage seems low, this position would quickly evolve into a high paying wage.

Justin asked about the fact that for Rogers Academy of Beauty courses there is not a wage provided. It was explained that it was not provided on the site but that the Program Coordinator would reach out the school to see if they could provide some type of wage range for their graduates and report back to the board.

**Motion to approve the presented list of (18) programs for renewal and (1) new program was made by Sandy Griffiths. A Second was made by Tony Gauthier. A vote was requested and all stated Yes with no opposition or abstentions. Motion carried.**

**IX. Youth Council Report – Mel Ingwaldson, Youth Council Chairman**

No update. Mel Ingwaldson was not in attendance.

**IX.5. One-Stop Committee Report – Alycia Botkin, One-Stop Committee Chairman**

The Chair asked Alycia Botkin, the One-Stop Committee Chair, for her report.

The One-Stop Committee chair stated the committee met on January 6, 2026, and discussed the performance of Titles I-b, II, III and IV. That there was much discussion about the lack of numbers for the One-Stop Operator due to various obstacles. The committee further discussed how the partners could assist with bringing up the numbers of the OSO (Title I-B). She suggested that the board needs to discuss the One-Stop Operator's performance, and what the board would want to do in this regard.

The Chair asked for comments and none were given.

**X. One-Stop Operator Update – Karen Jones, Interim One-Stop Coordinator**

The Chair invited Karen Jones, the Interim One-Stop Coordinator for the One-Stop Operator to the floor to give her report.

Craig gave introduction of Karen to the board.

Karen shared from a spreadsheet provided to the board, the metrics for all four core partners. She explained that the lack of clients served numbers for Title I-B, the One-Stop Operator, were due to a couple variables such as program setup, transition work, staff training, but that they did reaching out to clients from the Legacy Report for July through September. She then stated that for the months of October through December there was no funding for operations, so no clients were supported. Karen added that she has been working on the MOU with Craig and that it should be available soon. She stated that she is retiring January 16, 2026, and that the college is interviewing and should have her replacement and no interruptions with the position.

Supervisor Kuknyo asked how the One-Stop, college location, is doing in terms of their construction and timeline and asked if there were others in the audience from the college that might be able to speak on this.

Dawnette Polland, Yavapai College, spoke regarding the lack of numbers and stated that all though they do not have numbers to place on the report given by Karen Jones, in the third quarter they did speak with approximately fifty people but that they could not provide services for them because the County has their funds on hold and that they have not release any funds to the college to pay for their tuition within the program. She went on to say that they have been stopped and on hold and not able to continue supportive services to clients because of the funding hold. She clarified that they do have staff in place after losing a few of the former staff, and that while construction is taking place, they do have a temporary space setup for people to come in and meet with their staff. The remodel is

supposed to be completed soon, and they are hoping for the mid-to-end of this month to fully open the new space.

Craig stated that the WIOA quarters start July 1<sup>st</sup> and unclear of which quarters were being spoken about.

Dawnette stated she did misrepresent the quarters and yes, they are speaking on quarter two with regards to see and speaking with clients.

Mishel Urias, the Yavapai County Workforce Development Program Coordinator, stated that the funds are not on hold and explained that the funds awarded for this program remain with the State, DES. That the process is as such that Yavapai College is the Subrecipient of the award through the County. That the college must expend tuition funds and place those costs on the month report they submit to the County for reimbursement. The County in turn submits the form to the State, DES, for approval and then will send the funds to the County, who in turn will issue the requested reimbursement to the college.

Craig asked if they were drawing down funds from the County.

Dawnette stated that they have requested and received funds for staff reimbursement.

Supervisor Kuknyo stated he did not want to get this granular into this and asked if the funding issue was getting ironed out.

Dawnette stated they are working on it and their staff is looking into how the college will get funding from the County adding that they have been trying to get clarification on how the process works for getting funding from the County and that there has been a bottleneck when it comes to information.

The Chair stated that is there are any further questions on this matter to take them through him.

Joe asked to summarize what he believes he heard today: stating that since the college took over the program nothing has been processed, that they have spoken to 50 people, which seems to have been all Yavapai College students, and after being awarded this funding from the State, and tasked with the responsibility to use these funds for our community with little to no one served, and we are saying the funding has been frozen. Regardless the assignment has been given to Yavapai College, and I have sent four to five students who needed assistance with funding have been told there is no funding available. I too spoke with Art Askew at Yavapai College who used to be with NACOG, and he too indicated there were no funds. I think an email should have been sent out to the ETPL providers letting them know that there has been this issue with funding, so we were aware.

Alycia stated that Title IV – Vocational-Rehabilitation has funded just over 300 students to attend Yavapai College because they couldn't get funding anywhere else, so we are trying to assist while this all gets ironed out.

John asked, with these reported zeros, is the board out of compliance or facing compliance issues, is there a concern and how do we address this.

Garth asked Craig to expound on it.

Craig stated that the funds that we get that come from the federal government to the State, Workforce Arizona Council, and OEO is our compliance liaison with the Workforce Arizona Council. I do not know the specific ramifications but believe the best thing we can do is get those numbers up and serve clients and show the council we are up and running.

Karen stated that she is aware the clients that the college is seeing must be entered into the AJC reporting system.

Craig confirmed that everyone seen for services must be entered into the AJC, Arizona Job Connection, as that is how DES measured the how clients are served and with what services.

Linda confirmed that all clients must be entered into AJC so we can all put the required reports.

John stated that there is a vacuum of information out there on this, and of course misinformation is being mixed in, so is there a way to get a statement out, whether it comes from this board, Yavapai County or the college, to stakeholders of this county communicating that things are coming soon because not communicating is leaving this open for further misunderstandings.

**XI. Next Meeting – March 12, 2026, Yavapai College, 1100 E Sheldon St., Bldg. 1, Rm 225, Prescott, AZ 86301.**

**XV. Call to the Public**

Individuals may address the Board for up to three (3) minutes on any relevant issue within the Board's jurisdiction. Pursuant to A.R.S. §38-431.01(H), Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.

Dawnette Polland, Yavapai College, spoke on the MOU/IFA, that Yavapai College has hired an attorney and that they expect to have it ready for the (4) core partners to review soon for their input. She went on to express her concern that firewalls had been breached with regards to the MOU with the YC Workforce Director.

**XVI. Adjournment – 2:58pm**

## Office of Economic Opportunity HIT – High Impact Training

The High Impact Training (HIT) dashboards were developed to increase the percentage of eligible Arizonans enrolled in high-impact ARIZONA@WORK adult training programs. The presentation gives a general overview, plans for future implementation, and a request for valuable stakeholder feedback from the Yavapai County WDB.

Over the next year, the HIT partnership with the Governor's Workforce Arizona Council will focus on developing strategies and tools to support informed participant choices by leveraging the HIT online dashboard.

Now that the online dashboard has been published OEO will focus on making sure the YCWDB will have access to staff training, the latest training provider analysis, and support to maximize the benefits of utilizing our HIT online dashboard. Ultimately, the priority is to develop strategies and tools which are rooted in stakeholder feedback, performance data, and national best practices.

OEO is organizing blocks of time with each LWDB over the next three months to discuss the new HIT analysis and hopefully generate ideas on Statewide policy solutions, best practices, and ways the YCWDB can support improving enrollment in high impact training options. Board members can test data outcomes through pilot project opportunities tailored to priorities.

During the training, OEO asked YCWDB members to explore the data specific to our community and begin identifying what kind of support, training program strategies, and or innovations can be pursued to improve employment and wage outcomes.

The presenters closed by saying that the Workforce Arizona Council policy and economic analysis staff would be available to provide technical guidance, help clarify any questions, learn about what is working and what creates barriers in Arizona's/Yavapai's workforce system.

## **5. DES Local Governance Roles and Responsibilities Training**

# WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

- ▶ Outlines the vision, goals, objectives, and requirements for how the public workforce system is structured and operates

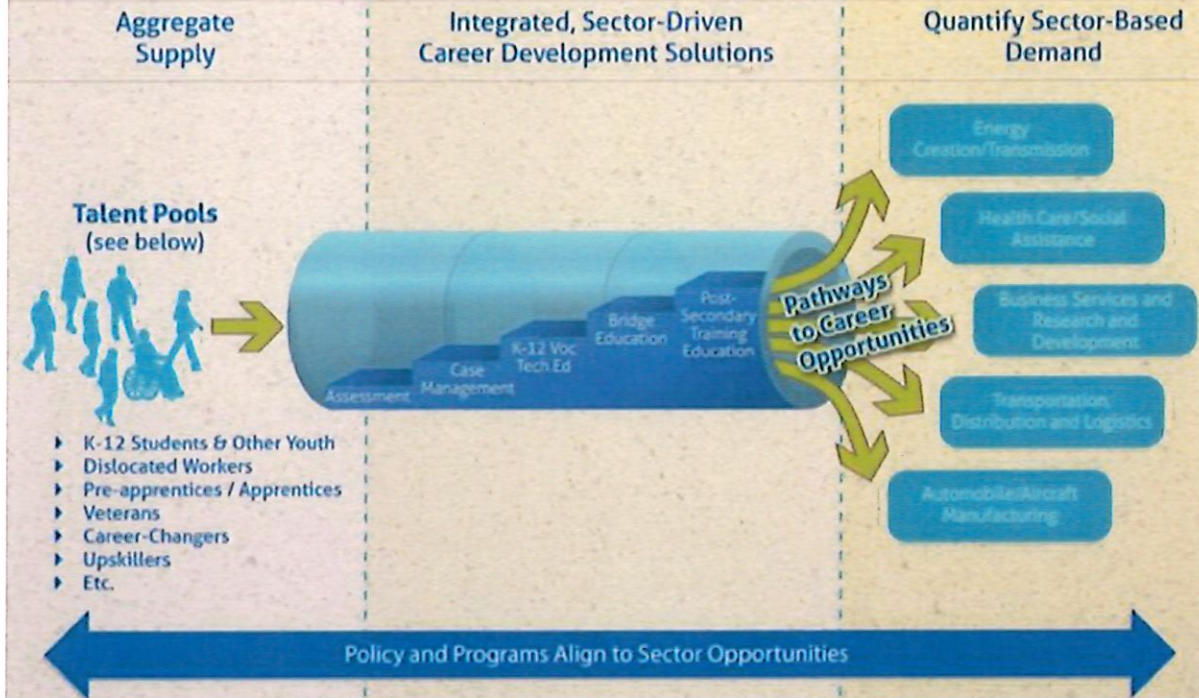
## WIOA VISION

Seeks to improve job and career options for our nation's workers and job seekers through an integrated, job-driven public workforce system that links diverse talent to businesses.

Supports the development of strong regional economies where businesses thrive, and people want to live and work

Based on idea that public workforce system supports development of a talent pipeline

# A World-Class Talent Pipeline: The Talent Supply Chain Vision



## WORKFORCE ARIZONA COUNCIL

Appointed by the Governor to oversee implementation and continuous improvement of the state workforce system.

