



SOUTHEASTERN ARIZONA

Innovative Workforce Solutions

Board of Directors Meeting

December 18, 2025

10:00 PM

Cochise College – Downtown Center

2600 E. Wilcox Drive – Room A102

Sierra Vista, AZ 85635

Zoom Information:

Join Zoom Meeting

<https://us06web.zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVhRWN6UXF1UzgwUT09&omn=85449299367>

Meeting ID: 204 822 7879

Passcode: 1Tzf0K



Arizona @ Work
Board
Members

ARIZONA@WORK-Southeastern Arizona

December 2025

Name	Company /Address	Phone/Email	Board Category	Committee
Ron Curtis (President)	Ron Curtis P.O. Box 1131 Pima, AZ 85543	520-452-3088/ Curtisron296@gmail.com	Business	Executive
Kathleen Bullock (Vice President)	Above Board Consulting 3911 Salceda Place Sierra Vista, AZ 85650	520-227-5416/ kathleen.bullock@cox.net	Business	Executive
Josh DeSpain (Vice President)	International Brotherhood of Electrical Workers 750 S. Tucson, Blvd. Local 570 Tucson, AZ 85716	520-631-7430 joshd@ibew570.org	Labor	Executive
Wick Lewis (Treasurer)	Cochise College 901 North Colombo Avenue Sierra Vista, AZ 85635	520-452-2619/ lewisw@cochise.edu	Education	Executive/ Finance
Doris Tolbert (Secretary)	AVON Representative 2101 Crestwood Drive Sierra Vista, AZ 85635	520-249-0146/ doriswt@cox.net	Business	Executive/ Finance
Matt Bolinger	Botanical Pharm P.O. Box 908, 235 5th Street Clifton, AZ 85533	928-701-7000/ mbolinger@greenlee.az.gov	Business	
Tony Boone	City of Sierra Vista 1011 North Coronado Drive Sierra Vista, AZ 85635	520-439-2184/ tony.boone@sierravistaaz.gov	Economic Development	
Sam Curtis	Valley Furniture & Appliance 350 East Armory Road Safford, AZ 85546	928-348-9340/ valleyfurniture@gmail.com	Business	
Cara Elkins	Cochise College 901 North Colombo Avenue Sierra Vista, AZ 85635	elkinsc@cochise.edu	Adult Education	
Steven Garate	SSVEC 311 E. Wilcox Drive Sierra Vista, AZ 85635	520-508-2025/ sgarate@ssvec.com	Business/Labor	
Jenny Howard	Ginaveve's Marketplace & The Main Street Bean and the Tiny Bean	928-432-6951 ginaveves@gmail.com	Business	
Maryann Hockstad	Catholic Community Services P.O. Box 2135 Sierra Vista, AZ 85635	520-456-5555/ maryann.h@cox.net	Labor	
Rebekah Kimmel	Canyon Vista Medical Center 5700 East Highway 90 Sierra Vista, AZ 85635	520-263-3875/ rebekah.kimmel@canyonvistamedicalcenter.com	Business	

ARIZONA@WORK-Southeastern Arizona

December 2025

Elizabeth Kinder	Vocational Rehabilitation Services 2600 E. Willcox Drive Sierra Vista, AZ 85636	520-346-1687/ mkinder@azdes.gov	Rehabilitation Services	
Samuel Kolapo	Director, Fred G. Acosyta Job Corps Center 901 S. Campbell Avenue Tucson, AZ 85719	520-879-9180/ Kolapo.Samuel.1@jobcorps.org	Labor	
Martha Lujan	Freeport-McMoRan 4521 US-191 Morenci, AZ 85540	928-865-6669(work)/ mlujan@fmi.com	Business	
Mary Merino	Con Carino Salon 562 N. Coronado Blvd. Clifton, AZ 85533	928-865-1234 bubrino31@gmail.com	Business	
Kevin Peck	Eastern Arizona College 615 North Stadium Avenue Thatcher, AZ 85552	928-428-8590/ kevin.peck@eac.edu	Education	
Arizona@Work Support Staff				
Vada Phelps - Executive Director	900 Carmelita Drive., Sierra Vista, AZ 85635	520-439-3542/ vphelps@cpic-cas.org		
Vickie Simmons - Deputy Director	900 Carmelita Dr., Sierra Vista, AZ 85635	520-439-3542/ vickie.simmons@cpic cas.org		
Michelle Huff - Finance Director	900 Carmelita Dr., Sierra Vista, AZ 85635	520-439-3542/ mhuff@cpic-cas.org		
Lori Baron - Exec. Assistant /Board Clerk	900 Carmelita Drive, Sierra Vista, AZ 85635	520-439-3541/ lbaron@cpic-cas.org		
Jim Mize, One Stop Operator	10500 N.Camino DeOeste,Tucson, AZ 85742	520-440-5388/ jmize44066@aol.com		



Arizona @Work

Board

Meeting

Schedule



SOUTHEASTERN ARIZONA

Southeastern Arizona Workforce Development Board (LWDB)

2026 Meeting Schedule

March 19, 2026 10:00 a.m.

Cochise College Benson Center
1025 State Route 90
Benson, AZ 85602*

June 18, 2026 Board Meeting or (17 – 19 Retreat)

TBD

September 17, 2026 10:00 a.m.

Eastern Arizona College
615 North Stadium Avenue
Thatcher, AZ 85552*

December 17, 2026 10:00 a.m.

Cochise College Downtown Center
2600 E. Wilcox Drive
Sierra Vista, AZ 85635*

*Locations are subject to change



Agenda



SOUTHEASTERN ARIZONA

**NOTICE AND AGENDA OF PUBLIC MEETING OF THE
SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT BOARD (WDB)**

Pursuant to A.R.S. § 38.431.02, notice is hereby given to the members of the Southeastern Arizona WDB and to the general public that the Southeastern WDB will hold a regular meeting open to the public on:

**Thursday, December 18, 2025
10:00 AM
Cochise College – Downtown Center
2600 E. Wilcox Drive, Room A102
Sierra Vista, Arizona 85635**

