



**\*Revised February 10, 2026**  
**HYBRID MEETING**

**Phoenix Business and Workforce Development Board  
Executive Leadership Meeting  
February 12, 2026  
9:00am – 10:30am MST**

**Location: Phoenix City Hall | 200 W. Washington St., 20<sup>th</sup> Fl, Phoenix, AZ 85003**

**Meeting Information:**

**CALL IN: +1-415-655-0001 | Access Code: 2632 502 0688**

**Webex Meeting Link:**

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m855d2ee7abb9784e4a5bd98854ee360e>

### **1. Call to Order/ Roll Call**

The Executive Leadership Committee (ELC) Chair, Patrick Fitzhugh, will call the ELC meeting to order. Roll call will be completed by Board Staff to ensure a quorum is present.

### **2. Executive Leadership Committee October 16, 2025 Meeting Minutes**

*(See Attachment 2.A - 10/16/2025 Executive Leadership Committee Minutes)*

The October 16, 2025 Executive Leadership Committee meeting minutes are recommended for review and approval.

**RECOMMENDATION: This item is for information and approval.**

### **3. Chair Updates**

ELC Chair Patrick Fitzhugh will share Board updates with committee members, including action items and opportunities for Phoenix Business and Workforce Development Board (Board) Members.

**RECOMMENDATION: This item is for information and discussion.**

#### **4. Committee Chair Updates**

Committee members will share Steering Committee updates, including action items and opportunities for Phoenix Business and Workforce Development Board (Board) Members to support Board Strategic initiatives.

**RECOMMENDATION: This item is for information and discussion.**

#### **5. 300.301-Youth Policy Updates (See Attachments 5.A & 5.B)**

Board Liaison Hayden Maynard will review recommended changes to 300.301 Youth Policy, reflecting updates to align with Arizona Department of Economic Security's Workforce Innovation and Opportunity Act policy, including public comment and Board response.

**RECOMMENDATION: This item is for information, discussion and possible action.**

#### **6. Strategic Plan Update**

Board Liaison Hayden Maynard will provide an update about the development of the 2026-29 Board Strategic Plan.

**RECOMMENDATION: This item is for information and discussion.**

#### **7. Program/Fiscal Monitoring Update**

ARIZONA@WORK City of Phoenix Performance Compliance Manager Laura Whitehead will provide updates about the Monitoring Updates, including information shared with Arizona Office of Economic Opportunity and the timeline for completion.

City of Phoenix Community and Economic Development Fiscal/Budget Supervisor Gustavo Nava and WIOA Accountant III Luis Marquez will share a fiscal monitoring update.

**RECOMMENDATION: This item is for information and discussion.**

#### ~~**8. Youth Workforce Development Services Request for Proposals Results**~~

~~Board Executive Director LaSetta Hogans will provide an update on the Youth Workforce Development Services Request for Proposal results.~~

~~**RECOMMENDATION: This item is for information and discussion.**~~

- 9. Call to The Public & Open Discussion**
- 10. Matters for Future Discussion**
- 11. Adjournment**