Purpose is to convene state, regional and local partners to:

Enhance the capacity of the system

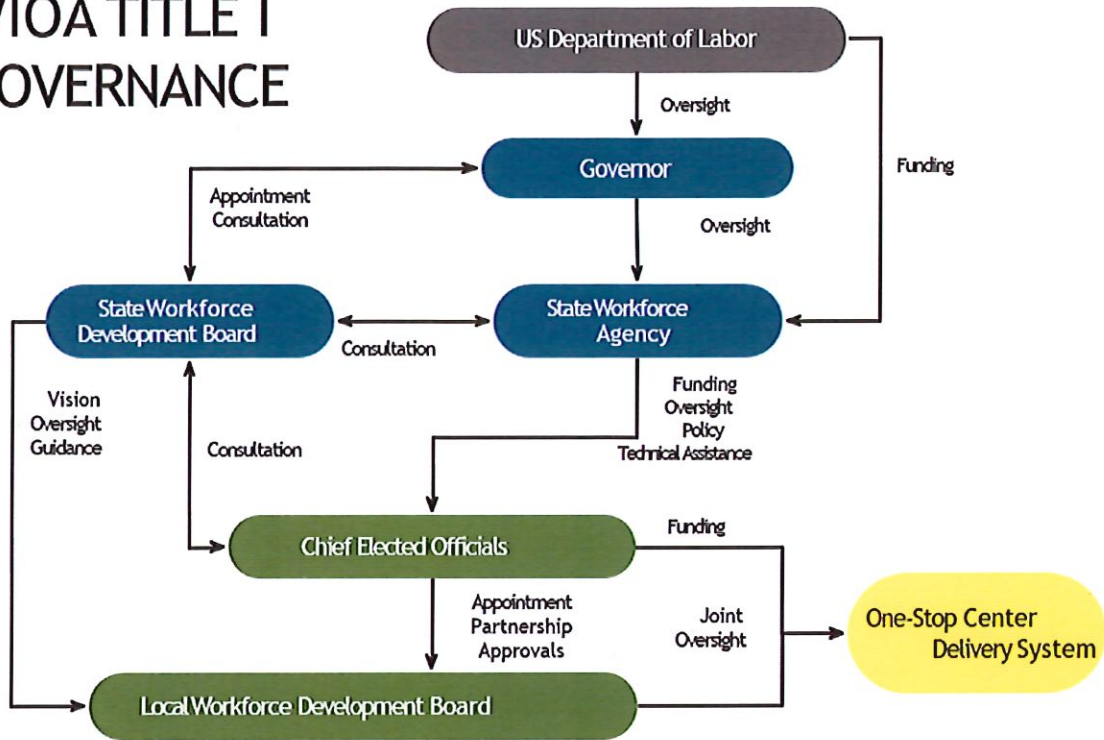
Align and improve program outcomes

Promote economic growth

Engage businesses and other stakeholders

Support achievement of the state's vision and goals

# WIOA TITLE I GOVERNANCE



# LOCAL WORKFORCE DEVELOPMENT BOARD (LWDB)

- ▶ Appointed by the Chief Elected Official to carry out the functions described within the WIOA
- ▶ Serves as a strategic convener to promote and broker effective relationships between the Chief Elected Official and economic, education, and workforce partners
- ▶ Approves and submits, on behalf of the Chief Elected Official, the local workforce plan
- ▶ Develops a budget for the activities of the local area consistent with the local plan, subject to the approval of the Chief Elected Official

## KEY LWDB RESPONSIBILITIES



Develop a budget for WIOA funds



Select providers of workforce services



Convene partners to develop MOU, IFA, and Local Plan



Design the local workforce system

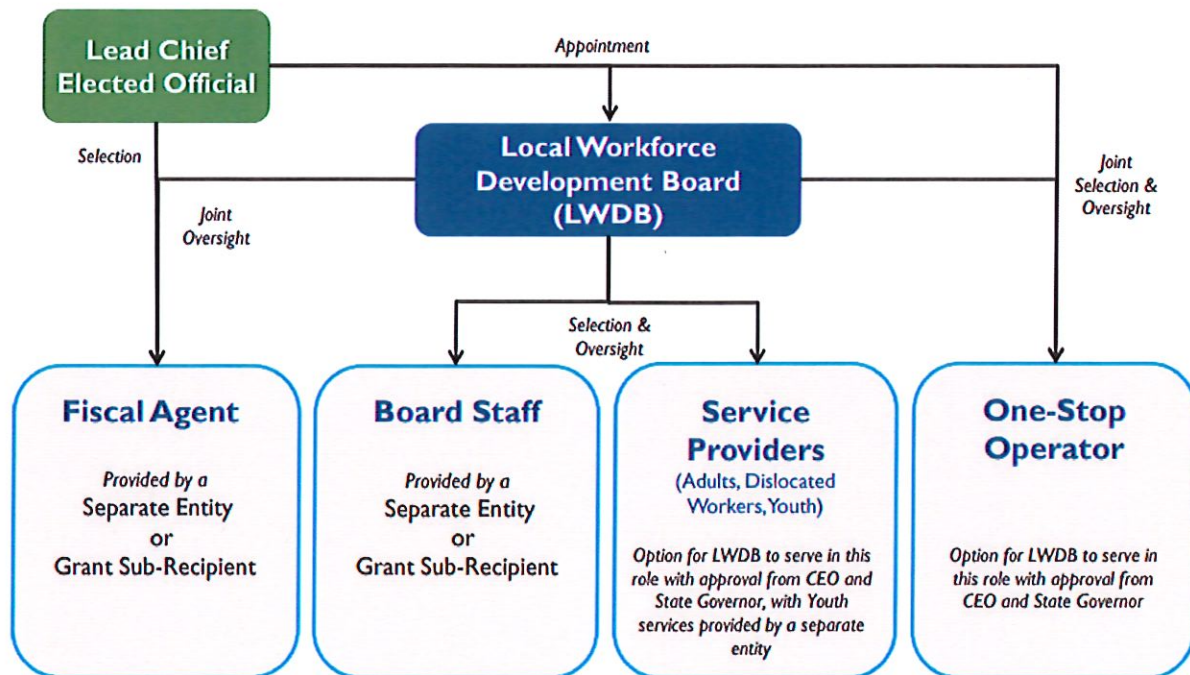


Certify one stop centers

## LWDB STAFF

- ▶ The board sets the vision, determines priorities, and creates action plans for workforce staff to implement.
  - LWDB Staff operationalize the vision through partnerships, strategies, and programs.
  - They serve as “project managers” for executing on the board’s vision and priorities and report back to the board on progress.
- ▶ Staff must be led by the LWDB. The LWDB should not be led by the staff.

## LOCAL WORKFORCE SYSTEM OVERSIGHT OPTIONS



## ONE-STOP OPERATOR (OSO)



Organization (or consortium) procured to coordinate service delivery of partners and service providers



May provide some services or be the primary provider of services



Prohibited from performing certain functions



**Does not** have a role in developing local plan, but **does** have a role in operationalizing the vision, policy and strategies defined by the LWDB

## CEO & LWDB SHARED RESPONSIBILITIES

- ▶ Local Plan Development
- ▶ Conduct oversight of the local system
  - Set policy
  - Fiscal oversight
- ▶ Performance negotiations
- ▶ Regional planning, if applicable

## STATE WORKFORCE AGENCY

- ▶ Arizona Department of Economic Security (DES) is the state workforce agency
- ▶ DES:
  - Grants local WIOA funding to Chief Elected Officials (or the fiscal agents they designate to receive it on their behalf)
  - Provides subject matter expertise to the SWDB (along with other key state partner agencies)
  - Develops policy and guidance for the local system
  - Monitors implementation of the WIOA program for compliance and effectiveness
  - Provides technical assistance and training to support effective implementation

## CHIEF ELECTED OFFICIALS

- ▶ CEO is chief elected official of a unit of general local government
- ▶ Significant responsibility and opportunity to shape the local system and use it as a tool to drive community prosperity
  - Can create a nimble and responsive talent pipeline development system
- ▶ Workforce Arizona Council
  - State Policy #1-WIOA Local Governance

## AMERICAN JOB CENTERS (AJCs)

- ▶ Physical centers where job seeker and business customers access employment and training services
  - ARIZONA@WORK
  - Formerly referred to as “one-stop” centers
- ▶ Designed to provide a full range of assistance under one roof (and virtually)
  - Job seeking customers
  - Business customers
    - Staff may travel to meet at place of businesses but job fairs, applicant screening, sector meetings may also happen at AJCs
- ▶ A key place that the CEO/LWDB vision is operationalized

## **6. Director's Report**



## Yavapai County Workforce Development Board

### Meeting Schedule - 2026

Full Board

10:00 AM – 12:00 PM

Date	Location	Agenda Items Due
January 8, 2026	Yavapai County Administration Building 1 <sup>st</sup> Floor - BOS Boardroom 1015 Fair St., Prescott, AZ	January 2, 2025
March 12, 2026	Yavapai College Building 1, Room 225 1100 E Sheldon St, Prescott, AZ 86301	March 6, 2026
May 7, 2026	YRMC – Dignity Health Bauman Boardroom 1003 Willow Creek Rd, Prescott, AZ 86301	May 1, 2025
July 9, 2026	Yavapai County Administration Building 1 <sup>st</sup> Floor - BOS Boardroom 1015 Fair St., Prescott, AZ	July 3, 2025
September 10, 2026	Yavapai County – Cottonwood BOS Boardroom 10 South 6 <sup>th</sup> Street, Cottonwood, AZ 86326	September 4, 2025
November 5, 2026	Yavapai College Building 1, Room 225 1100 E. Sheldon St., Prescott, AZ 86301	October 30, 2025

If moving to monthly, the proposed additional dates would be: (all Thursdays)

April 9, 2026

June 11, 2026

August 6, 2026

October 8, 2026

December 3, 2026

# WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) of 2014

WORKFORCE ARIZONA COUNCIL (WAC)/State Workforce Development Board

YAVAPAI COUNTY BOARD OF SUPERVISORS (BOS)/ "Chief Elected Official" (CEO)

YAVAPAI COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)/ Local WDB

WDB CHAIR Private-Bus/  
G Bascom

WDB VICE CHAIR  
Private-Bus/ J Teclaw

WDB Private-Bus/  
C Oliva Del Rio

WDB Private-Bus/  
M White

WDB Private-Bus/  
M Meierbachtol

WDB Private-Bus/  
G Eckman

WDB Private-Bus/  
J Au

WDB Private-Bus/  
S Griffis

WDB Private-Bus/  
T McCollum

WDB Private-Bus/  
C Damon

WIOA 2014 legislation requires WDB membership ratio/proportions as follows:

>50% Private/Business WDB Members (Chair and Vice Chair must be Private/Business) = 10/19

≥20% Public/Workforce WDB Membership (2+ Organized Labor/1 Apprenticeship) = 4/19

2+ Public/Education (Comm College & Title II rep); 3+ Public/Government (Titles III & IV reps & Econ Dev)

BOS Liaison appointed as non-voting WDB member at discretion of the CEO, per WIOA