Join In-Person or Zoom Meeting

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVkrWN6UXF1UzgwUT09>

Meeting ID: 204 822 7879

Passcode: 1Tzf0K

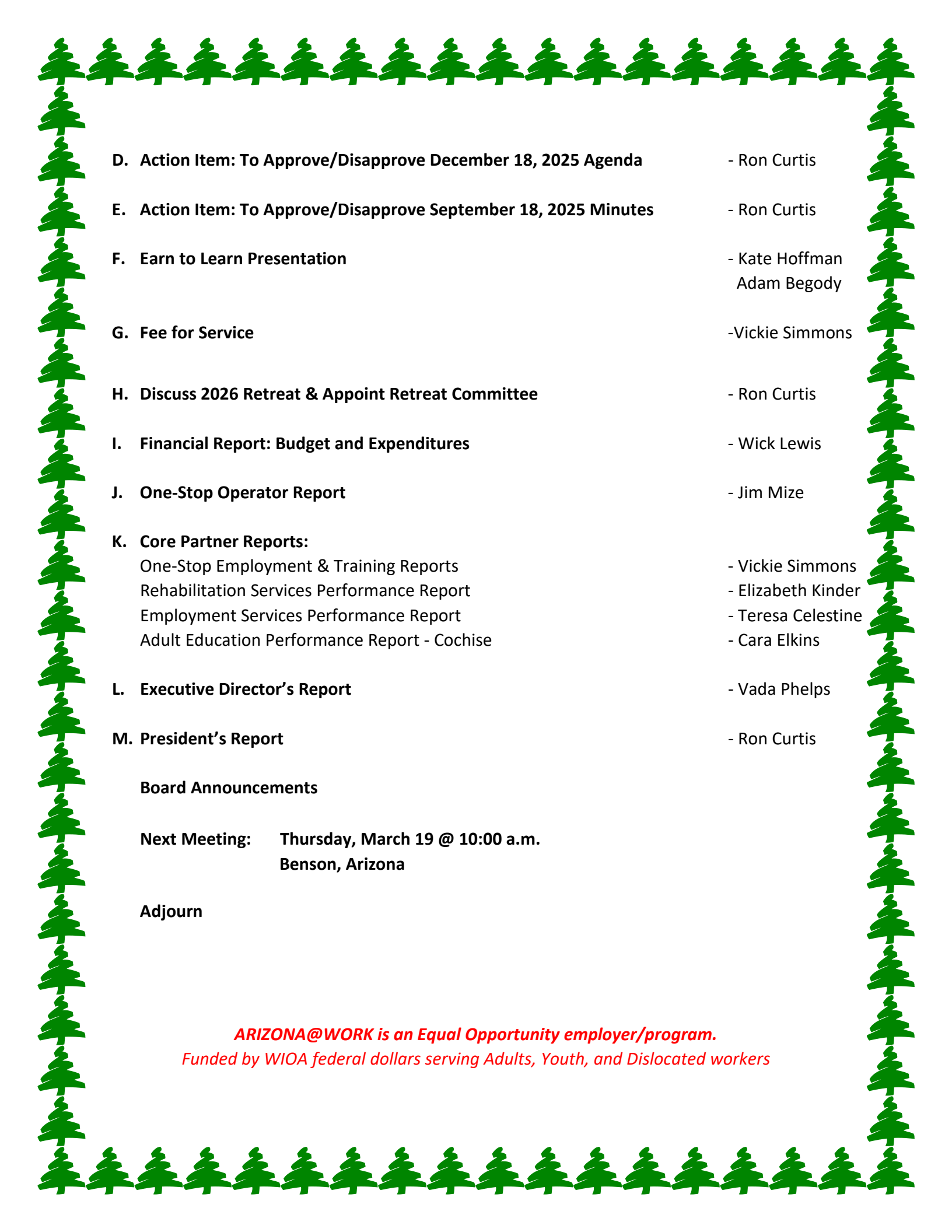
AGENDA

- A. Call to Order - Ron Curtis
- B. Roll Call - Lori Baron

“If such a conflict does arise, I will declare that conflict before the board and refrain from discussing and voting on matters in which I have conflict.”

- C. Call to the Public -Ron Curtis

This is an opportunity for public comment. Unless the comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. The Board Chair will impose a three (3) minute time limit on each person's comments and a fifteen (15) minute overall time limit on public comments in general.

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- D. Action Item: To Approve/Disapprove December 18, 2025 Agenda - Ron Curtis
 - E. Action Item: To Approve/Disapprove September 18, 2025 Minutes - Ron Curtis
 - F. Earn to Learn Presentation - Kate Hoffman
Adam Begody
 - G. Fee for Service - Vickie Simmons
 - H. Discuss 2026 Retreat & Appoint Retreat Committee - Ron Curtis
 - I. Financial Report: Budget and Expenditures - Wick Lewis
 - J. One-Stop Operator Report - Jim Mize
 - K. Core Partner Reports:
 - One-Stop Employment & Training Reports - Vickie Simmons
 - Rehabilitation Services Performance Report - Elizabeth Kinder
 - Employment Services Performance Report - Teresa Celestine
 - Adult Education Performance Report - Cochise - Cara Elkins
 - L. Executive Director's Report - Vada Phelps
 - M. President's Report - Ron Curtis

Board Announcements

Next Meeting: Thursday, March 19 @ 10:00 a.m.
Benson, Arizona

Adjourn

***ARIZONA@WORK is an Equal Opportunity employer/program.
Funded by WIOA federal dollars serving Adults, Youth, and Dislocated workers***



Minutes



SOUTHEASTERN ARIZONA

SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT BOARD

Minutes

Eastern Arizona College
615 North Stadium Avenue
Thatcher, Arizona 85552

Zoom Online Virtual Meeting

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVkrWN6UXF1UzgwUT09>

Meeting ID: 204 822 7879
Passcode: 1Tzf0K

Wednesday, September 18, 2025
10:00 AM

Members Present

Ron Curtis
Wick Lewis
Tony Boone
Kathleen Bullock
Martha Lujan
Kevin Peck
Mary Merino
Jenny Howard
Sam Curtis
Mary Ann Hockstad
Joshua De Spain
Cara Elkins

Members Absent

Doris Tolbert
Samuel Kolapo
Rebekah Kimmel

Staff Present

Vada Phelps
Vickie Simmons
Bobbie Reed
Julia Kuhn
Lori Baron
Robert Archer
Marina Morales
Eric Grisham

Guests Present

Jim Mize
Vaughn Croft
Toby Scott
Betsy Nelson
Norma Galindo
Mariah Charley
Dominica Dominguez
Rachel Tashbook
Janice Garza

A. Call to Order

The ARIZONA@WORK Local Workforce Board meeting was called to order at 10:00 AM on September 18, 2025.

B. Roll Call

Lori Baron conducted roll call. The names of present and absent members, as well as guests and staff are listed above. A quorum was established.

"If such a conflict does arise, I will declare that conflict before the board and refrain from discussing and voting on matters in which I have conflict."

C. Call to the Public

No comments

D. Action Item: To Approve/Disapprove September 18, 2025 Agenda

Motion to Approve: Maryann Hockstad

Seconded: Cara Elkins

Approved

Ayes: R. Curtis, Lewis, Boone, Bullock, Lujan, Peck, S. Curtis, Hockstad, De Spain, Elkins, Howard, Merino

Nays: 0 Abstain: 0

E. Action Item: To Approve/Disapprove June 18, 2025 Minutes

Motion to Approve: Cara Elkins

Seconded: Wick Lewis

Approved

Ayes: R. Curtis, Lewis, Boone, Bullock, Lujan, Peck, S. Curtis, Hockstad, De Spain, Elkins, Howard, Merino

Nays: 0 Abstain: 0

F. Action Item: To Approve/Disapprove the 2025-2026 Budget

Motion to Approve: Cara Elkins

Seconded: Kevin Peck

Approved

Ayes: R. Curtis, Lewis, Boone, Bullock, Lujan, Peck, S. Curtis, Hockstad, De Spain, Elkins, Howard, Merino

Nays: 0 Abstain: 0

G. HIT dashboard for the ETPL providers

Rachel Tashbook and Janice Garza, from the Dept. of Economics, reviewed data and analysis regarding High Impact Training. This information may help decide the most effective utilization of funds.

H. Discuss Board Retreat Goals

- The House and Senate have not appropriated funds. Our funding is still unknown.
- Help Politicians understand Arizona@Work. Please contact your State and Federal lawmakers.

I. Report on Executive Committee Meeting held August 14

Covered under item H

J. Fee for Services – AI Class

Will be discussed at a later date.

K. Financial Report: Budget and Expenditures

The report is in the packet

L. One-Stop Operator Report

Jim Mize's report is in the Packet. He noted that unemployment is going up.

M. Core Partner Reports

One-Stop Employment and Training Reports was presented by Vickie Simmons.
Vickie's report is in the Board packet.

Rehabilitation Services report
No report

Employment Services
No report

Adult Education report - Cochise
Cara Elkins stated that Cochise College will be highly impacted by
Arizona@Work funding cuts.

N. Executive Director's Report – Vada Phelps

- We are looking into purchasing a mobile unit with Rapid Response money.
- She distributed a Connecting the Dots handout.
- Discussed impact of funding cuts.

L. President's Report – Ron Curtis

- We need to educate State and Federal Government officials about the importance of funding Arizona@Work.
- We need to make adjustments for financial stability.

Board Announcements

Vaughn Croft gave a brief update regarding Job Corp.

Next Board Meeting

Thursday, December 18 @ 10:00 a.m. in Sierra Vista.

Adjourn

The meeting was adjourned at 12:02 p.m.

