

NOTICE OF PUBLIC MEETING OF THE ONE STOP COMMITTEE

Pursuant to A.R.S. § 38-431.01, notice is hereby given to the members of the Yavapai County Workforce Development Board and to the public that the One Stop Committee will hold a meeting open to the public on:

Wednesday, March 4, 2026, 10:00 am

Location: VIRTUAL ONLY

Virtual Meeting: Microsoft Teams - [Join the meeting now](#)

Meeting ID: 270 449 082 463 06

Passcode: G8T5xy6k

Dial in by phone

[+1 480-939-4892](#), United States, Phoenix

[Find a local number](#)

Phone conference ID: 159 300 362#

Join on a video conferencing device

Tenant key: brfairst@m.webex.com

Video ID: 118 171 514 0

[More info](#)

Agenda

- I. Call to Order, Welcome and Introductions**
Alycia Botkin, Chair
(Information/Discussion)
- II. Approval of previous Meeting Minutes**
January 6th, 2026
Alycia Botkin, Chair
(Information/Discussion/Action)
- III. Chairman's Report**
Chairman Update
Alycia Botkin, Chair
(Information/Discussion)
- IV. One Stop Operator's Report**
One Stop Updates
Tara Matusik, OS Coordinator, Yavapai College
(Information/Discussion)

V. Partner Updates

- Title I (Dawnette Polland)
- Title II (Chris Kawabata)
- Title III (Linda Bolyard)
- Title IV (Alycia Botkin)
- (Information/Discussion)

VI. Public Comments

Individuals may address the One Stop Committee for up to five minutes, per the Chair’s discretion, on any issue within the jurisdiction of the Committee. Per A.R.S. 38-431.01(H), One Stop Committee members shall not discuss or take action on matters raised during an open call to the public. Individual members of the One Stop Committee may ask questions of the public, may ask staff to review a matter or may ask that a matter be put on a future agenda.

(Information/Discussion)

VII. Adjournment - Alycia Botkin, Chair (Action)

Pursuant to the Americans with Disabilities Act, the Yavapai County Workforce Development Board endeavors to ensure the accessibility of its meeting to all persons with disabilities. If you need an accommodation for a meeting, please contact the Yavapai County Workforce Development Board at (928) 442-5266 at least 48 hours prior to the meeting (not including weekends and/or holidays) so that an accommodation can be arranged.

PUBLIC PARTICIPATION AND ACCESS: “The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body.” **Note: Agenda items may be taken out of order**