WDB BOS LIAISON/  
C Kuknyo

WDB Public-Ed (CC)/  
B Watts

WDB Public-Ed (II)/  
C Kawabata

WDB Public-Gov (III)/  
L Bolyard – J Soto

WDB Public-Gov (IV)/  
A Botkin

WDB Public-Gov(Econ)/  
J Heiney

WDB Public-Wf (OL)/  
M Ingwaldson

WDB Public-Wf (OL)/  
T Gauthier

WDB Public-Wf (OL)/  
B Roché

WDB Public-Wf (App-  
Trng) / K Buchanan

## Yavapai County Workforce Development Board (YCWDB)

A most useful Acronym Index from the 2025-2028 Yavapai WDB Local Plan

AAED	Arizona Association for Economic Development	DES	Department of Economic Security
ABE	Adult Basic Education	DOL	U.S. Department of Labor
ACA	Arizona Commerce Authority	DSS	Disability Support Services
ACRC	Arizona Career Readiness Credential	DVOP	Disabled Veterans Outreach Program
ADA	Americans with Disabilities Act	DVRE	Division of Vocational Rehabilitation Education
ADE	Arizona Department of Education	DW	Dislocated Worker
ADES	Ariz. Department of Economic Security	-----	-----
AEFLA	Adult Education and Family Literacy Act	ECoNA	Economic Collaborative of Northern Arizona
AEL	Adult Education and Literacy	EDA	Economic Development Administration
AES	Adult Education Services	EDC	Economic Development Council
AJC	Arizona Job Connection	EDD	Economic Development District
ALA	Arizona Library Association	EEOC	Equal Employment Opportunity Commission
APS	Arizona Public Service	EMSI	Economic Modeling Specialists International
ARPA	American Rescue Plan Act	EO	Equal Opportunity
ASE	Adult Secondary Education	ES	Employment Services
ATWDB	Arizona Tribal Workforce Development Board	ESOL	English for Speakers of Other Languages
AWA	Arizona Workforce Association	ETPL	Eligible Training Provider List
AZ	Arizona	EWD	Economic/Workforce Development
AZ@W	ARIZONA@WORK	-----	-----
AZ SBE	Arizona State Board of Education	FAFSA	Free Application for Federal Student Aid
-----	-----	FTSE	Full-time Student Equivalent
BAC	-----	-----	-----
BLS	Business Assistance Center	GED®	General Education Diploma
BOS	Basic Life Support	-----	-----
-----	Board of Supervisors	HHS	U.S. Dept. of Health and Human Services
CAP	-----	HUD	U.S. Dept. of Housing and Urban Development
CBDG	Client Assistance Program	-----	-----
CBO	Community Development Block Grant	IEL/CE	Integrated English Literacy and Civics Education
CSBG	Community-Based Organization	IEP	Individual Employment Plan
CEDS	Community Services Block Grant	IET	Integrated Education and Training
CEO	Comprehensive Economic Development Strategy	IFA	Intergovernmental Funding Agreement
CCR	Chief Elected Official	-----	-----
CFR	College and Career Readiness	-----	-----
CLEO	Code of Federal Regulations	-----	-----
CNA	Chief Local Elected Official	-----	-----
CTE	Certified Nursing Assistant	-----	-----
	Career and Technical Education	-----	-----

		ISS	
JVSG	Jobs for Veterans State Grants	TAA	Trade Adjustment Assistance
-----	-----	TABE	Test of Adult Basic Education
LEP	Limited English Proficiency	TANF	Temporary Assistance for Needy Families
LLSIL	Lower Living Standard Income Level	TEGL	Training and Employment Guidance Letter
LMI	Labor Market Information	-----	-----
LVER	Local Veterans Employment Representative	UC	Unemployment Compensation
LWDA	Local Workforce Development Area	USDA	U.S. Department of Agriculture
LWDB	Local Workforce Development Board	USWA	United States Workforce Association
-----	-----	-----	-----
MOU	Memorandum of Understanding	-----	Veterans Employment and Training Service
MSFW	Migrant Seasonal Farm Worker	VETS	Vocational Rehabilitation
MSG	Measurable Skill Gain	VR	Verde Valley Regional Economic Organization
-----	-----	VVREO	-----
NFJP	National Farmworker Jobs Program	-----	Workforce Arizona Council
NRS	National Reporting System	WAC	Workforce Development Board
NTN	Nineteen Tribal Nations	WDB	Work Experience
NWAC	Northwest Accreditation Commission	WEX	Workforce Investment Act
-----	-----	WIA	Workforce Innovation and Opportunity Act
OEO	Office of Economic Opportunity	WIOA	Work Opportunity Tax Credit
OJT	On-the-Job Training	-----	-----
OMB	Office of Management and Budget	WOTC	-----
OSO	One-Stop Operator	-----	Yavapai-Apache Nation
-----	-----	-----	Yavapai College
PY	Program Year	YAN	Yavapai College Adult Basic Education
-----	-----	YC	Yavapai County Workforce Development Board
REDC	Regional Economic Development Center	YC ABE	Yavapai-Prescott Indian Tribe
-----	-----	YCWDB	Yavapai Veterans Advisory Council
REO	Reentry Employment Opportunities	-----	-----
RESEA	Reemployment Service and Eligibility Assessment	YPIT	-----
REXO	Reintegration of Ex-Offenders Program	YVAC	-----
RFP	Request for Proposal	-----	-----
RN	Registered Nurse	-----	-----
RSA	Rehabilitation Services Administration	-----	-----
-----	-----	-----	-----
SAM	Statistical Adjustment Model	-----	-----
SBDC	Small Business Development Center	-----	-----
SCSEP	Senior Community Service Employment Program	-----	-----
SEDI	Sustainable Economic Development Initiative	-----	-----
SNAP	Supplemental Nutrition and Assistance Program	-----	-----
SSA	Social Security Administration	-----	-----
SSBG	Social Services Block Grant	-----	-----
SSS	Student Support Services	-----	-----

## **7. YC Workforce Development Board Membership**

**Chris Damron**



YAVAPAI COUNTY

# Yavapai County Workforce Development Board Membership Application

Please read the **WDB Overview** Document *before* completing this application. You may utilize the back of this page if additional space is needed in providing information for the questions listed below. **PLEASE PRINT.**

**Name:** Chris Damron

**Sector Representation:** (Please check one):

Private Sector                       Local Education                       Labor Organization

Economic Development                       One Stop Partner

**Resident of Yavapai County?**  Yes If "Yes", how many years? 4  
 No

**Phone:** Work ( ) - -                      Home ( ) - -                      Cell (623) 764 - 7471  
Email chris@socialyfe.fun

**Business:** Socialyfe, Arizona Business Collective                      **Job Title:** Owner

**Type of Business:** Marketing agency

**Job Responsibilities:** Day to day operations, & leadership of company

**Are you an "optimum policy maker" for your business?**  Yes                       No

**Please describe:** I have one partner and together we lead and drive the company forward.

*A representative with optimum policy-making authority is an individual who can reasonably be expected to speak affirmatively on behalf of the entity he or she represents and to commit that entity to a chosen course of action, including hiring authority.*

**Please provide a brief description of your interest and qualifications to be a WDB member (experience, desire, profession, etc.)** My interest is to positively impact small businesses through education, marketing, and leadership. I have consistently done this throughout my career

**Briefly describe your knowledge of Yavapai County's labor market (workforce skills needed, industry/business trends, needs of employers, etc.)** Not extensively, but in the past I have worked with NACOG to obtain and acquire interns and most recently attended the Yavapai County Workforce Development meeting that was held back on October 28.

**How many hours per month can you contribute to WDB activities?** 5-10

**Please Attach a Current Resume and Letter of Recommendation**

2501 W Copper Basin Rd Prescott, Arizona 86303  
Phone 623-764-7471 Email [thedamrons23@gmail.com](mailto:thedamrons23@gmail.com)

## CHRIS DAMRON

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### CAREER HISTORY

Arizona Business Collective  
Founder

October 2024 to Current

#### Highlights Include

- Helped build and scale a collaborative business network connecting Arizona entrepreneurs, nonprofits, and community leaders.
- Coordinated networking events and strategic partnerships to strengthen local business engagement.
- Supported marketing, outreach, and event promotion initiatives to increase visibility and participation.

Socialyfe  
Founder

January 2018 to Current

Built a marketing platform for businesses and event promoters that results in a mobile app for consumers.

#### Highlights Include

- Collaborated with developers and designers to build a fully functional platform
- Established a comprehensive organization, including a business plan and financials
- Partnered with ASU and Peoria Forward to hire interns and increase exposure
- Developed a network of contacts to promote Socialyfe across various industries
- Created and managed outbound sales funnels and a CRM system
- Developed and managed social media channels to increase followers and exposure

Digital Financial Group/Sierra Sky Financial  
ISO Agent/Owner

January 2002 to Current

Built a book of business by networking and building key essential relationships with small to mid-sized business owners.

#### Highlights Include

- Sales and relationship building of all types of merchant business. i.e. retail, MOTO of various industries
- ISO Agent channel recruitment, development, and team sales
- Recruitment and relationship development of Value-Added Resellers (VAR's) and software developers
- Very knowledgeable with credit card terminals and various Point of Sale devices
- In-depth understanding of payment gateways, API's, various products offerings, and reporting
- Pricing quotes and deal structure creation for merchants, ISO's, VAR's, developers, and associations
- First line support for merchants
- Networking associations such as the Greater Phoenix Chamber of Commerce, AZ Tech Council, and others
- Have owned my own business since 2002 building it from startup

**ADDITIONAL CAREER HISTORY (details provided upon request)**

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Visa/Vital – Various positions over a 10 year period

Great American Freight – Manager of transportation freight company

**QUALIFICATIONS**

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- Works remote and independently with little or no direction
- Has been involved in three startup companies
- Knows the art of relationship sales
- Strong Interpersonal skills
- Very organized and documents tasks to be accomplished
- Strategically driven and can see the big picture
- Ability to work in a fast paced environment, multi task, take initiative and go above and beyond

Dear [Recipient's Name or To Whom It May Concern],

I am writing to wholeheartedly recommend Chris Damron, my trusted business partner across multiple ventures, including Elevate Business Solutions, Arizona Business Collective, and the Socialyfe Calendar Site. Having worked closely with Chris for several years, I can attest to his exceptional character, expertise, and unwavering commitment to success—both for his partners and for the clients we serve.

Chris embodies the highest level of integrity in every interaction. He approaches business with honesty, transparency, and a genuine ethical compass that builds lasting trust. His care for clients goes far beyond transactions; he truly invests in their growth and prosperity, often going the extra mile to understand their unique challenges and deliver tailored solutions that drive real results.

With more than 20 years as a successful entrepreneur, Chris brings profound knowledge across business development, partnerships, innovation, and operational strategy. He has a proven track record of launching and scaling ventures, navigating complex markets, and creating value through creative, client-centered approaches. His insights have been instrumental in our collaborative efforts, helping us build stronger networks and more effective solutions for businesses in Arizona and beyond.

As a native Arizonan, Chris possesses an intimate familiarity with our local communities, markets, and cultural nuances—from the Phoenix metro area to surrounding regions. This deep-rooted connection allows him to forge meaningful relationships and provide contextually relevant guidance that out-of-state experts often miss.

In short, Chris Damron is a rare combination of sharp business acumen, genuine compassion, and steadfast reliability. Any organization or individual fortunate enough to work with him will benefit immensely from his expertise and principled approach. I recommend him without reservation and would be happy to discuss his contributions further.