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Funded by WIOA federal dollars serving Adults, Youth, and Dislocated Workers

Report Submitted by: *Lori Baron*



Earn to Learn Presentation



Fee for Service



Appoint

Board Retreat

Committee



Financial Report

Arizona@Work Southeastern Arizona Check Register 09/01/25-11/30/25

Effective Date	Check Number	Payee	Transaction Description	Check Amount
9/2/2025	50898	Southwest Gas Corp	910001295388 Gas Clifton 7/17 - 8/14/25	32.89
9/2/2025	50899	Valley Imaging Solutions, Inc.	AR44348 Copier Maintenance Exec Office 7/22 - 8/21/25	145.80
9/2/2025	50900	NFP Property and Casualty Services Inc	881333 Coalition Cyber Policy Renewal CPIC 8/14/25-8/14/26	3,927.00
9/2/2025	50901	Angie Luna	123 Cleaning Service 7th St August 2025	925.17
9/2/2025	50902	Cochise County Community College District	2600 Wilcox Dr Sierra Vista Rent September 2025	7,079.24
9/2/2025	50903	Cox Business	001 8310 269625801 Internet Ethernet 8/21 - 9/20/25	866.30
9/2/2025	50904	Tak Investments LLC	558 N Coronado Clifton Rent September 2025	850.00
9/2/2025	50905	AXA Equitable	822381000 403B Employee Contributions August 2025	3,602.70
9/2/2025	50906	UMB Bank f/b/o PlanMember	803007733 SEP IRA Employer Contributions August 2025	3,066.26
9/2/2025	50907	Capital One - CPIC	1664523979 Office Cleaning Supplies Safford	17.94
9/2/2025	50908	Sam S Daley LLC	626 S 6th Ave Safford Rent September 2025	3,200.00
9/2/2025	50909	Carahsoft Technology Corporation	IN2053143 Account Servicing Fee July 2025	16.20
9/2/2025	50910	Adult Client	Adult Reimbursement Textbook	50.00
9/2/2025	50911	City of Douglas	515 E 7th St Rent Douglas September 2025	1,697.10
9/8/2025	50912	Vickie L. Simmons	Travel Reimbursement NAWDP Quarterly Board Meeting 8/27-8/28	402.93
9/8/2025	50913	Visa/Bank of America	ADE Adult Pre K-12 Certification Fees	22.00
9/8/2025	50913	Visa/Bank of America	American Hallmark Ins Adult Auto Insurance Aug 2025	91.83
9/8/2025	50913	Visa/Bank of America	American Hallmark Ins Adult Auto Insurance Sept 2025	91.83
9/8/2025	50913	Visa/Bank of America	eBay Adult Textbook	86.43
9/8/2025	50913	Visa/Bank of America	NAWDP Annual Membership 7/1/25 - 6/30/26 VP	95.00
9/8/2025	50914	PIMA Community College	COCPRI2025082626409 Adult Tuition	365.20
9/8/2025	50915	Avesis	3254524 Vision Premiums September 2025	75.57
9/8/2025	50916	Eric Grisham	Travel Reimbursement NAWDP Business Service Academy 8/25-27	427.79
9/8/2025	50917	BroadVoice	4966608 Phone Service All Locations 8/28 - 9/27/25	195.61
9/8/2025	50918	Adult Client	Adult Reimbursement Rent September 2025	400.00
9/8/2025	50919	Taneya Malone	Travel Reimbursement NAWDP Business Services Academy 8/25-27	314.00
9/8/2025	50920	Philadelphia Insurance Companies, Inc.	2007558051 Non-Profit Package Insurance September 2025	1,354.99
9/8/2025	50921	Alphagraphics	102333 Business Cards LB BO	213.81
9/8/2025	50922	Center for Academic Success	PYQ Reimbursement August 2025	20,283.03
9/8/2025	50923	Center for Academic Success	Workers Comp Premium Due to CAS August 2025	200.86
9/11/2025	50924	Support Payment Clearinghouse	09/12/25 Support Order Atlas # 001253082800	28.15
9/11/2025	50925	Support Payment Clearinghouse	09/12/25 Support Order Atlas # 001505122900	28.93
9/11/2025	50926	Cochise Private Industry Council	09/12/25 Payroll Transfer	23,223.01
9/15/2025	50927	Safeway, Inc	806978-081425-2083 CAS & AZ@Work Board Meeting 8/14 8/19	22.83
9/15/2025	50928	Vickie L. Simmons	Travel Reimbursement Meeting of the Minds 9/2-9/4	432.74
9/15/2025	50929	Staples Advantage	6041120641 6041120639 Office Supplies Sprog	115.85
9/15/2025	50929	Staples Advantage	6042024837 Toner Cartridge Office Supplies Finance	71.59
9/15/2025	50930	City of Safford	2.084.03 Electric Gas Water Sewer Trash Safford 7/20-8/20/25	482.21
9/15/2025	50931	Lincoln National Life Insurance Co	Life STD LTD Premiums October 2025	216.58
9/15/2025	50932	Abila, Inc	1050-1000281180 MIP Cloud Subscription 9/1 - 9/30/25	149.23
9/15/2025	50933	City of Sierra Vista	230503 Transit Bus Ad CCWD September 2025	71.37
9/15/2025	50934	Mitel Cloud Services	50617213 Fax Mailboxes All Locations 9/5 - 10/4/25	34.21

Arizona@Work Southeastern Arizona Check Register 09/01/25-11/30/25

Effective Date	Check Number	Payee	Transaction Description	Check Amount
9/15/2025	50935	Morenci Water & Electric Company	8.13420.01 Electric Water Clifton August 2025	85.56
9/15/2025	50936	Town of Clifton	2650.01 Commercial Sewer Clifton August 2025	58.25
9/15/2025	50937	Vista Recycling Inc	81539 Trash Service Clifton September 2025	20.25
9/15/2025	50938	Sparklight	8160130420047049 Internet Safford 9/8 - 10/7/25	161.96
9/15/2025	50939	Sparklight	8160130090007166 Internet Clifton 9/16 - 10/15/25	147.88
9/15/2025	50940	Barbara Reed	Travel Reimbursement NAWDP Business Service Academy 8/25-27	513.20
9/15/2025	50941	University Termite & Pest Control Inc	1065404 Pest Control 7th St August 2025	48.70
9/15/2025	50942	James E Mize	59 One Stop Operator Services August 2025	600.00
9/15/2025	50943	Rattlesnake Exterminating LLC	102018 Pest Control Safford August 2025	65.00
9/15/2025	50944	Marina Campos-Morales	Travel Reimbursement NAWDP Business Service Academy 8/24-27	573.64
9/22/2025	50945	City of Douglas Water and Sewer	0002073 Electric Gas Water 7th St August 2025	292.46
9/22/2025	50946	CenturyLink	333664102 Telephone G Ave 7th St 9/4 - 10/3/25	91.93
9/22/2025	50947	Sierra Vista Herald, Inc	0825513125 Print and Digital Ads CCWD August 2025	849.60
9/22/2025	50948	Aqua-Life	18519 Water 7th St	33.60
9/22/2025	50949	CloudIT LLC	61660 IT Support October 2025	1,228.02
9/22/2025	50949	CloudIT LLC	61681 Phone System Rental October 2025	937.16
9/22/2025	50949	CloudIT LLC	61903 Cloud Back Up October 2025	17.51
9/22/2025	50950	Action Imaging Group	INV5603319-INT Copier Maintenance SProg 8/7 - 9/6/25	285.10
9/22/2025	50951	Walker & Armstrong, LLP	7498232 Interim Audit Billing CPIC FY25	8,000.00
9/22/2025	50952	Cox Business	0018310 234585101 Internet Downtown 9/5 - 10/4/25	612.04
9/22/2025	50953	Arshiv Neighborhood Stores LLC	047 Adult Fuel 7/28	50.00
9/22/2025	50953	Arshiv Neighborhood Stores LLC	047 Adult Fuel 8/10	50.00
9/22/2025	50953	Arshiv Neighborhood Stores LLC	047 Adult Fuel 8/18	50.00
9/22/2025	50953	Arshiv Neighborhood Stores LLC	047 Adult Fuel 8/24	50.00
9/22/2025	50953	Arshiv Neighborhood Stores LLC	047 Adult Fuel 8/3	50.00
9/22/2025	50954	Adult Client	Adult Gas Reimbursement 8/25 8/27	41.00
9/22/2025	50955	T-Mobile	267009960-31 Cellphone Service All Locations 8/8 - 9/7/25	250.08
9/22/2025	50958	American Express	Amazon Adult Nursing Tools	145.47
9/22/2025	50958	American Express	Amazon Adult Pharmacology Flash Cards	50.13
9/22/2025	50958	American Express	Amazon Adult Scrub Pant	64.84
9/22/2025	50958	American Express	Amazon Adult Scrub Top	62.64
9/22/2025	50958	American Express	Amazon Adult Shoe Uniform Tools	566.60
9/22/2025	50958	American Express	Amazon Adult Stethoscope	127.67
9/22/2025	50958	American Express	Amazon Adult Textbook	22.18
9/22/2025	50958	American Express	Amazon Adult Textbooks	169.09
9/22/2025	50958	American Express	Amazon Brother Printer Drum Unit DProg	151.66
9/22/2025	50958	American Express	Amazon Office Chair / Clifton	130.87
9/22/2025	50958	American Express	BASIC ACA Elevate 1 Tax Year 2025	139.97
9/22/2025	50958	American Express	Benchcraft Golf Course Bench Ad 1 Yr CCWD	695.00
9/22/2025	50958	American Express	Best Western AZ Rural Policy Forum 8/6-8/8 VP EG TM VS	1,368.48
9/22/2025	50958	American Express	Cox Arizona Adult Internet September 2025	86.21
9/22/2025	50958	American Express	Data Recognition Corp TABE Assessment Test for Clients	720.90

