



MINUTES OF PUBLIC MEETING OF THE
MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

Thursday, November 14, 2024 – 9:30 a.m. - 10:30 a.m.

MEMBERS PRESENT: Annie Landers, Bonnie Schirato, Loren Granger, and Shawn Hutchinson

MEMBERS ABSENT: None

Call to order.

Chair Bonnie Schirato called the meeting to order at 9:32 a.m. and requested a roll call vote.

Roll Call.

MCWDB Board Liaison Julia Maciel Vargas took roll call. A quorum was present.

Welcome & Opening Remarks.

Chair Schirato welcomed everyone to the meeting and shared our vision and values.

1. Consent Agenda.

- a. Meeting Minutes: May 16, 2024***
- b. Monthly Careers Pathway Strategist Report***
- c. Jobs Report***
- d. One-Stop Operator Monthly Report***
- e.**

MOTION: Chair Schirato asked for a motion to approve the Consent Agenda as presented. Anne Landers made a motion; Leah Shawn Hutchinson seconded the motion.

Chair Schirato called for an all-in favor vote:

In Favor: Bonnie Schirato, Anne Landers, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

Chair Report.

Chair Schirato shared a reminder that we had a great first session of the Workforce Forum Series and the second one is approaching January 15th. She encouraged everyone to place a hold on their calendar and attend.

Information/Discussion/Possible Action.

Title II Set Aside Funds*

MCWDB Management Analyst Julia Maciel Vargas presented on the Title II Set Aside Funds progress. Below are some highlights from her presentation:

- Title II is Adult Education and Literacy and is a core partner in the workforce development system.
- 9 providers in Maricopa County.
- Set-Aside Funds are 3% of the providers total award.
- Intent of the funding is to use it to create a position that will provide information and outreach while also assisting in the dual enrollments of eligible Title I B.
- Next Steps:
 - Contract and signature

Concerns were raised from the Department of Education and this process has been placed on hold. No Motion occurred.

Information/Discussion Only.

a. Compliance and Policy*

MCWDB Compliance and Policy Manager Laura Malhoit gave an update on the policy process. Below are the highlights:

- The Board is ready to submit our recertification documents to OEO.
- Updated the eligibility prioritization and approval of training services policy.
- Revision of the monitoring and oversight policy and procedures is forthcoming.

b. Eligible Training Provider List*

MCWDB Management Assistant Hanna Smith presented on the ETPL. Below are the highlights:

- The goal of the ETPL is to allow WIOA grant recipients to make informed decisions about training options by providing information for comparison of different programs.
- Requirements of the ETPL.
- Process of approval for providers and programs on the ETPL.

c. Committee Appointments*

Chair Schirato shared the following updates for each committee:

Youth Committee

- a. **Robert Garcia, Director, CTE Based Learning, Arizona State Department of Education (non-board member)**

Regional Initiatives Committee

- b. **Leah Hill, self-employed career coach, (former board member)**
-

Call to Public.

No one spoke.

Adjourn.

Chair Schirato thanked everyone for attending and adjourned the meeting at 10:00 a.m.