Please feel free to contact me at 928-301-3498 or [info@elevatebusinesssolutions.info](mailto:info@elevatebusinesssolutions.info) if you have any questions.

Sincerely, Lizzy McNett  
Co-Owner - CEO

## **7. YC Workforce Development Board Membership**

**Geiler Eckman**



YAVAPAI COUNTY

# Yavapai County Workforce Development Board Membership Application

Please read the **WDB Overview** Document *before* completing this application. You may utilize the back of this page if additional space is needed in providing information for the questions listed below. **PLEASE PRINT.**

Name: Geller Eckman

Sector Representation: (Please check one):

- Private Sector
- Local Education
- Labor Organization
- Economic Development
- One Stop Partner

Resident of Yavapai County?  Yes If "Yes", how many years? 36  
 No

Phone: Work ( ) - - Home ( ) - - Cell (928) 301 - 665  
Email gellere@bent-river.com

Business: Bent River Machine Inc Job Title: COO

Type of Business: Manufacturing

Job Responsibilities: Responsible for developing and implementing the companies overall strategy.  
Accountable for operation and engineering.

Are you an "optimum policy maker" for your business?  Yes  No

Please describe: Ownership of the business is divided between myself and my wife, with ownership interests of 45% and 55%, respectively.

*A representative with optimum policy-making authority is an individual who can reasonably be expected to speak affirmatively on behalf of the entity he or she represents and to commit that entity to a chosen course of action, including hiring authority.*

Please provide a brief description of your interest and qualifications to be a WDB member (experience, desire, profession, etc.) My interest in serving on the Workforce Development Board comes from my commitment to creating careers that generate long-term wealth through value creation. As a manufacturing business owner, my profession is centered on developing skilled jobs, investing in people, and strengthening the local workforce so the community thrives.

Briefly describe your knowledge of Yavapai County's labor market: (workforce skills needed, industry/business trends, needs of employers, etc.) Through owning a business, I understand the county's growing demand for skilled trades, manufacturing, healthcare, and technical skills, as well as employers' need for a reliable, work-ready labor force supported by targeted training and strong education-industry partnerships.

How many hours per month can you contribute to WDB activities? 2-4

Please Attach a Current Resume and Letter of Recommendation

# Geiler Eckman

geiler@bent-river.com

(928)-301-6650

2201 W View Dr, Prescott, AZ 86305

## Professional Experience

**Bent River Machine, March 2016 - Present**

- COO & Owner: October 2021 – Present: Grew sales and revenue and achieved Inc. 5000 fastest growing companies, 84<sup>th</sup> fastest growing manufacturing company in the USA in 2024. Implemented standard performance management review process. Became CMMC 2.0 certified.
- Operations Lead: March 2019 – October 2021: Managed operations delivering 5.2M in revenue (highest ever) in 2019. Manage customer relationships and equipment orders. Restructured the organization to implement a level of reporting. Improved on-time delivery from a low 40% to 84%.
- Project Manager: March 2016 - March 2019 - Managed SpaceX account, including consulting, engineering, and manufacturing equipment products.

**Cykel Strategy, December 2013 - March 2016**

- Contract Consultant: Bent River Machine: December 2015 - March 2016; Responsible for developing a new Quality Management System compliant to ISO9001:2015, completed Audit in August 2015 with no minor and major findings; Acting Controller responsible for Cash Flow, Payroll, AR, AP, & Implementing a new ERP system; Responsible for managing customer contracts with SpaceX; Hired and trained a new General Manager; Work with ownership to develop and implement company exit strategy.
- Contract Consultants: Senior Manager (IMO); Cobham; Chesham, UK; January 2015 - October 2015: Senior manager responsible for consolidating 3 manufacturing facilities with a combined net revenue of ~ £200M. Responsible for outsourcing PCBA build to Jabil Scotland, Re-designing production flow and layout. ERP migration to standard ERP. Managed HR restructuring, relocation, and severance packages. Reduction in COGS of ~30%, FTE reduction of ~25%.
- Contract Consultants: Acting Operations Manager for Bent River Machine; Arizona, USA; January 2014 - December 2014: Took control of manufacturing company with less than 60 days of failing. Restructured the organization, Implemented focused sales plan. Increased profitability by 24% and sales by 50% in 2014. Recruited and trained a new director of operations.

**Cobham, July 2009 – December 2013,**

**Divisional Lead Standard Operating Framework, July 2011 – December 2013.**

- Lead Management Infrastructure and Organizational Dynamics; Boston, USA; for the Lowell Engineering transformation project, designed and implemented an engineering performance management structure. Delivered 29% productivity improvement.
- Lead SOF Inventory Management and Strategic Supply Chain; Marlow UK, & Lyngby, Denmark, worked with sites to design and implement enhanced inventory management systems and supply chain management.
- Lead a Production System; Troyes, France; Responsible for implementing SOF for the Troyes and Rugis facilities, Utilized Theory of Constraints methodology reduced manufacturing lead-time by 33% and reduced inventory by 10%
- Lead a Production System; Solent, UK; Responsible for factory design, capacity planning production scheduling and organizational structure improvements.

**Business Unit Standard Operation Framework Lead; Prescott, USA; February 2011 – July 2011.**

- Delivered a 65% increase in On Time Delivery performance, along with a 35% Productivity gain. Also reduced operating footprint by 20%.
- Facilitated organizational dynamics planning with Senior Leadership to develop company mission and vision statements.

**Project Manager – Continuous Improvement Lead, August 2010 – February 2011**

- Facilitated eight team problem solving events which implemented lean manufacturing solutions.

**Project Manager Support Specialist, September 2009 – November 2010**

- Managed the transfer of critical manufacturing processes and assets for three company integrations.

**Arizona Manufacturing Extension Partnership (MEP), January 2009 – August 2009, Contracted Consultant**

- Facilitated Kaizen events at client's facilities; and delivered Lean Manufacturing workshops.

**American Society of Engineering Management, 2006 - 2008**

**President of the University of Arizona Chapter, 2008**

- Raised membership from 21 to 49. Delegated new philanthropy chair. Developed and wrote a new Lean Manufacturing curriculum. Attended the National Convention & Won best student chapter

**Mingus Union High, January 2004 - May 2004, ME 101**

- Taught MET100, developed and wrote curriculum and class modules to familiarize students with manufacturing and small business processes.

## Education

**Bachelor of Science in Engineering Management, Mechanical Engineering Minor, December 2008**

**University of Arizona – College of Engineering**

## Professional Skills & Development Activities

- Six Sigma Green Belt Certified
- McKinsey & Company lean model factory in Darmstadt Germany
- McKinsey & Company Production system transformation
- Arbinger's The Choice in Achieving Results
- Self-motivated, continuous improvement project manager
- Established in all venues of Kaizen
- Developed in all six styles of Leadership

## Geiler Eckman's Short Bio

Geiler Eckman is a manufacturing leader and continuous improvement professional with 15+ years of experience driving operational growth, Lean transformation, and measurable performance results across industrial and aerospace organizations.

Geiler is currently serving as the COO and co-owner of Bent River Machine. Since acquiring the company with my partner, Jessica, in October 2021, we've scaled the business from \$4M to \$13M in revenue and expanded the team from 28 to 40 employees. During that growth, we implemented a standardized performance review process and achieved CMMC 2.0 certification—strengthening both internal execution and compliance for regulated manufacturing work.

Geiler began his career with the Arizona Manufacturing Extension Partnership (MEP), where he delivered Lean Manufacturing training events and facilitated improvement initiatives directly at client facilities. He later consulted for Cobham and was recruited into the organization to manage the asset transfer and manufacturing redesign efforts tied to three company integrations. Across those integrations—representing more than \$120M in combined revenue—Geiler successfully led outsourcing transitions, asset and inventory transfers, and process handoffs, delivering each program on schedule and within budget.

Following the integrations, Geiler served as a continuous improvement lead at Cobham, facilitating initiatives that delivered measurable outcomes, including a 30% cost reduction, a 20% footprint reduction, and a 60% improvement in on-time delivery. He was subsequently recruited to Cobham's corporate team to lead deployment of the Stand Operating Framework (SOF) Lean initiative across multiple global sites, including organizations in the United Kingdom, France, Denmark, and the United States.

Since Cobham, Geiler has worked at Bent River Machine in several leadership roles—including operations manager, controller, and sales/project manager—supporting the design and implementation of risk management tools and processes that enable better decision-making and more predictable execution. Geiler earned his degree in Engineering Management from the University of Arizona and worked with the university to develop and deliver a manufacturing-focused curriculum incorporating Lean principles. He also served as president of the University of Arizona chapter of the American Society for Engineering Management (ASEM), earning recognition for the chapter's achievements.

Outside of work, Geiler values service and community involvement. He has raised two guide dogs for the blind and expanded philanthropic outreach through ASEM leadership. He also enjoys traveling and learning from other cultures, experiences he credits with strengthening his ability to understand different perspectives and work effectively with diverse teams.

Dear Members of the Board,

I am writing to recommend Geiler Eckman for appointment to the Yavapai County Workforce Development Board.

I have worked closely with Geiler and seen firsthand how he approaches workforce challenges with clarity, discipline, and respect for the people doing the work.

As COO and co-owner of Bent River Machine, Geiler has led significant operational growth while strengthening systems that directly impact workforce stability and performance. Under his leadership, the company has scaled responsibly, improved delivery performance, implemented structured performance reviews, and achieved CMMC 2.0 certification. These outcomes reflect a leader who understands that process, accountability, and people's development must move together.

Geiler brings deep experience in manufacturing operations, continuous improvement, and organizational design across both local and global environments. More importantly, he understands the real constraints employers face when hiring, training, and retaining skilled talent.

Geiler leads with integrity, practical judgment, and a strong sense of responsibility to both employees and the broader community. His perspective as a local employer, combined with his operational background, would be a meaningful asset to the Board's work.

I recommend Geiler Eckman without reservation and believe he will serve Yavapai County with professionalism, insight, and commitment.

Sincerely,

Jim Mayer

Jim Mayer  
Founder | The MFG Connector  
(480) 532-2717  
[jim.mayer@themfgconnector.com](mailto:jim.mayer@themfgconnector.com)  
[www.themfgconnector.com](http://www.themfgconnector.com)  
Connect, Learn, and Tell Your Story.

## **7. YC Workforce Development Board Membership**

**Kai Buchanan**



YAVAPAI COUNTY

# Yavapai County Workforce Development Board Membership Application

Please read the **WDB Overview** Document *before* completing this application. You may utilize the back of this page if additional space is needed in providing information for the questions listed below. **PLEASE PRINT.**

Name: Kai BUCHANAN

Sector Representation: (Please check one):

- Private Sector
- Local Education
- Labor Organization
- Economic Development
- One Stop Partner

Resident of Yavapai County?  Yes If "Yes", how many years? 6  
 No

Phone: Work ( ) - - Home ( ) - - Cell (928) 350-7408  
Email \_\_\_\_\_

Business: FRAMETEC Job Title: DIRECTOR OF OPERATIONAL EFFEC.

Type of Business: CONSTRUCTION

Job Responsibilities: CONTINUOUS IMPROVEMENT, SAFETY, QC, MAINT

Are you an "optimum policy maker" for your business?  Yes  No  
Please describe: I HAVE WRITTEN ALL SAFETY, SOP, QUACITY, AND MAINT POLICY FOR PLANT.