Arizona@Work Southeastern Arizona Check Register 09/01/25-11/30/25

Effective Date	Check Number	Payee	Transaction Description	Check Amount
9/22/2025	50962	Cochise College - SV	25826 Adult Police Academy	4,210.00
9/22/2025	50962	Cochise College - SV	25826 Adult Police Academy	4,210.00
9/22/2025	50962	Cochise College - SV	25826 Adult Police Academy	4,210.00
9/22/2025	50962	Cochise College - SV	25826 Adult Police Academy	4,210.00
9/25/2025	50963	Support Payment Clearinghouse	09/26/25 Support Order Atlas # 001253082800	41.55
9/25/2025	50964	Support Payment Clearinghouse	09/26/25 Support Order Atlas # 001505122900	42.70
9/25/2025	50965	Cochise Private Industry Council	09/26/25 Payroll Transfer	22,915.65
9/25/2025	50966	Ameritas Dental Insurance, Inc.	010-25700 Dental Premiums September 2025	441.40
9/29/2025	50967	Southwest Gas Corp	910001295388 Gas Clifton 8/15 - 9/15/25	35.09
9/29/2025	50968	Federal Express Corporation, Inc.	8-996-86677 Express Saver Payment to Visa	10.95
9/29/2025	50969	Kathleen Bullock	Travel Reimbursement AZ@Work Board Meeting 9/18	170.80
9/29/2025	50970	Cox Business	001 8310 269625801 Internet Ethernet 9/21 - 10/20/25	866.30
9/29/2025	50971	AXA Equitable	822381000 403B Employee Contributions September 2025	2,368.51
9/29/2025	50972	UMB Bank f/b/o PlanMember	803007733 SEP IRA Employer Contributions September 2025	2,026.77
9/29/2025	50973	Wick Lewis	Travel Reimbursement AZ@Work Board Meeting 9/18	168.00
9/29/2025	50974	Follett Higher Education Group LLC	1365590 Adult Certification Manual	32.11
9/29/2025	50974	Follett Higher Education Group LLC	1365590 Adult Textbooks	167.19
9/29/2025	50974	Follett Higher Education Group LLC	1365590 Adult Textbooks	803.88
9/29/2025	50975	Maryann Hockstad	Travel Reimbursement AZ@Work Board Meeting 9/18	168.00
9/29/2025	50976	Adult Client	Adult Gas Reimbursement 8/18 8/20	61.03
9/29/2025	50976	Adult Client	Adult Gas Reimbursement 8/24 8/27	39.04
9/29/2025	50976	Adult Client	Adult Gas Reimbursement 9/1 9/3	47.26
9/29/2025	50976	Adult Client	Adult Gas Reimbursement 9/7 9/10	51.70
9/29/2025	50977	Adult Client	Adult Gas Reimbursement 9/3	31.18
9/29/2025	50978	Adult Client	Adult Gas Reimbursement 8/13 8/21	72.85
9/29/2025	50979	Adult Client	Adult Reimbursement Hotel Parking Fee 8/27	76.83
9/29/2025	50979	Adult Client	Adult Reimbursement Hotel Parking Fee 9/10	76.83
9/29/2025	50980	Alphagraphics	102514 Annual Report Qty 50 WIA Board	708.05
9/29/2025	50981	Eastern Arizona College	FTI000298 Adult Tuition Fees	1,457.00
10/1/2025	50982	Cochise County Community College District	2600 Wilcox Dr Sierra Vista Rent October 2025	7,079.24
10/1/2025	50983	Tak Investments LLC	558 N Coronado Clifton Rent October 2025	850.00
10/1/2025	50984	Sam S Daley LLC	626 S 6th Ave Safford Rent October 2025	3,200.00
10/1/2025	50985	City of Douglas	515 E 7th St Rent Douglas October 2025	1,697.10
10/6/2025	50986	Valley Imaging Solutions, Inc.	AR44920 Copier Maintenance Exec Office 8/22 - 9/21/25	133.03
10/6/2025	50987	Visa/Bank of America	Amazon Toner Cartridge in HR	7.99
10/6/2025	50987	Visa/Bank of America	eBay Adult Refund Book Returned W28246	(86.43)
10/6/2025	50987	Visa/Bank of America	Ginaveves LLC AZ@Work Board Meeting 9/18	321.99
10/6/2025	50988	Blue Cross Blue Shield of Arizona Inc	Group 13485 Medical Premiums October 2025	1,284.05
10/6/2025	50989	Avesis	3263871 Vision Premiums October 2025	75.43
10/6/2025	50990	Wicked Limitz Graphics & Embroidery LLC	71431 Adult Embroidered Uniforms	24.00
10/6/2025	50991	Angie Luna	124 Cleaning Service 7th St September 2025	925.17
10/6/2025	50992	BroadVoice	4966608 Phone Service All Locations 9/28 - 10/27/25	195.60

Arizona@Work Southeastern Arizona Check Register 09/01/25-11/30/25

Effective Date	Check Number	Payee	Transaction Description	Check Amount
10/6/2025	50993	University Termite & Pest Control Inc	1067924 Pest Control 7th St September 2025	48.70
10/6/2025	50994	AZ DES - Unemployment Tax	3rd Quarter 2025 Unemployment Premiums	6.15
10/6/2025	50995	Capital One - CPIC	1665115310 Cleaning Supplies Safford	34.38
10/6/2025	50996	Blue Cross Blue Shield of Arizona	41781 Workforce Medical Premiums October 2025	4,727.20
10/6/2025	50997	Rattlesnake Exterminating LLC	102606 Pest Control Safford September 2025	65.00
10/6/2025	50998	Carahsoft Technology Corporation	IN2085728 Annual Fee Account Servicing 8/1/25-8/30/25	151.27
10/6/2025	50999	Adult Client	Adult Gas Reimbursement 9/14 9/17	46.60
10/6/2025	51000	Adult Client	Adult Gas Reimbursement 9/8 9/10 9/15 9/17	147.56
10/6/2025	51001	Adult Client	Adult Reimbursement Textbook	89.72
10/6/2025	51002	Adult Client	Adult Reimbursement Shoes Uniforms	136.10
10/6/2025	51003	Cochise College - SV	25832 Adult IW CDL Tuition Fees	5,496.00
10/6/2025	51003	Cochise College - SV	25832 Adult IW CDL Tuition Fees	5,496.00
10/6/2025	51004	Center for Academic Success	PYQ Reimbursement September 2025	16,179.76
10/6/2025	51005	Center for Academic Success	Workers Comp Premium Due to CAS September 2025	131.34
10/9/2025	51006	Support Payment Clearinghouse	10/10/25 Support Order Atlas # 001253082800	28.15
10/9/2025	51007	Support Payment Clearinghouse	10/10/25 Support Order Atlas # 001505122900	28.93
10/9/2025	51008	Cochise Private Industry Council	10/10/25 Payroll Transfer	23,135.51
10/13/2025	51009	City of Douglas Water and Sewer	0002084 Electric Gas Water 7th St September 2025	233.29
10/13/2025	51010	Safeway, Inc	808690-091725-2083 AZ@Work Board Meeting Supplies 9/18	28.60
10/13/2025	51011	Federal Express Corporation, Inc.	9-013-59621 2nd Day Delivery of Amex Payment	10.95
10/13/2025	51012	Valley Imaging Solutions, Inc.	AR45057 Copier Maintenance Clifton 6/30 - 9/29/25	188.63
10/13/2025	51013	Staples Advantage	6043690529 Office Supplies DProg	331.81
10/13/2025	51014	City of Safford	2.084.03 Electric Gas Water Sewer Trash Safford 8/20-9/20/25	0.00
10/13/2025	51015	Abila, Inc	1050-1000284658 MIP Cloud Subscription 10/1 - 10/31/25	149.23
10/13/2025	51016	Action Imaging Group	INV5643773-INT Copier Maintenance Finance 7/3-10/2/25	24.13
10/13/2025	51017	City of Sierra Vista	5549 Transit Bus Ad CCWD October 2025	71.37
10/13/2025	51018	Mitel Cloud Services	50789180 Fax Mailboxes All Locations 10/5 - 11/4/25	34.25
10/13/2025	51019	Morenci Water & Electric Company	8.13420.01 Electric Water Clifton September 2025	91.80
10/13/2025	51020	Town of Clifton	2650.01 Commercial Sewer Clifton September 2025	58.25
10/13/2025	51021	Vista Recycling Inc	85873 Trash Service Clifton October 2025	20.25
10/13/2025	51022	Sparklight	8160130420047049 Internet Safford 10/8 - 11/7/25	161.96
10/13/2025	51023	James E Mize	60 One Stop Operator Services September 2025	1,300.00
10/13/2025	51024	Adult Client	Adult Reimbursement Car Repair Headlight Gas 9/14,20,22,26	45.28
10/13/2025	51026	American Express	4Imprint Handout Supplies Shirts For Events Rapid Response	2,986.19
10/13/2025	51026	American Express	Amazon Adult Scrubs	54.52
10/13/2025	51026	American Express	Amazon Adult Shoes Clothing	127.36
10/13/2025	51026	American Express	Amazon Office Supplies DProg	312.45
10/13/2025	51026	American Express	Amazon Toner Cartridges Clifton	228.00
10/13/2025	51026	American Express	Amazon Toner Cartridges Safford	98.17
10/13/2025	51026	American Express	American Airlines NAWDP Youth Symposium 11/15-11/20 VS	304.37
10/13/2025	51026	American Express	Cox Arizona Adult Internet October 2025	86.21
10/13/2025	51026	American Express	Harbor Freight Adult Tools	1,264.32

