

**NOTICE OF PUBLIC MEETING OF THE
YAVAPAI COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Yavapai County Workforce Development Board and to the public that the Yavapai County Workforce Development Board will hold a meeting open to the public on:

Thursday, March 12, 2026 - 10:00 AM

Location: Yavapai College

1100 E Sheldon St, Bldg. 3 – Rm 119, Prescott, AZ 86301

Virtual Meeting: Microsoft Teams - [Join the meeting now](#)

Meeting ID: 221 453 945 261 74

Passcode: Gm37MG7a

Dial in by phone

[+1 480-939-4892](#), USA, Phoenix

[Find a local number](#)

Phone conference ID: 952 894 96#

Join on a video conferencing device

Tenant key: brfairst@m.webex.com

Video ID: 119 386 395 0

[More info](#)

Agenda

- 1. Call to Order**
Garth Bascom, Chairman
- 2. Roll Call**
Mishel Urias, WDB Coordinator
- 3. Welcome, Introductions, Opening Remarks**
Garth Bascom, Chairman
(Information/Discussion)
- 4. Approval of Previous WDB Meeting Minutes (1/8/2026)**
Garth Bascom, Chairman
(Information/Discussion/Action)
- 5. DES Local Governance Roles and Responsibilities Training Review**
Justin Teclaw, Vice Chair
(Information/Discussion)
- 6. Director's Report**
Craig Lefever, Workforce Director
(Information/Discussion/Action)
 - a. Bylaws Revision Committee
 1. WDB Membership Term (2/4 years or 2 years)

Thursday, March 12, 2026 - 10:00 AM Agenda (Continued)

2. WDB Meeting Schedule (Quarterly, Bi-monthly, Monthly)
 - b. Local Plan Status
 - c. YCWDB Membership Compliance
- 7. Yavapai County Workforce Development Board Membership Items**

Garth Bascom, Chairman
(Information/Discussion/Action)

 - a. Chris Damron, Digital Financial Group/Socialyfe/Arizona Business Collective
 - b. Geiler Eckman, Bent River Machine
 - c. Kai Buchanan, FrameTec
 - d. Ben Roché, United Yavapai Firefighters Association Local 3066
- 8. One-Stop Certification Update**

Garth Bascom, Chairman
(Information/Discussion)

 - a. Prescott only, due to WAC by 3/31/26
 - b. 3/24/2026, 12:00 – 2:00 pm
- 9. YCWDB Fiscal Report/Budget Update**

Connie DeKemper, Yavapai County Finance Director
(Information/Discussion/Action)

 - a. Title I-B Budget Changes
 - b. One-Stop Operator Budget Changes
- 10. Eligible Training Provider List (ETPL) Review**

Mishel Urias, WDB Coordinator
(Information/Discussion)
- 11. Youth Council Report – Mel Ingwaldson, Youth Council Chairman**

(Information/Discussion)
- 12. One Stop Committee Report – Alycia Botkin, One Stop Committee Chair**

(Information/Discussion)
- 13. One Stop Operator Update – One-Stop Coordinator**

(Information/Discussion)
- 14. One-Stop Operator/Title I-B Contract Renewal**

Garth Bascom, Chairman
(Information/Discussion/Action)

Thursday, March 12, 2026 - 10:00 AM Agenda (Continued)

15. Next Meeting – May 7, 2026, YRMC – Dignity Health, Bauman Boardroom, 1003 Willow Creek Rd., Prescott, AZ 86301

16. Call to the Public

Individuals may address the Board for up to three (3) minutes on any relevant issue within the Board's jurisdiction. Pursuant to A.R.S. §38-431.01(H), Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.

17. Adjournment

Garth Bascom, Chairman