A representative with optimum policy-making authority is an individual who can reasonably be expected to speak affirmatively on behalf of the entity he or she represents and to commit that entity to a chosen course of action, including hiring authority.

Please provide a brief description of your interest and qualifications to be a WDB member (experience, desire, profession, etc.) OVER 25 YEARS IN PRODUCTION MANAGEMENT AND PLANT OPERATIONS. I REALLY WANT TO SEE PRODUCTION OPPORTUNITIES GROW IN THE CV AREA

Briefly describe your knowledge of Yavapai County's labor market (workforce skills needed, industry/business trends, needs of employers, etc.) I'VE WORKED FOR ACE DISTRIBUTION, MILGARD, AND PRINT PACK CORP. I SEE FIRST HAND THE ISSUES WITH NEW HIRES AND THEIR SKILL SETS

How many hours per month can you contribute to WDB activities? 5 TO 10

Please Attach a Current Resume and Letter of Recommendation



**Yavapai County Workforce Development Board**

c/o Craig.Lefever@YavapaiAZ.gov

**Subject: Recommendation for Mr. Kal Buchanan**

To Whom It May Concern,

I am writing to formally recommend Kal Buchanan for appointment to the Yavapai County Workforce Development Board. Mr. Buchanan has consistently demonstrated strong professional judgment, a clear understanding of workforce needs, and a commitment to advancing economic and employment opportunities within our region.

His experience, integrity, and collaborative approach make him well-qualified to contribute to the Board's mission of supporting a skilled workforce and strengthening local industry. Mr. Buchanan's ability to evaluate complex issues, engage constructively with diverse stakeholders, and uphold high standards of public service will be an asset to the Board's ongoing work.

I fully support his candidacy and am confident he will serve with distinction.

Respectfully,

Kyle Brock, PE  
Founder & CEO

Kai Buchanan  
3040 E Zachary Ln. Camp Verde, AZ 86322 · (928) 350-7408  
· Kai.Alan.Buchanan@gmail.com

## **Experienced Training, Retail, Operations, Lean Six, and Management Professional**

25+ years' experience in managing, training and monitoring the productivity level of employees for leading corporate and smaller private organizations. Highly competitive, passionate, articulate, and able to achieve results others believed to be impossible. Experience in retail and operations management. Lean Manufacturing/Six Sigma Green Belt Certified.

### **Education**

- **Scott Community College, Bettendorf, IA Liberal Arts, 1994**
- **Purdue University, Lafayette, IN Six Sigma Green Belt/Lean Manufacturing, 2019**
- **Purdue University, Lafayette, IN Six Sigma Black Belt/Lean Manufacturing, 2026**

### **PROFESSIONAL EXPERIENCE**

- |                 |                       |                              |
|-----------------|-----------------------|------------------------------|
| <b>FrameTec</b> | <b>Camp Verde, AZ</b> | <b>September 2024- Pres.</b> |
|-----------------|-----------------------|------------------------------|
- Director of Operational Excellence***
- Write and develop all company training programs for employees, safety, maintenance, and quality.
  - Set production expectations and help develop plant metrics and KPI's
  - Develop a maintenance tracking system for production and fleet equipment.
  - Develop and implement a Lean Six Sigma Culture utilizing a Milleken/Toyota based operation system. Train employees to assist with Green Belt Projects.
  - Work with outside 3<sup>rd</sup> person quality sanctioning bodies to make sure FrameTec exceeds quality metrics and we maintain our certifications.
  - Direct all Safety, quality, and compliance programs including OSHA and local compliance.
  - Work with plant management to streamline and make manufacturing practices more efficient.

<b>Printpack</b>	<b>Prescott Valley, AZ/Atlanta GA</b>	<b>February 2023-Sept 2024</b>
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***Lean Process Engineer II***

- Help train North American production facilities on Printpack Performance System based on Lean Six Sigma principles and the Milliken Performance System for manufacturing.
- Develop training and tracking materials for plant systems to help streamline processes.
- Help train associates in company wide Six Sigma Green Belt Certification program.
- Develop and teach tools to help improve Quality, Daily Management Systems, Maintenance, Training, Fiscal Improvement, 5S, and Safety programs.
- Help mentor facilities for OSHA VPP Certification.
- Help facilitate Kaizen, Value Stream Mapping, and CTI (Clean to Improve) events at US facilities.

**MI Windows**

**Prescott Valley, AZ**

**August 2021-February 2023**

***Production Manager***

- Oversee 1st shift production and outbound logistics team. Overseeing four Supervisors and 120 current employees.
- Set routing and schedules for shipping and production lines. Monitor lines for output and quality.
- Mentor OSHA VPP team. Set up training and follow policies to maintain OSHA VPP status.
- Investigate and document all incidents involving equipment or staff following OSHA guidelines.
- Head several lean projects in the facility. Use 5s tools like GEMBA, Kaizen, Kanban, Rasic, workflow analysis, and more. Time studies and develop systems to increase production and quality.
- Set up TPM (Total Preventive Maintenance) events in the facility. Set up maintenance schedules for equipment in the facility with minimal impact to production lines.
- Assist with training and documentation of new employees.

**ACE Hardware RSC**

**Prescott Valley, AZ**

**July 2020-August 2021**

***Operations Manager***

- 2nd and 3rd Shift Production Manager overseeing both inbound and outbound operations. Supervising up to 7 direct reports and 80 to 125 employees.
- Monitor production schedules and staffing levels of the workforce.
- Resolve escalated issues including documentation of employee accidents, reviews, and discipline. Making sure all ACE policies are followed by employees.
- Set bins and warehouse locations for incoming freight,
- Investigate any incidents involving equipment or employee injuries.
- Assist in setting budgets for the upcoming year and make sure we stay within budget.
- Work with training team and set up employee training programs.
- Oversee warehouse day to day operations

## **7. YC Workforce Development Board Membership**

**Ben Roché**



# Yavapai County Workforce Development Board Membership Application

Please read the **WDB Overview** Document *before* completing this application. You may utilize the back of this page if additional space is needed in providing information for the questions listed below. **PLEASE PRINT.**

**Name:** Ben Roché

**Sector Representation:** (Please check one):

- Private Sector
- Local Education
- Labor Organization
- Economic Development
- One Stop Partner

**Resident of Yavapai County?**  Yes If "Yes", how many years? 34  
 No

**Phone:** Work (928 ) 899 -1763 Home ( ) - -  
Cell (928 ) 899 - 1763  
Email broche@iafflocal3066.org

**Business:** United Yavapai Fire Fighters **Job Title:** President

**Type of Business:** Labor Organization

**Job Responsibilities:** As Local President, I serve as the primary representative of the organization, advocating for workforce safety, stability, and fair employment practices. I lead labor-management engagement, support contract administration and policy compliance, and work with public officials and agency leadership on issues affecting staffing, benefits, and employee retention.

**Are you an "optimum policy maker" for your business?**  Yes  No

**Please describe:** I hold the highest leadership position that authorizes me to speak on behalf of the organization, shape policy direction, and commit resources and personnel decisions within established governance and legal frameworks. A representative with optimum policy-making authority is an individual who can reasonably be expected to speak affirmatively on behalf of the entity he or she represents and to commit that entity to a chosen course of action, including hiring authority.

**Please provide a brief description of your interest and qualifications to be a WDB member (experience, desire, profession, etc.)** I am interested in serving on the Workforce Development Board to apply my experience in public safety, workforce training, and labor leadership to support workforce development and retention in Yavapai County. I bring a practical perspective focused on aligning training, education, and employer needs to build a strong, sustainable workforce.

**Briefly describe your knowledge of Yavapai County's labor market (workforce skills needed, industry/business trends, needs of employers, etc.)** I have firsthand knowledge of Yavapai County's labor market, having lived and worked here my entire adult life and have graduating from both high school and college. I raised my family locally, with my spouse serving as a public educator, and I have worked multiple jobs through school and as secondary employment, giving me a practical understanding of local wages, workforce mobility, training pathways, and the challenges workers and employers face in this community.

**How many hours per month can you contribute to WDB activities?** 16

**Please Attach a Current Resume and Letter of Recommendation**

Ben Roché

PO Box 3684, Chino Valley, AZ 86323

928-899-1763

broche@iafflocal3066.org

## EXPERIENCE

<u>US Forest Service</u>	1998-2004
<u>Engine-</u>	
<u>Prescott Hotshots-</u>	
<u>Prevention Officer-</u>	
<u>Yavapai College</u>	2008-2015
<u>Fire Fighter I &amp; II Academy Instructor</u>	
<u>Chino Valley Fire District/Central Arizona Fire and Medical Authority</u>	
<u>Reserve Fire Fighter</u>	2001-2004
<u>Full-Time Fire Fighter/Acting Engineer</u>	2004-2012
<u>Engineer</u>	2012-2015
<u>Acting Captain</u>	2013-2015
<u>Captain</u>	2015-Present
<u>United Yavapai Fire Fighters Association, Local 3066</u>	
<u>Shift Representative</u>	2008-2010
<u>Trustee</u>	2010-2012
<u>Chapter Vice President</u>	2024
<u>PAC Fund Treasurer</u>	2008-Present
<u>Local Secretary/Treasurer</u>	2012-2018
<u>President</u>	2018-Present
<u>Professional Fire Fighters of Arizona</u>	
<u>Staff Representative</u>	2021-2025

## EDUCATION

<u>Prescott High School</u>	1996
<u>Yavapai College</u>	
<u>Associate of Applied Science in</u>	2002
<u>Fire Science</u>	
<u>Grand Canyon University</u>	
<u>Bachelor of Science in Public Safety and</u>	In
<u>Emergency Management</u>	Progress

## REDCARD QUALIFICATIONS

FFT1	ENGB	STEN
FFT2	ICT4	TFLD
FALB	EMTB	DIVS

## COMMITTEES AND PROGRAMS

- Policy Committee Member (former)
- SOG Committee Member (former)
- Peer Fitness Committee Member (former)
- Firefighter Collaborative Research Project
- Wildland Program Manager (former)
- Training Officer
- Reserve Academy Instructor (former)
- SAFFIRE Sleep Study

## GROUPS AND ASSOCIATIONS

- Prescott Basin Ops Group
- Prescott Basin Dispatch Group
- Prescott Area Wildland Urban Interface Commission (former)
- NAZ-AHIMT – Division Group Supervisor (former)
- AZ Red Card Committee-CVFD Representative (former)
- AZ Wildfire Academy – Instructor (former)
- C.V. Youth Football–Treasurer/Coach (former)

## PROFESSIONAL SUMMARY

I am a fire service professional and labor leader with 25+ years of experience in all-hazard emergency response, including structural fire, wildland fire, emergency medical services, and incident management. I began my career as a Reserve Firefighter, advancing through the ranks to Captain, with service as an Acting Battalion Chief, and in multiple supervisory and command-level assignments. My operational background includes frontline response, company-level leadership, multi-unit coordination, and complex incident operations.