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Effective Date	Check Number	Payee	Transaction Description	Check Amount
10/13/2025	51026	American Express	Highway Diesel Services Adult CDL Hotel 8/25-8/27	150.00
10/13/2025	51026	American Express	Hotels.com Adult Clinicals Hotel 10/5-10/8	195.04
10/13/2025	51026	American Express	Hotels.com Adult Clinicals Hotel 9/14-9/17	438.00
10/13/2025	51026	American Express	Hotels.com Adult Clinicals Hotel 9/18-9/20	324.80
10/13/2025	51026	American Express	Hotels.com Adult Clinicals Hotel 9/21-9/24	398.10
10/13/2025	51026	American Express	Hotels.com Adult Clinicals Hotel 9/24-9/26	236.06
10/13/2025	51026	American Express	Hotels.com Adult Clinicals Hotel 9/28-10/1	857.43
10/13/2025	51026	American Express	Hotels.com Adult Clinicals Hotel 9/7-9/10	619.23
10/13/2025	51026	American Express	Intuit Mailchimp Email Service September 2025 CCWD	48.40
10/13/2025	51026	American Express	Monterey Marriot CWA Meeting of the Minds 8/1-8/4 VS	787.62
10/13/2025	51026	American Express	Simplisafe Alarm Monitoring Clifton September 2025	21.99
10/13/2025	51026	American Express	The UPS Store Rack Cards Handouts Qty 500 Rapid Response	353.60
10/13/2025	51026	American Express	USPS Postage to Mail Letters Annual Reports to Senators	56.40
10/13/2025	51027	Philadelphia Insurance Companies, Inc.	2007558052 Non-Profit Package Insurance October 2025	1,354.99
10/13/2025	51029	Cochise College - SV	25827 Adult Fees	427.00
10/13/2025	51029	Cochise College - SV	25827 Adult Fees	130.00
10/13/2025	51029	Cochise College - SV	25827 Adult Fees	1,310.00
10/13/2025	51029	Cochise College - SV	25827 Adult Textbook	117.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	1,451.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	909.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	909.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	2,980.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	1,398.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	2,902.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	2,931.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	2,980.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	2,242.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	2,902.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	1,925.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	2,550.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees Textbook	1,940.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees Textbook	3,388.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees Textbook	3,815.00
10/13/2025	51029	Cochise College - SV	25827 Adult Tuition Fees	2,980.00
10/13/2025	51029	Cochise College - SV	25827 DW Tuition Fees Textbook	784.00
10/13/2025	51029	Cochise College - SV	25833 Adult Tuition	78.00
10/20/2025	51030	CenturyLink	333664102 Telephone G Ave 7th St 10/4 - 11/3/25	92.11
10/20/2025	51031	Sierra Vista Herald, Inc	0925513125 Print and Digital Ads CCWD September 2025	839.42
10/20/2025	51032	Lincoln National Life Insurance Co	Life STD LTD Premiums November 2025	262.82
10/20/2025	51033	Action Imaging Group	INV5654372-INT Copier Maintenance Safford 7/4 - 10/3/25	90.42
10/20/2025	51033	Action Imaging Group	INV5657646-INT Copier Maintenance SProg 9/7 - 10/6/25	212.17
10/20/2025	51034	Valley Security Inc	98740 Alarm Monitoring Graham October November December 2025	105.00

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Effective Date	Check Number	Payee	Transaction Description	Check Amount
10/20/2025	51035	Cox Business	0018310 234585101 Internet Downtown 10/5 - 11/4/25	612.04
10/20/2025	51036	Sparklight	8160130090007166 Internet Clifton 10/16 - 11/15/25	147.88
10/20/2025	51037	University Termite & Pest Control Inc	1069668 Pest Control 7th St October 2025	48.70
10/20/2025	51038	T-Mobile	267009960-32 Cellphone Service All Locations 9/8 - 10/7/25	250.12
10/20/2025	51039	Adult Client	Adult Gas Reimbursement 9/24	23.78
10/20/2025	51039	Adult Client	Adult Gas Reimbursement 9/28 10/1	47.35
10/20/2025	51040	Adult Client	Adult Gas Reimbursement 9/22 9/24	77.58
10/20/2025	51040	Adult Client	Adult Gas Reimbursement 9/29 10/1	70.05
10/20/2025	51041	Adult Client	Adult Gas Reimbursement 9/23 9/28	75.71
10/20/2025	51042	Adult Client	Adult Reimbursement Shoes	70.92
10/20/2025	51043	Cochise College - SV	25843 Adult IW CDL Tuition Fees	5,496.00
10/23/2025	51044	Support Payment Clearinghouse	10/24/25 Support Order Atlas # 001253082800	49.15
10/23/2025	51045	Support Payment Clearinghouse	10/24/25 Support Order Atlas # 001505122900	50.52
10/23/2025	51046	Cochise Private Industry Council	10/24/25 Payroll Transfer	23,081.30
10/27/2025	51047	Southwest Gas Corp	910001295388 Gas Clifton 9/16 - 10/13/25	35.09
10/27/2025	51048	Blue Cross Blue Shield of Arizona Inc	Group 13485 Medical Premiums November 2025	813.20
10/27/2025	51049	Avesis	3271011 Vision Premiums November 2025	75.54
10/27/2025	51050	CloudIT LLC	62355 IT Support November 2025	1,228.02
10/27/2025	51050	CloudIT LLC	62381 Phone System Rental November 2025	937.16
10/27/2025	51050	CloudIT LLC	62549 Cloud Back Up November 2025	17.51
10/27/2025	51051	Action Imaging Group	INV5615714-INT Staple Refills Safford	90.06
10/27/2025	51051	Action Imaging Group	INV5659027-INT Copier Maintenance 7/11 - 10/11/25 7th St	66.17
10/27/2025	51052	AXA Equitable	822381000 403B Employee Contributions October 2025	2,420.12
10/27/2025	51053	UMB Bank f/b/o PlanMember	803007733 SEP IRA Employer Contributions October 2025	2,054.85
10/27/2025	51054	Blue Cross Blue Shield of Arizona	41781 Workforce Medical Premiums November 2025	5,909.00
10/27/2025	51055	Carahsoft Technology Corporation	IN2108558 Account Servicing Fee September 2025	16.20
10/27/2025	51056	Adult Client	Adult Gas Reimbursement 8/25 9/6 9/15 9/25	128.08
10/27/2025	51057	Cochise College - SV	FE1096 AZ@Work Board Meeting Venue 12/18	37.50
10/27/2025	51058	Ameritas Dental Insurance, Inc.	010-25700 Dental Premiums October 2025	440.96
11/3/2025	51059	Vada Phelps	Travel Reimbursement AAED Fall Forum Roots & Routes 10/22-24	400.40
11/3/2025	51060	Valley Imaging Solutions, Inc.	AR45480 Copier Maintenance Exec Office 9/22 - 10/21/25	98.25
11/3/2025	51061	Staples Advantage	6046113242 Office Supplies Calculator Finance	36.26
11/3/2025	51062	Visa/Bank of America	American Hallmark Ins Adult Auto Insurance Oct 2025	91.83
11/3/2025	51062	Visa/Bank of America	Best Western / BOS Graham / VP 10/7	364.96
11/3/2025	51062	Visa/Bank of America	Sierra Antigua Apartment Adult Rent Oct 2025	1,094.36
11/3/2025	51063	Aqua-Life	18599 Water 7th St	33.60
11/3/2025	51064	Angie Luna	125 Cleaning Service 7th St October 2025	925.17
11/3/2025	51065	Cochise County Community College District	2600 Wilcox Dr Sierra Vista Rent November 2025	7,079.24
11/3/2025	51066	Cox Business	001 8310 269625801 Internet Ethernet 10/21 - 11/20/25	866.30
11/3/2025	51067	Tak Investments LLC	558 N Coronado Clifton Rent November 2025	850.00
11/3/2025	51068	BroadVoice	4966608 Phone Service All Locations 10/28 - 11/27/25	196.08
11/3/2025	51069	Capital One - CPIC	1665706842 Cleaning Supplies Safford	174.42

