



MINUTES OF PUBLIC MEETING OF THE
MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

Thursday, January 23, 2025 – 9:30 a.m. - 10:30 a.m.

In-Person:

301 W. Jefferson, 9th Floor. Room 9038

Virtual

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701 #

MEMBERS PRESENT: Anne Landers, Bonnie Schirato, Loren Granger, Shawn Hutchinson

MEMBERS ABSENT: None

Call to order.

Chair Bonnie Schirato called the meeting to order at 9:34 a.m. and requested a roll call vote.

Roll Call.

MCWDB Board Liaison Julia Maciel Vargas took roll call. A quorum was present.

Welcome & Opening Remarks.

Chair Schirato welcomed everyone to the meeting and shared our vision and values.

Consent Agenda.

- a. Meeting Minutes: November 14, 2024*
- b. Monthly Careers Pathway Strategist Report*
- c. Jobs Report*
- d. One-Stop Operator Monthly Report*
- e. Fiscal Report*

MOTION: Chair Schirato asked for a motion to approve the Consent Agenda as presented. Hutchinson made a motion; Landers seconded the motion.

Chair Schirato called for an all-in favor vote:

In Favor: Bonnie Schirato, Anne Landers, Loren Granger, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

Chair Report.

Chair Schirato shared that the Central Arizona Regional Workforce Forum series last week was excellent and the recording will be available for people to watch. It was a great, interactive session and she thanked Annie Landers for her participation.

Information/Discussion/Possible Action.

a. 2025 Local Board Recertification Approval*

MCWDB Policy and Compliance Manager Laura Malhoit shared the process for the Local Board Recertification. Below are highlights:

- OEO 2025 Recertification Timeline
 - Late 2024 Notifications are sent to LWDB's on timeline and updated guidance
 - Early 2025 Due date to OEO
 - May/June 2025 is when the Workforce Arizona Council Approves
 - Pre-approval from the board is necessary to move forward with OEO approval

MOTION: Chair Schirato asked for a motion to approve the 2025 Local Board Recertification as presented. Landers made a motion; Hutchins seconded the motion.

Chair Schirato called for an all-in favor vote:

In Favor: Bonnie Schirato, Anne Landers, Loren Granger, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

Information/Discussion Only.

a. 2025 Strategic Planning Kickoff

Chair Schirato introduced Sam Chase and Amber Gore from the Maricopa County Innovation Studio. Below are the highlights of their strategic planning kickoff session:

Project Overview

- The Innovation Studio will work with the Workforce Development Board in the first half of 2025 to review the success of the previous plan, explore new strategic focus areas, identify objectives that align to the priorities of the County.
- Analyze the success of the previous Strategic Plan
- Develop data collection.

Project Approach

- Iterative Service Design Methodology
 - Using user-driven research analysis, co-creation principles, prototyping, and qualitative evaluation.
 - Framed Expectations and Assumptions.
 - Aligning the new plan with the state and county strategic plans as well.
 - One-on-one interviews.
 - Intentional focus to make sure things were tangible and actionable.
 - We've got different focus and different representatives from different in-demand industries and different experiences.
 - Keeping goals at the high strategic level.
 - Best in class process.
 - Regional Collaboration will continue to be a major focus.
 - Impact of AI.
 - Federal initiatives that include workforce.

Call to Public.

No one spoke.

Adjourn.

Chair Schirato thanked everyone for attending and adjourned the meeting at 10:31 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*