I have served in training, program management, and policy leadership roles, including Training Officer and Wildland Program Manager, with responsibility for workforce development, operational readiness, budget oversight, and interagency coordination. In wildland operations, I hold high-level leadership positions, overseeing qualification systems, resource deployment, training standards, and compliance for off-district responses, while supporting firefighter safety and operational effectiveness.

In parallel with my operational career, I have held senior union leadership roles, including President of United Yavapai Fire Fighters, IAFF Local 3066, and Staff Representative for the Professional Fire Fighters of Arizona. I have consistently advocated for employee rights, safe staffing, fair compensation, due process, healthcare, and benefit protection, while supporting sound governance, ethical leadership, and organizational accountability. My career reflects a commitment to public safety, workforce development, mentorship, and the protection of the firefighters who serve our communities.

## PROFESSIONAL DEVELOPMENT CLASSES

S-131	S-330	Captains Academy 2006	<u>IAFF &amp; PFFA Classes</u>
S-133	S-360	Captains Academy 2013	IAFF Political Training Academy
S-200	S-390	Battalions Chief Academy	IAFF Communications Training Academy
S-211	L-180	Evaluation Training	NFPA 1582
S-212	L-380	Smoke Plus	Dive into Fire Service Health Care
S-215	Wildland Foam	NFA-Decision Making for	All about MFS's
S-217	Tactics	Initial Company Officer	Advanced Treasurer
S-230	I-100	NFA-NIMS All-Hazard	Beyond a Standards of Coverage Report
S-231	I-200	Div/Group Supervisor	Budgeting for Local Unions
S-234	I-300	Fire Instructor I	Comparing and Contrasting Healthcare Plans
S-260	I-400	Fire Instructor II	Conducting Negotiations: Collective Bargaining
S-270	IS-700	Incident Safety Officer	Dimensions of Leadership
S-281/201	IS-235.b	NFPA Live Fire Instructor	Discipline: Your Rights and Responsibilities as Union Officers
S-290	P-101		Duty of Fair Representation
	P-110		Intro to Grievances
	P-130		Local Union Administration
			Preparing for Negotiations: Collective Bargaining
			Principles of Leadership
			Managing Consultant Reports
			Writing Gooder: Improving Written Communication Skills
			Workers Compensation Training Academy



## **PROFESSIONAL FIRE FIGHTERS OF ARIZONA**

**To:** Yavapai County Board of Supervisors; Yavapai County Workforce Development Board

**From:** Dan Freiberg, President, Professional Fire Fighters of Arizona

**Re:** Letter of Recommendation for Ben Roche

Dear Members of the Board of Supervisors and Workforce Development Board:

As the President of the Professional Fire Fighters of Arizona (PFFA), representing more than 9,000 professional firefighters and emergency responders across the state, I am proud to offer you my strong recommendation for Ben Roche for appointment to the Yavapai County Workforce Development Board.

In my role with the PFFA, I work closely with labor leaders, public safety professionals, and public-sector stakeholders throughout Arizona, including Yavapai County. I have worked directly with Ben Roche for many years and can attest without reservation to his leadership, professionalism, and commitment to public service.

Ben brings more than 26 years of fire service experience, beginning with the U.S. Forest Service on the Prescott National Forest and continuing through his current role as a Captain with the Central Arizona Fire and Medical Authority. In addition, he serves as President of United Yavapai Fire Fighters, Local 3066, and as a Staff Representative for the PFFA, where he supports firefighter locals statewide, with particular expertise in rural and fire district workforce issues.

The mission of the Yavapai County Workforce Development Board – to build economic success through workforce development partnerships – aligns directly with Ben's professional experience. His leadership has consistently focused on workforce recruitment, retention, training development, credentialing, and long-term workforce sustainability, particularly in public safety and essential services. These are issues that mirror the Board's advisory responsibilities and its role in shaping a performance-driven workforce system that meets the needs of both employers and job seekers.

Ben has demonstrated the core competencies expected of a General Board Member, including the ability to:

- Collaborate effectively with public- and private-sector partners



## **PROFESSIONAL FIRE FIGHTERS OF ARIZONA**

- Evaluate programs and policies with an emphasis on accountability and results
- Participate in strategic planning aligned with community and economic priorities
- Respond thoughtfully to evolving workforce demands

Equally important, Ben understands the governance role of a workforce development board. He operates with integrity, respects Arizona's Open Meeting Law and public accountability requirements, and consistently conducts himself with the professionalism expected of individuals serving in an advisory capacity to elected officials.

Public safety represents a critical component of Yavapai County's workforce. Ben Roche brings practical, on-the-ground insight into workforce challenges facing essential services, from training pipelines to workforce readiness, while always maintaining a collaborative, solutions-oriented approach. His participation would strengthen the Board's ability to address workforce development needs across multiple sectors.

I strongly recommend Ben Roche for appointment to the Yavapai County Workforce Development Board and I stand confident that he would be a thoughtful, engaged, and valuable contributor to its work.

Please feel free to contact me if you require any additional information.

Respectfully,

Dan Freiberg  
President  
Professional Fire Fighters of Arizona  
(602) 803-3094  
dan.freiberg@pffaz.org



# Sedona-Verde Valley Firefighters Association

IAFF Local 3690

Date: January 23, 2026

To: Yavapai County Board of Supervisors Yavapai County Workforce Development Board

Re: Letter of Recommendation for Ben Roche

Dear Members of the Board of Supervisors and Workforce Development Board,

I am writing to recommend Ben Roche, President of United Yavapai Firefighters Local 3066, for appointment to the Yavapai County Workforce Development Board.

I submit this recommendation in my capacity as President of the Sedona Verde Valley Firefighters Association Local 3690. In this role, I work closely with fire service leadership, fire district governance, and county stakeholders throughout Yavapai County. I have worked directly with Mr. Roche and have consistently observed his leadership, professionalism, and strong commitment to public service.

The mission of the Yavapai County Workforce Development Board is to build economic success through effective workforce development partnerships. Mr. Roche brings a valuable understanding of workforce needs through his leadership of an organization representing public safety professionals.

Mr. Roche's leadership reflects the responsibilities expected of a General Board Member. He has demonstrated the ability to support workforce development strategies that respond to current and emerging industry needs, collaborate effectively with public and private sector partners, evaluate programs and policies with an emphasis on accountability and effectiveness, and participate in strategic planning aligned with economic and community priorities.

Public safety is a critical component of the local workforce and an important voice in workforce development discussions. Through his collaboration with the Sedona Verde Valley Firefighters Association Local 3690, Mr. Roche has demonstrated a strong commitment to regional coordination and cross-organizational partnership. His participation would strengthen the Board's ability to address workforce development needs across multiple sectors.

I strongly recommend Ben Roche for appointment to the Yavapai County Workforce Development Board and believe he would be a valuable asset to the Board and to Yavapai County.

Please feel free to contact me if additional information is needed.

Respectfully,

David Rodriguez

President, Sedona Verde Valley Firefighters Association Local 3690

Phone: 928 254 9235

Email: [david.rodriquez@pffaz.org](mailto:david.rodriquez@pffaz.org)

PO Box 128 Cottonwood Arizona 86326 • [laffl3690@gmail.com](mailto:laffl3690@gmail.com)

Affiliated with the International Association of Firefighters • Professional Firefighters of Arizona • AFL-CIO

## **9. YCWDB Fiscal Report/Budget Update**



Date: March 12, 2026

To: Workforce Development Board

From: Connie DeKemper, Finance Director, Yavapai County  
Fiscal Agent

RE: FY 2026 Budget for Title I-B Provider and One Stop Operator

**Revenues:**

Yavapai College began operations for the Title I-B Provider and the One-Stop-Operator on July 2, 2025. The following revenues are available for these services less \$175,000 that is allocated to the Workforce Development Board to cover the expenditures of the Executive Director.

Projected Revenue FY 2026	Annual Budget	WIOA Adult	WIOA Youth	WIOA Disl Wkr	WIOA Rapid Response	WIOA Admin
Carry In Funds from FY2024	157,052	-	82,609	-	45,587	28,856
Carry In Funds from FY2025	415,329	-	-	-	384,435	30,894
PY2025 Award	557,617	72,138	323,166	68,898	41,836	51,579
FY2026 Award	767,955	298,532	-	253,883	154,161	61,379
<b>Projected Annual Revenue</b>	<b>1,897,953</b>	<b>370,670</b>	<b>405,775</b>	<b>322,781</b>	<b>626,019</b>	<b>172,708</b>

**Expenditures:**

As the Title I B provider, Yavapai College provides the following services:

Adult and Dislocated Workers: Services for Adult and Dislocated workers helps individuals secure employment and include:

- a. career services such as counseling, job search, resume help
- b. training such as occupational skills and tuition assistance
- c. supportive services such as assistance with transportation, childcare, or other needs that allow for participation in training.

Youth: Services for youth ages 14-24 are separated into both out-of-school and in-school youth.

Out-of-school youth: focuses on comprehensive, individualized training and employment support for youth from 16-24 and who have one or more barriers to employment such as school dropout, foster care, disability, and homelessness.

In-school youth: focuses on providing assistance to students ages 14-21 who are attending school and are deficient in basic skills, English Language learner, homeless, a runaway, in or aged out of foster care, pregnant or parenting, etc.

Rapid Response: is a pro-active program providing immediate aid to businesses and workers facing layoffs or closures. Assistance can be in the form of on-site transition services, career counseling, and resume workshops. Aversion is a type of assistance that proactively works with companies to avoid layoffs.

Projected Expenditures FY 2026	Annual Budget	WIOA Adult	WIOA Youth	WIOA Disl Wkr	WIOA Rapid Response*
<b>Staff Salaries/Fringe Benefits</b>	605,632	212,514	187,613	187,400	-
<b>Participant Direct Costs</b>					
Participant Training Activities	214,923	55,277	47,445	47,802	50,000
Participant (Summer Youth WEX)	2,916	-	2,916	-	-
Participant Supplies	38,549	13,906	11,383	11,779	-
Participant Support Services	72,743	21,669	18,141	18,534	-
Participant Mileage	50,969	15,570	12,878	13,248	-
<b>Total Participant Direct Costs</b>	<b>380,100</b>	<b>106,422</b>	<b>92,764</b>	<b>91,363</b>	<b>50,000</b>
Indirect Cost (Budgeted at 5% of Direct Exp)	29,054	8,364	6,541	6,949	-
<b>Other Program Expenditures</b>	<b>180,740</b>	<b>24,980</b>	<b>20,277</b>	<b>21,084</b>	<b>100,000</b>
	<b>1,195,525</b>	<b>352,281</b>	<b>307,196</b>	<b>306,796</b>	<b>150,000</b>

\* Expenditures for Rapid Response are dependent on an impending layoff or aversion of a layoff.

## **10. Eligible Training Provider List Review**

## Understanding What ETPL Is

ETPL (Eligible Training Provider List) is our list of programs, and their providers, which is approved within the Workforce Development Program here in Yavapai County. Currently, there are (134) eligible programs available for WIOA Funds under Workforce Development in Yavapai County. These programs are facilitated through our Title I-B Provider.