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Effective Date	Check Number	Payee	Transaction Description	Check Amount
11/3/2025	51070	Sam S Daley LLC	626 S 6th Ave Safford Rent November 2025	3,200.00
11/3/2025	51071	Rattlesnake Exterminating LLC	103303 Pest Control Safford October 2025	65.00
11/3/2025	51072	QuickStart Academy Inc	ORD-37972-H5Y1X4 Adult Tuition Fees Textbook	2,795.00
11/3/2025	51073	B & D Lumber & Hardware	442620 Office Door Knobs With Keys 7th St	110.21
11/3/2025	51074	Cochise College - SV	25861 Adult Tuition	78.00
11/3/2025	51074	Cochise College - SV	25861 Adult Tuition Fees	459.00
11/3/2025	51074	Cochise College - SV	25861 Adult Tuition Fees	459.00
11/3/2025	51074	Cochise College - SV	25861 Adult Tuition	1,604.50
11/3/2025	51075	City of Douglas	515 E 7th St Rent Douglas November 2025	1,697.10
11/3/2025	51076	Center for Academic Success	Workers Comp Premium Due to CAS October 2025	146.55
11/6/2025	51077	Support Payment Clearinghouse	11/07/25 Support Order Atlas # 001253082800	29.63
11/6/2025	51078	Support Payment Clearinghouse	11/07/25 Support Order Atlas # 001505122900	30.45
11/6/2025	51079	Cochise Private Industry Council	11/07/25 Payroll Transfer	23,688.88
11/10/2025	51080	Staples Advantage	6046113240 Office Supplies Safford	144.95
11/10/2025	51081	City of Safford	2.084.03 Electric Gas Water Sewer Trash Safford 9/20-1/20/25	316.07
11/10/2025	51082	Vista Recycling Inc	90597 Trash Service Clifton November 2025	22.50
11/10/2025	51083	Sparklight	8160130420047049 Internet Safford 11/8 - 12/7/25	161.96
11/10/2025	51084	Waxie Sanitary Supply	83589351 83602479 Office Cleaning Supplies 7th St	756.77
11/10/2025	51085	Adult Client	Adult Gas Reimbursement 10/12 10/15	61.38
11/10/2025	51085	Adult Client	Adult Gas Reimbursement 10/19 10/22	47.41
11/10/2025	51085	Adult Client	Adult Gas Reimbursement 10/26 10/29	43.99
11/10/2025	51085	Adult Client	Adult Gas Reimbursement 10/5 10/8	46.95
11/10/2025	51086	Adult Client	Adult Gas Reimbursement 10/13 10/15	74.16
11/10/2025	51086	Adult Client	Adult Gas Reimbursement 10/20 10/22 10/27	109.04
11/10/2025	51087	Adult Client	Adult Gas Reimbursement 10/21 10/26	44.95
11/10/2025	51088	City of Benson	Adult OJT Reimbursement 10/4-10/17/25	671.04
11/10/2025	51088	City of Benson	Adult OJT Reimbursement 9/24-10/3/25	596.48
11/10/2025	51089	Center for Academic Success	PYQ Reimbursement October 2025	26,008.95
11/10/2025	51090	Center for Academic Success	3rd Qtr 2025 Client Analysis Fees Due to CAS	378.69
11/17/2025	51091	City of Douglas Water and Sewer	0002105 Electric Gas Water 7th St October 2025	274.98
11/17/2025	51092	CenturyLink	333664102 Telephone G Ave 7th St 11/4 - 12/3/25	92.11
11/17/2025	51093	Sierra Vista Herald, Inc	1025513125 Gold Sponsor Sports Streaming Ad October CCWD	661.38
11/17/2025	51094	Lincoln National Life Insurance Co	Life STD LTD Premiums December 2025	247.66
11/17/2025	51095	Abila, Inc	1050-1000287833 MIP Cloud Subscription 11/1 - 11/30/25	149.23
11/17/2025	51096	Mitel Cloud Services	50928180 Fax Mailboxes All Locations 11/5 - 12/4/25	34.25
11/17/2025	51097	Cox Business	0018310 234585101 Internet Downtown 11/5 - 12/4/25	612.04
11/17/2025	51098	Morenci Water & Electric Company	8.13420.01 Electric Water Clifton October 2025	61.16
11/17/2025	51099	Town of Clifton	2650.01 Commercial Sewer Clifton October 2025	58.25
11/17/2025	51100	Sparklight	8160130090007166 Internet Clifton 11/16 - 12/15/25	147.88
11/17/2025	51101	James E Mize	61 One Stop Operator Services October 2025	600.00
11/17/2025	51102	Rattlesnake Exterminating LLC	101472 Pest Control Clifton August 2025	65.00
11/17/2025	51103	T-Mobile	267009960-33 Cellphone Service All Locations 10/8 - 11/7/25	250.12

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Effective Date	Check Number	Payee	Transaction Description	Check Amount
11/17/2025	51105	American Express	Amazon 2026 Monthly Planner GraProg	14.38
11/17/2025	51105	American Express	Amazon 2026 Weekly Monthly Planners 5 Qty SProg CCWD	10.69
11/17/2025	51105	American Express	Amazon Adult Textbook	78.55
11/17/2025	51105	American Express	Amazon Office Cleaning Supplies 7th St	263.00
11/17/2025	51105	American Express	Amazon Wireless Doorbell Lysol Wipes Clifton	31.05
11/17/2025	51105	American Express	City of Safford Electric Gas Water Sewer Trash 8/20-9/20/25	424.26
11/17/2025	51105	American Express	Cosmopolitan / NAWB Forum Hotel Deposit 3/23-26 RC KB VP VS	1,129.28
11/17/2025	51105	American Express	Cox Arizona Adult Internet 10/7-11/6/25	86.21
11/17/2025	51105	American Express	GoDaddy cpic-cas.org Domain Renewal 1 year	3.48
11/17/2025	51105	American Express	Home Depot Steam Cleaner For Floors 7th St	173.37
11/17/2025	51105	American Express	Hotels.com Adult Clinicals Hotel 10/13-10/15	351.94
11/17/2025	51105	American Express	Hotels.com Adult Clinicals Hotel 10/19-10/22	510.75
11/17/2025	51105	American Express	Hotels.com Adult Clinicals Hotel 10/22-10/24	282.90
11/17/2025	51105	American Express	Hotels.com Adult Clinicals Hotel 10/26-10/29	513.12
11/17/2025	51105	American Express	Hotels.com Adult Clinicals Hotel 10/6-10/8	168.14
11/17/2025	51105	American Express	Hotels.com Adult Clinicals Hotel 11/2-11/5	556.50
11/17/2025	51105	American Express	Intuit Mailchimp Email Service October 2025 CCWD	48.40
11/17/2025	51105	American Express	MSI Insurance Adult Renter's Insurance November 2025	18.17
11/17/2025	51105	American Express	NAWB 2026 NAWB Forum Registration 3/23-3/26 RC KB VP VS	3,700.00
11/17/2025	51105	American Express	NAWDP New Professionals Cohort In Workforce Dev 1-12/26 LB	250.00
11/17/2025	51105	American Express	NAWDP New Professionals Cohort In Workforce Dev 1-12/26 MCM	250.00
11/17/2025	51105	American Express	Simplisafe Alarm Monitoring Clifton October 2025	21.99
11/17/2025	51105	American Express	USPS Change of Address PO Box 1180 to 900 Carmelita Sprog	1.25
11/17/2025	51106	Adult Client	Adult Reimbursement Tuition	49.00
11/20/2025	51107	Support Payment Clearinghouse	11/21/25 Support Order Atlas # 001253082800	27.18
11/20/2025	51108	Support Payment Clearinghouse	11/21/25 Support Order Atlas # 001505122900	27.93
11/20/2025	51109	Cochise Private Industry Council	11/21/25 Payroll Transfer	22,029.32
11/24/2025	51110	Southwest Gas Corp	910001295388 Gas Clifton 10/14 - 11/12/25	32.89
11/24/2025	51111	Vada Phelps	Travel Reimbursement AZCS Conference / SEAZ Leadership	27.00
11/24/2025	51112	Staples Advantage	6047637843 6047637844 Office Supplies Toner SProg	217.94
11/24/2025	51113	Blue Cross Blue Shield of Arizona Inc	Group 13485 Medical Premiums December 2025	744.26
11/24/2025	51114	CloudIT LLC	63021 IT Support December 2025	1,366.77
11/24/2025	51114	CloudIT LLC	63050 Phone System Rental December 2025	937.16
11/24/2025	51114	CloudIT LLC	63325 Cloud Back Up December 2025	17.51
11/24/2025	51115	Walker & Armstrong, LLP	7498509 Interim Audit Billing CPIC FY25	10,000.00
11/24/2025	51116	City of Sierra Vista	5584 Transit Bus Ad CCWD November 2025	71.37
11/24/2025	51117	AXA Equitable	822381000 403B Employee Contributions November 2025	2,460.18
11/24/2025	51118	UMB Bank f/b/o PlanMember	803007733 SEP IRA Employer Contributions November 2025	2,068.43
11/24/2025	51119	Blue Cross Blue Shield of Arizona	41781 Workforce Medical Premiums December 2025	5,909.00
11/24/2025	51120	Ameritas Dental Insurance, Inc.	010-25700 Dental Premiums November 2025	<u>438.35</u>