Providers can be companies or educational institutions that provide training such as apprenticeship programs, certificates, and 2-to-4-year degree programs. These providers complete the required documentation with Arizona@Work on the Arizona Job Connection website. Their packet is reviewed by the State and once approved, is forwarded to the Yavapai County Workforce Development Director. The YCWD staff then prepares the information and presents it at the next Workforce Development Board meeting for the Board's review and approval. In addition, as programs come up for renewal, they are also presented to the Workforce Development Board for review and reapproval.

Program costs can range from approximately \$1,800.00 for a certificate to \$23,000.00 for a 4-year degree. The Workforce Development Board is the governing entity that sets the tuition amount limit, and at this time they have set the tuition amount up to \$6,000.00 per person to assist with covering the costs of a program and aid them in achieving their goal of completing a course. In the event an individual is pursuing a program on the higher end of the cost range, the Workforce Development Board reserves the right to increase the tuition on a case-by-case basis.

### Examples:

3D Printing and Manufacturing Certificate at \$3,074, the individual would receive \$3,074 to cover the full program.

Message Therapy/Therapeutic Massage Certificate at \$8,000, the individual would receive \$6,000 towards the program.

Bachelor of Science in Business 4-year degree at \$23,155, the individual would receive \$6,000 towards the program but may be a candidate for review and a high tuition grant if brought to the WDB and approved.

The primary goal of Workforce Development is to assist individuals with receiving a higher education or specific training needs to succeed in obtaining a higher wage, better quality of life for themselves and their families, and build a strong community.

## Yavapai County Local Workforce Development Plan 2025-2028

the Governor. This allows the WDB greater flexibility to provide services to customers with the greatest need depending on labor market conditions.

Training services are available to assist individuals in gaining the skills and knowledge to obtain and retain employment. Training services must be linked to in-demand employment opportunities in the local area, or planning region, or in a geographic area in which the individual is willing to relocate or commute to. Also, training programs may result in a federally recognized credential or other recognized credential approved for the ETPL. Examples of Training Services may include:

- **Occupational Skills Training** – Organized program of study that provides specific vocational skills that lead to proficiency in performing tasks and technical functions required by certain occupation fields at entry, intermediate or advanced levels of employment. Occupational skills training includes training for non-traditional employment. Occupational skills training providers must be listed on the ETPL and the training program as WIOA approved. **The WDB allows up to \$6,000 to be expended for occupational skills training opportunities, however, exceptions can be made on a case-by-case basis as established by WDB policy.** (See section 500 of the WIOA Training Services Policy Manual and 600 of the WIOA Eligible Training Provider List Policy). **Currently, \$6,000 is the maximum.**
- **OJT** – Training provided under a contract with an employer who is reimbursed 50-75% of the hourly wage. The participant being trained will be engaged in a job to help them prepare for long-term unsubsidized employment. OJT is intended to provide the knowledge or skills essential to meet the job's full and adequate performance. Employee retention is measured in the first third quarters after separation as part of the WIOA performance metrics.
- **Work Experience** – WIOA allows local areas to allocate up to 10% of Title I funds to transitional jobs for individuals with barriers to employment. The local area is working with the business community to discuss the possible opportunities for subsidized work experiences for individuals who are chronically unemployed, possess limited work experience and have barriers to employment. These activities will help the individual to establish a solid work history and attain new occupational skills.
- **Customized Training**- Training designed for the specific requirements of an employer or group of employers that relates to the introduction of innovative technologies or new production. The training is conducted with a commitment by the employer to employ, or if in the case of an incumbent worker, continue to employ, an individual upon successful completion of the training. The employer must pay at least 50% of the training cost.
- **Incumbent Worker Training** – Training designed to help the local area employer's workforce obtain the skills necessary to retain employment and prevent job loss and/or achieve promotions that improve self-sufficiency. The training activities are carried out by the WDB in conjunction with employers or a group of employers (which may include employers in partnership with other entities for delivering such training) for the purpose

## Yavapai County Current ETPL List of Approved Programs A-Z

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Program Name:	Provider Name:	Breakdown (Number of course per provider):
3D-Printing and Manufacturing Certificate	Yavapai College	(3) Granite Mountain Training
Accounting - AAS	Yavapai College	
Accounting Assistant Certificate	Yavapai College	(1) Integrated Laser Solutions
Administration of Justice - AAS	Yavapai College	
Advanced Bookkeeping Certificate	Yavapai College	(3) Rogers Academy of Beauty
Advanced Manufacturing Technology - AAS	Yavapai College	
Aerospace Science Airplane Operations AAS	Yavapai College	(1) Sedona School of Massage
Aesthetics	Rogers Academy of Beauty	
Agriculture Technology Management - AAS	Yavapai College	(1) The Meadows of Northern Arizona, Inc.
Agriculture Technology Management Certificate	Yavapai College	
Air Traffic Control Academy Prep Certificate	Yavapai College	(125) Yavapai College
Animal Care and Management Certificate	Yavapai College	
Applied Pre-Engineering - AAS	Yavapai College	
Arizona General Education Curriculum (AGEC)	Yavapai College	
Associate of Arts	Yavapai College	
Associate of Arts In Elementary Education	Yavapai College	
Associate of Arts In Fine Arts	Yavapai College	
Associate of Business	Yavapai College	
Associate of General Studies	Yavapai College	
Associate of Science	Yavapai College	
Auto Body Paint and Collision Technology Certificate	Yavapai College	
Automated Industrial Technology Certificate	Yavapai College	
Automotive Master Technician Certificate	Yavapai College	
Automotive Technician (MLR) Certificate	Yavapai College	
Automotive Technology - AAS	Yavapai College	
Bachelor of Applied Science In Business	Yavapai College	
Bachelor of Science In Business	Yavapai College	
Bachelor of Science in Computer Science	Yavapai College	
Bachelor of Science in Nursing (RN - BSN)	Yavapai College	
Basic Carpentry Certificate	Yavapai College	
Basic Residential Trades Certificate	Yavapai College	
Basic Tax Certificate	Yavapai College	
Behavioral Health Technician Certificate	Yavapai College	
Bone Densitometry Certificate	Yavapai College	
Bookkeeping Certificate	Yavapai College	
Brewing Technology Certificate	Yavapai College	
Business Foundations Certificate	Yavapai College	
Business Office Advanced Certificate	Yavapai College	
Business Office Basic Certificate	Yavapai College	
Certified Laser Technologist Course/Laser Safety Officer	Integrated Laser Solutions	
Cisco Networking Specialist Certificate	Yavapai College	
CNA TRAINING COURSE	The Meadows of Northern Arizona, Inc.	
Commercial Driver Training Certificate	Yavapai College	
Community Health/Critical Care Paramedic	Yavapai College	
Computed Tomography Certificate	Yavapai College	
Computer Networking Technician Certificate	Yavapai College	
Computer Networking: Cybersecurity - AAS	Yavapai College	
Computer Numerical Controlled (CNC) Machining Certificate	Yavapai College	
Computer Programming Certificate	Yavapai College	
Computer Systems and Applications - AAS	Yavapai College	
Cosmetology	Rogers Academy of Beauty	
Critical Care Paramedic Program	Granite Mountain Training	
Cyber Security Specialist Certificate	Yavapai College	
Cyber Security Technician Certificate	Yavapai College	
Diesel Technician - AAS	Yavapai College	
Diesel Technician Certificate	Yavapai College	
Early Childhood Education Advanced Certificate	Yavapai College	
Early Childhood Education Basic Certificate	Yavapai College	
Electric Utility Lineworker Certificate	Yavapai College	
Electrical & Instrumentation Technology - AAS	Yavapai College	
Electrical Instrumentation Technician Certificate	Yavapai College	
Electronics - Industrial Electronics Certificate	Yavapai College	
Electronics Technology Certificate	Yavapai College	
Electronics: Analog Electronics Certificate	Yavapai College	
Electronics-Digital Electronic Certificate	Yavapai College	

## Yavapai County Current ETPL List of Approved Programs A-Z

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Program Name:	Provider Name:	Breakdown (Number of course per provider):
Emergency Medical Technician Certificate	Yavapai College	
Enology Certificate	Yavapai College	
Fire Science - AAS	Yavapai College	
Fire Service - Advanced Firefighter Certificate	Yavapai College	
Fire Service Community Risk Reduction Certificate	Yavapai College	
Fire Service Company Officer Certificate	Yavapai College	
Fire Service Driver/Operator Certificate	Yavapai College	
Fitness Trainer/Instructor Certificate	Yavapai College	
Fundamentals of Agriculture Science Technology Certificate	Yavapai College	
Google Data Analytics	Yavapai College	
Google Digital Marketing & E-commerce	Yavapai College	
Google IT Automation with Python	Yavapai College	
Google IT Support	Yavapai College	
Google Project Management	Yavapai College	
Google UX Design	Yavapai College	
GRANITE MOUNTAIN TRAINING EMT PROGRAM	Granite Mountain Training	
Graphic Design - AAS	Yavapai College	
Graphic Design Technician Certificate	Yavapai College	
Gunsmithing - AAS	Yavapai College	
Gunsmithing - Advanced Certificate	Yavapai College	
Gunsmithing Certificate	Yavapai College	
HVAC Installation & Maintenance Technician Certificate	Yavapai College	
Justice Studies Certificate	Yavapai College	
Law Enforcement Certificate	Yavapai College	
Legal Office Clerk Certificate	Yavapai College	
Legal Paraprofessional Certificate	Yavapai College	
Limited X-Ray Machine Operator Certificate	Yavapai College	
Limited X-Ray Transition Certificate	Yavapai College	
Magnetic Resonance Certificate	Yavapai College	
Management - AAS	Yavapai College	
Management - Foundations of Leadership Certificate	Yavapai College	
Management - Strategic Leadership Certificate	Yavapai College	
Management Certificate	Yavapai College	
Management-Entrepreneurship Princ and Practice Certificate	Yavapai College	
Massage Therapy Certificate Program	Sedona School of Massage	
Media and Extended Realities Certificate	Yavapai College	
Media Editing and Post-Production Certificate	Yavapai College	
Media Production Certificate	Yavapai College	
Medical Assistant Certificate	Yavapai College	
Medical Office Assistant Certificate	Yavapai College	
Medical Records Technician Certificate	Yavapai College	
Nursing - AAS	Yavapai College	
Nursing Assistant Certificate	Yavapai College	
Paralegal Studies - AAS	Yavapai College	
Paramedicine - AAS	Yavapai College	
Paramedicine Certificate	Yavapai College	
Phlebotomy Technician Certificate	Yavapai College	
Plumbing Technician Certificate	Yavapai College	
Practical Nursing Fast Track Certificate	Yavapai College	
Practical Nursing Transition Certificate	Yavapai College	
Production Horticulture Certificate	Yavapai College	
Radiologic Technology - AAS	Yavapai College	
Residential Electrical Technician Certificate	Yavapai College	
Script Supervisor Certificate	Yavapai College	
Student Instructor	Rogers Academy of Beauty	
Technical Theater In Stagecraft Certificate	Yavapai College	
Unmanned Aircraft Systems Certificate	Yavapai College	
Victim Advocacy Certificate	Yavapai College	
Video Game Developer Certificate	Yavapai College	
Viticulture Advanced Certificate	Yavapai College	
Viticulture and Enology - AAS	Yavapai College	
Viticulture Fundamentals Certificate	Yavapai College	
Welding - Gas Metal Arc Welding Certificate	Yavapai College	
Welding - Gas Tungsten Arc Welding Certificate	Yavapai College	
Welding - Pipe Welding Certificate	Yavapai College	
Welding - Structural Welding Certificate	Yavapai College	