Report Total

534,883.96

ARIZONA@WORK SOUTHEASTERN ARIZONA NOVEMBER 2025 BUDGET

ARIZONA@Work Southeastern Arizona													
2025-2026 Budget Report													
	BUDGET	Budget	Received	%	Budget	Received	%	Budget	Received	%	Budget	Received	%
	2025-2026	Adult	Adult	Received	Youth	Youth	Received	Dislocated	Dislocated	Received	Rapid	Rapid	%
								Worker	Worker		Response	Response	Received
INCOME													
Carryover from prev year	1,097,542	347,968	304,133	87%	284,924	135,180	47%	115,502	115,502	100%	343,483	82,028	24%
Contract 2025/2026	1,444,984	359,793		0%	337,054		0%	552,140	59,534	11%	195,997	-	0%
TOTAL INCOME	2,542,526	707,761	304,133	43%	621,978	135,180	22%	667,642	175,036	26%	539,480	82,028	15%
EXPENDITURES													
	BUDGET	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
	2025-2026	Adult	Adult	Spent	Youth	Youth	Spent	Dislocated	Dislocated	Spent	Rapid	Rapid	%
								Worker	Worker		Response	Response	Spent
Salaries	668,466	179,382	62,324	35%	60,292	23,257	39%	275,389	92,987	34%	153,403	43,238	28%
EREs	190,915	55,942	17,426	31%	17,374	3,811	22%	85,860	26,208	31%	31,739	12,036	38%
Professional Services	60,000	14,940	7,958	53%	13,998	7,443	53%	22,926	12,435	54%	8,136	2,862	35%
Staff Training	10,000	2,490	780	31%	2,333	741	32%	3,821	1,509	39%	1,356	2,991	221%
Utilities - Non Energy	4,000	996	202	20%	933	127	14%	1,528	320	21%	542	114	21%
Building Maintenance Service	18,000	4,482	1,254	28%	4,199	53	1%	6,878	2,087	30%	2,441	727	30%
Repair & Maintenance Service	8,000	1,992	916	46%	1,866	144	8%	3,057	1,440	47%	1,085	37	3%
Rent	91,142	21,244	9,148	43%	25,730	9,023	35%	32,600	14,764	45%	11,568	4,281	37%
Rental-Equipment	150	37	-	0%	35	-	0%	57	-	0%	20		0%
Insurance	23,000	5,727	2,353	41%	5,366	2,221	41%	8,788	3,689	42%	3,119	1,084	35%
Telephone Communications	48,000	11,952	5,213	44%	11,198	2,063	18%	18,341	8,415	46%	6,509	2,036	31%
Advertising/Publications	1,201	299	13	4%	280	13	5%	459	20	4%	163	-	0%
Information & Marketing	23,000	5,727	1,344	23%	5,366	1,193	22%	8,788	2,042	23%	3,119	4,664	150%
Printing	2,500	623	84	14%	583	-	0%	955	129	14%	339	354	104%
Board Expense	42,000	10,458	1,054	10%	9,799	988	10%	16,048	1,619	10%	5,695	571	10%
In State Travel	37,000	9,213	3,260	35%	8,632	1,482	17%	14,138	5,022	36%	5,017	1,610	32%
Out of State Travel	20,000	4,980	990	20%	4,666	927	20%	7,642	1,519	20%	2,712	6,451	238%
Building Maintenance Supplies	3,800	946	478	51%	887	-	0%	1,452	781	54%	515	205	40%
Office Supplies	9,000	2,241	1,083	48%	2,100	43	2%	3,439	1,739	51%	1,220	0	0%
Utilities - Energy	8,000	1,992	743	37%	1,866	417	22%	3,057	1,183	39%	1,085	414	38%
Equipment/Fixed Assets	20,000	3,569	105	3%	3,344	-	0%	5,477	168	3%	1,944	31	2%
Supplies - Technology	3,800	946	216	23%	887	179	20%	1,452	352	24%	515	-	0%
Membership Dues	5,000	1,245	500	40%	1,167	312	27%	1,911	837	44%	678	175	26%
Client Training	543,386	212,468	141,776	67%	30,000	-	0%	93,327	384	0%	207,591	-	0%
Client Support	303,089	153,869	48,151	31%	10,000	-	0%	50,252	400	1%	88,968	-	0%
Youth Contracts	399,076				399,076	83,678	21%						
TOTAL EXPENDITURES	2,542,525	707,761	307,371	43%	621,978	138,115	22%	667,642	180,051	27%	539,480	83,883	

ARIZONA@WORK SOUTHEASTERN ARIZONA NOVEMBER 2025 BUDGET

ARIZONA@Work Southeastern Ar					
2025-2026 Budget Report					
	Budget	Actual			
	AZ	AZ			
	Community	Community			
	Foundation	Foundation	%	Cumulative	%
	Grant	Grant	Received	Received	Received
INCOME					
Carryover from prev year	5,665		0%	636,843	58%
Contract 2025/2026				59,534	4%
TOTAL INCOME	5,665		0%	696,377	27%
EXPENDITURES	Budget	Actual			
	AZ	AZ			
	Community	Community			
	Foundation	Foundation	%	Cumulative	%
	Grant	Grant	Spent	Spent	Spent
Salaries				221,807	33%
EREs				59,482	31%
Professional Services				30,698	51%
Staff Training				6,021	60%
Utilities - Non Energy				762	19%
Building Maintenance Service				4,122	23%
Repair & Maintenance Service				2,537	32%
Rent				37,216	41%
Rental-Equipment				-	0%
Insurance				9,347	41%
Telephone Communications				17,728	37%
Advertising/Publications				46	4%
Information & Marketing				9,243	40%
Printing				567	23%
Board Expense				4,232	10%
In State Travel				11,374	31%
Out of State Travel				9,887	49%
Building Maintenance Supplies				1,464	39%
Office Supplies				2,866	32%
Utilities - Energy				2,756	34%
Equipment/Fixed Assets	5,665		0%	304	2%
Supplies - Technology				747	20%
Membership Dues				1,824	36%
Client Training				142,160	26%
Client Support				48,551	16%
Youth Contracts				83,678	21%
				-	
TOTAL EXPENDITURES	5,665		0%	709,420	28%