Yavapai County  
Current ETPL List of Approved Programs A-Z

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<u>Program Name:</u>	<u>Provider Name:</u>	<u>Breakdown (Number of course per provider):</u>
Williamson Valley Fire District	Granite Mountain Training	
Women's Health Imaging Certificate	Yavapai College	
Writing for the Screen Certificate	Yavapai College	

# Yavapai County

## Current ETPL List of Approved Programs By Provider A-Z

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As of: February 23, 2026

Program Name:	Provider Name:	Breakdown (Number of course per provider):
Critical Care Paramedic Program GRANITE MOUNTAIN TRAINING EMT PROGRAM Williamson Valley Fire District	Granite Mountain Training Granite Mountain Training Granite Mountain Training	(3) Granite Mountain Training (1) Integrated Laser Solutions
Certified Laser Technologist Course/Laser Safety Officer	Integrated Laser Solutions	(3) Rogers Academy of Beauty
Aesthetics Cosmetology Student Instructor	Rogers Academy of Beauty Rogers Academy of Beauty Rogers Academy of Beauty	(1) Sedona School of Massage (1) The Meadows of Northern Arizona, Inc.
Massage Therapy Certificate Program	Sedona School of Massage	(125) Yavapai College
CNA TRAINING COURSE	The Meadows of Northern Arizona, Inc.	
3D-Printing and Manufacturing Certificate	Yavapai College	
Accounting - AAS	Yavapai College	
Accounting Assistant Certificate	Yavapai College	
Administration of Justice - AAS	Yavapai College	
Advanced Bookkeeping Certificate	Yavapai College	
Advanced Manufacturing Technology - AAS	Yavapai College	
Aerospace Science Airplane Operations AAS	Yavapai College	
Agriculture Technology Management - AAS	Yavapai College	
Agriculture Technology Management Certificate	Yavapai College	
Air Traffic Control Academy Prep Certificate	Yavapai College	
Animal Care and Management Certificate	Yavapai College	
Applied Pre-Engineering - AAS	Yavapai College	
Arizona General Education Curriculum (AGEC)	Yavapai College	
Associate of Arts	Yavapai College	
Associate of Arts In Elementary Education	Yavapai College	
Associate of Arts In Fine Arts	Yavapai College	
Associate of Business	Yavapai College	
Associate of General Studies	Yavapai College	
Associate of Science	Yavapai College	
Auto Body Paint and Collision Technology Certificate	Yavapai College	
Automated Industrial Technology Certificate	Yavapai College	
Automotive Master Technician Certificate	Yavapai College	
Automotive Technician (MLR) Certificate	Yavapai College	
Automotive Technology - AAS	Yavapai College	
Bachelor of Applied Science In Business	Yavapai College	
Bachelor of Science In Business	Yavapai College	
Bachelor of Science In Computer Science	Yavapai College	
Bachelor of Science In Nursing (RN - BSN)	Yavapai College	
Basic Carpentry Certificate	Yavapai College	
Basic Residential Trades Certificate	Yavapai College	
Basic Tax Certificate	Yavapai College	
Behavioral Health Technician Certificate	Yavapai College	
Bone Densitometry Certificate	Yavapai College	
Bookkeeping Certificate	Yavapai College	
Brewing Technology Certificate	Yavapai College	
Business Foundations Certificate	Yavapai College	
Business Office Advanced Certificate	Yavapai College	
Business Office Basic Certificate	Yavapai College	
Cisco Networking Specialist Certificate	Yavapai College	
Commercial Driver Training Certificate	Yavapai College	
Community Health/Critical Care Paramedic	Yavapai College	
Computed Tomography Certificate	Yavapai College	
Computer Networking Technician Certificate	Yavapai College	
Computer Networking: Cybersecurity - AAS	Yavapai College	
Computer Numerical Controlled (CNC) Machining Certificate	Yavapai College	
Computer Programming Certificate	Yavapai College	
Computer Systems and Applications - AAS	Yavapai College	
Cyber Security Specialist Certificate	Yavapai College	
Cyber Security Technician Certificate	Yavapai College	
Diesel Technician - AAS	Yavapai College	

# Yavapai County

## Current ETPL List of Approved Programs By Provider A-Z

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As of: February 23, 2026

Program Name:	Provider Name:	Breakdown (Number of course per provider):
Diesel Technician Certificate	Yavapai College	
Early Childhood Education Advanced Certificate	Yavapai College	
Early Childhood Education Basic Certificate	Yavapai College	
Electric Utility Lineworker Certificate	Yavapai College	
Electrical & Instrumentation Technology - AAS	Yavapai College	
Electrical Instrumentation Technician Certificate	Yavapai College	
Electronics - Industrial Electronics Certificate	Yavapai College	
Electronics Technology Certificate	Yavapai College	
Electronics: Analog Electronics Certificate	Yavapai College	
Electronics-Digital Electronic Certificate	Yavapai College	
Emergency Medical Technician Certificate	Yavapai College	
Enology Certificate	Yavapai College	
Fire Science - AAS	Yavapai College	
Fire Service - Advanced Firefighter Certificate	Yavapai College	
Fire Service Community Risk Reduction Certificate	Yavapai College	
Fire Service Company Officer Certificate	Yavapai College	
Fire Service Driver/Operator Certificate	Yavapai College	
Fitness Trainer/Instructor Certificate	Yavapai College	
Fundamentals of Agriculture Science Technology Certificate	Yavapai College	
Google Data Analytics	Yavapai College	
Google Digital Marketing & E-commerce	Yavapai College	
Google IT Automation with Python	Yavapai College	
Google IT Support	Yavapai College	
Google Project Management	Yavapai College	
Google UX Design	Yavapai College	
Graphic Design - AAS	Yavapai College	
Graphic Design Technician Certificate	Yavapai College	
Gunsmithing - AAS	Yavapai College	
Gunsmithing - Advanced Certificate	Yavapai College	
Gunsmithing Certificate	Yavapai College	
HVAC Installation & Maintenance Technician Certificate	Yavapai College	
Justice Studies Certificate	Yavapai College	
Law Enforcement Certificate	Yavapai College	
Legal Office Clerk Certificate	Yavapai College	
Legal Paraprofessional Certificate	Yavapai College	
Limited X-Ray Machine Operator Certificate	Yavapai College	
Limited X-Ray Transition Certificate	Yavapai College	
Magnetic Resonance Certificate	Yavapai College	
Management - AAS	Yavapai College	
Management - Foundations of Leadership Certificate	Yavapai College	
Management - Strategic Leadership Certificate	Yavapai College	
Management Certificate	Yavapai College	
Management-Entrepreneurship Princ and Practice Certificate	Yavapai College	
Media and Extended Realities Certificate	Yavapai College	
Media Editing and Post-Production Certificate	Yavapai College	
Media Production Certificate	Yavapai College	
Medical Assistant Certificate	Yavapai College	
Medical Office Assistant Certificate	Yavapai College	
Medical Records Technician Certificate	Yavapai College	
Nursing - AAS	Yavapai College	
Nursing Assistant Certificate	Yavapai College	
Paralegal Studies - AAS	Yavapai College	
Paramedicine - AAS	Yavapai College	
Paramedicine Certificate	Yavapai College	
Phlebotomy Technician Certificate	Yavapai College	
Plumbing Technician Certificate	Yavapai College	
Practical Nursing Fast Track Certificate	Yavapai College	
Practical Nursing Transition Certificate	Yavapai College	
Production Horticulture Certificate	Yavapai College	
Radiologic Technology - AAS	Yavapai College	
Residential Electrical Technician Certificate	Yavapai College	
Script Supervisor Certificate	Yavapai College	
Technical Theater In Stagecraft Certificate	Yavapai College	
Unmanned Aircraft Systems Certificate	Yavapai College	
Victim Advocacy Certificate	Yavapai College	

# Yavapai County

## Current ETPL List of Approved Programs By Provider A-Z

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As of: February 23, 2026

<u>Program Name:</u>	<u>Provider Name:</u>	<u>Breakdown (Number of course per provider):</u>
Video Game Developer Certificate	Yavapai College	
Viticulture Advanced Certificate	Yavapai College	
Viticulture and Enology - AAS	Yavapai College	
Viticulture Fundamentals Certificate	Yavapai College	
Welding - Gas Metal Arc Welding Certificate	Yavapai College	
Welding - Gas Tungsten Arc Welding Certificate	Yavapai College	
Welding - Pipe Welding Certificate	Yavapai College	
Welding - Structural Welding Certificate	Yavapai College	
Women's Health Imaging Certificate	Yavapai College	
Writing for the Screen Certificate	Yavapai College	

## **11. Youth Council Report**

Code of Federal Regulation – Title 20/Chapter V/Part 681

YOUTH ACTIVITIES UNDER TITLE I OF THE WORKFORCE INNOVATION AND  
OPPORTUNITY ACT

Subpart A—Standing Youth Committees

§ 681.100 What is a standing youth committee?

The Workforce Innovation and Opportunity Act (WIOA) eliminates the requirement for Local Workforce Development Boards (WDBs) to establish a youth council. However, the Department encourages Local WDBs to establish a standing committee to provide information and to assist with planning, operational, oversight, and other issues relating to the provision of services to youth. If the Local WDB does not designate a standing youth committee, it retains responsibility for all aspects of youth formula programs.

§ 681.110 Who is included on a standing youth committee?

(a) If a Local WDB decides to form a standing youth committee, **the committee must include a member of the Local WDB, who chairs the committee,** members of community-based organizations with a demonstrated record of success in serving eligible youth, and other individuals with appropriate expertise and experience who are not members of the Local WDB.

(b) The committee must reflect the needs of the local area. The committee members appointed for their experience and expertise may bring their expertise to help the committee address the employment, training, education, human and supportive service needs of eligible youth including out-of-school youth (OSY). Members may represent agencies such as secondary and post-secondary education, training, health, disability, mental health, housing, public assistance, and justice, or be representatives of philanthropic or economic and community development organizations, and employers. The committee may also include parents, participants, and youth.

(c) A Local WDB may designate an existing entity such as an effective youth council as the standing youth committee if it fulfills the requirements above in [paragraph \(a\)](#) of this section.

681.120 What does a standing youth committee do?

Under the direction of the Local WDB, a standing youth committee may:

(a) Recommend policy direction to the Local WDB for the design, development, and implementation of programs that benefit all youth;

- (b) Recommend the design of a comprehensive community workforce development system to ensure a full range of services and opportunities for all youth, including disconnected youth;
- (c) Recommend ways to leverage resources and coordinate services among schools, public programs, and community-based organizations serving youth;
- (d) Recommend ways to coordinate youth services and recommend eligible youth service providers;
- (e) Provide on-going leadership and support for continuous quality improvement for local youth programs;
- (f) Assist with planning, operational, and other issues relating to the provision of services to youth; and
- (g) If so delegated by the Local WDB after consultation with the chief elected official (CEO), oversee eligible youth providers, as well as other youth program oversight responsibilities.