PROFESSIONAL YOUTH QUEST NOVEMBER 2025 BUDGET

PYQ Budget Worksheet							
2025-2026							
07/01/2025 - 06/30/2026							
	BUDGET	Budget	Received	Budget	Received	Received	%
	2025-2026	PYQ I/S	PYQ I/S	PYQ O/S	PYQ O/S	PYQ Total	Received
INCOME							
Program Income							
Carryover from prev year	167,607	41,902	16,751	125,705	66,927	83,678	50%
Contract 2025/2026	231,469	57,867	-	173,602	-	-	0%
TOTAL INCOME	399,076	99,769	16,751	299,307	66,927	83,678	21%
EXPENDITURES							
	BUDGET	Budget	Actual	Budget	Actual	Actual	%
	2025-26	PYQ I/S	PYQ I/S	PYQ O/S	PYQ O/S	PYQ Total	Spent
Salaries	74,634	18,659	7,233	55,976	13,963	21,196	28%
EREs	22,208	5,552	3,106	16,656	6,009	9,115	41%
Professional Services	100	25	-	75	-	-	0%
Staff Training	4,000	1,000	-	3,000	-	-	0%
Utilities - Non Energy	100	25	1	75	4	6	6%
Building Maintenance Service	350	88	26	263	79	105	30%
Repair & Maintenance	75	19	1	56	4	6	7%
Rent	9,931	2,483	905	7,448	2,714	3,618	36%
Equipment Rental	50	13	-	38	-	-	0%
Other Space Costs	1,300	325	107	975	322	429	33%
Telephone Communications	4,500	1,125	391	3,375	1,176	1,567	35%
Advertising/Publications	75	19	-	56	-	-	0%
Information & Marketing	100	25	-	75	-	-	0%
Printing	500	125	-	375	-	-	0%
Board Expense		-	-	-	-	-	
In State Travel	13,500	3,375	-	10,125	2,709	2,709	20%
Out of State Travel	4,000	1,000	-	3,000	-	-	0%
Building Maintenance Supplies	125	31	8	94	23	30	24%
Office Supplies	600	150	2	450	6	9	1%
Utilities - Energy	150	38	6	113	20	26	17%
Equipment/Fixed Assets	2,500	625	1	1,875	4	5	0%
Supplies - Technology	250	63	13	188	40	53	21%
Membership Dues	400	100	41	300	122	162	41%
Client Training	156,525	39,131	2,192	117,394	29,801	31,993	20%
Client Support	103,103	25,776	2,717	77,327	9,932	12,649	12%
Contingency							
TOTAL EXPENDITURES	399,076	99,769	16,751	299,307	66,927	83,678	21%



One-Stop Operator Report

December 2025 Quarterly LWIB Report

We held two Partner meetings one in September and the second one in October. Due to scheduling issues we did not hold the November meeting. We will hold the December meeting on the 16th.

Bobbie Reed from Safford, Thatcher area held a job fair on October the 24th. It was well attended by both employers and job seekers.

City of Safford sponsored the Harvest Festival on October the 18th. She has a Stand Down scheduled for February of 2026.

There were not WARNS issued for Southeastern AZ. for this reporting period.

The state Rapid response team reported that the mobile unit is coming along. The roll out is expected in Fall of next year.

Vickie Simmons reported a Fall hiring event Sept. 26th. Another event, Launch in to Life is scheduled for November the 13th. She attended a conference in California labeled Meeting of the Minds. It was reported at this meeting that 74%of attendees thought formal education was irrelevant. Youth will hold 23 jobs in their work life. Forty percent of people can't afford to buy a house, and that 40-45%of workers are paid less than 25\$ per hour.

Federal administration is saying that we need a million apprentices. They also said that the Harvard settlement is supposed to be put back into the workforce programs.

Bobbie Reed reported that the new Burger King interviewed 60 people at the One Stop. Arizona College held a hiring event on October the 24th.

Lisa Verdugo from the State reported that they are having to have discussions with people who do not attend the orientation session. If one doesn't attend then they do not get paid Unemployment. Mariah Charley was introduced as the new apprenticeship rep for Southeastern AZ.

Vaughn Croft from Job Corps reported they are up and running. They are actively recruiting new clients. Many clients left Job Corp during the period they lost their funding and did not return.

Mary Holland from RESEA reported 125 new job seekers in September. They offered services to 489 clients.

Vickie reported they will have an EEO monitoring on November the 3rd.

In August 2025 the unemployment rate in Arizona was 4.1%. Cochise County was at 5.4%, (Sierra Vista was at 4.0%) Graham County was 4.2% and Greenlee County was 2.7%. The lowest in the State.

Around Southern and Southeastern AZ. Santa Cruz was at 8.8%, Yuma was at 18.2% and Pima County was 4.8%.



**One Stop
Employment &
Training**

WIOA Employment & Training Report

Job Center Statistics & Training Data

Included in the section is the 2025-2026 traffic chart for July 1, 2025 through November 30, 2025.

Information:

- 1 September to 4 September 2025 – Attended Meeting of the Minds Conference, Monterey, CA
- 9 September – Attended Good Morning Sierra Vista
- 25 September – Vada, Eric and I attended the quarterly Benson Luncheon
- 26 September – Fall Hiring Fair 44 business/organizations, 191 attendees (32 veterans)
- 2 October 2025 – Workforce Symposium, Tucson – Gave presentation
- 6 October 2025 – Vada and I met with new OEO Director, Mary Foote virtually
- 20 October 2025 – Participated in State Training Effectiveness Group meeting virtually
- 23 October 2025 – Safford Hiring Fair in partnership with EAC – 30 employers, over 100 jobseekers
- 27 October 2025 – Gave Presentation to the Rotary Club of SV
- 28 October 2025 – Attended Cochise College HLC Accreditation meeting
- 30 October 2025 – Met with Kate Hoffman/Adam Begody, Earn to Learn
- 7 November 2025 – Eric, Sylvia and I attended Arizona Town Hall at Cochise College
- 12 November 2025 – Launch into Life, Center for Academic Success – see results in this section
- 17 November 2025 – Benson Job Fair, 26 employers, 46 attendees including 7 veterans
- 17 to 20 November 2025 – Attended NAWDP Youth Symposium and NAWDP quarterly Board Meeting in New Orleans, LA
- 26 November 2025 – Zoom call with Jerome P. from State of AZ DES Policy Team for an update

Upcoming:

- 10 December 2025 – Vada and I have meeting with Kate Hoffman/Adam Begody, Earn to Learn to see how we can partner with Earn to Learn
- 5 January 2026 – Title I Monitoring Due to Workforce Arizona Council
- 22 January 2026-Anna, Eric and I attending Douglas Port of Entry Tour

Monitoring:

- Week of September 8, 2025 – Data Validation monitoring – no failed elements
- Week of October 6, 2025 – PY23 ETPL Monitoring – observations only
- Week of November 3, 2025 – Annual EEO Monitoring – Pending results
- Week of December 15, 2025 – Data Validation monitoring

Workshop Information

Workshop Attendees - September 1, 2025 to November 30, 2025

Orientation – 24 (0 - Oct & Nov) Resume Writing & Interviewing - 6

Center for Academic Success
 Launch Into Life
 12-Nov-25

<u>Before</u>	<u>After</u>
<u>LIL</u>	<u>LIL</u>
27	33
35	33
21	29
27	36
40	34
23	28
32	38
8	38
19	35
0	37
28	36
32	37
18	30
28	34
36	38
18	27
28	37
29	34
39	35
40	29
31	37
27	36
38	38
20	30
28	37
28	28
32	39
22	38
34	38
26	31
22	22
29	38
35	36
37	0 did not complete "after" column
23	38
28	32
33	32

Question 1: The most important thing I have gained from attending Launch Into Life is:

- Learning how to live in a life full of expenses
- Is to be present better.
- How the journey of expenses are.
- How to study how we do it once we are old.
- Knowledge

Question 1: The most important thing I have gained from attending Launch Into Life is:

How to write a check
How to do money to save
Seeing things more clearly
Life skills
How to increase my chances at getting a job.
How to save money from taxes
Its a good program with lots of things to
Interview, Skills
Getting a real idea on how I'll spend my money
How to build a resume
First impression matter
How good life can be with money
Life cost a lot of money
How to budget money
Leaning how to do taxes.
I need a better budget
How suprisingly expensive rental apartments are compared to Hotels.
Resume, writing
How to do an interview
Leaning interview etiquette
Life it self
How to write checks
What to do in the real world
Bills
Confidence in my abilities to budget.
How taxes are expensive

2. The one thing, if anything, I would change about Launch Into Life:

I wouldn't change a thing
Is to save better
More time in classroom
Basically nothing because it teaches me to be confident
More direct instructions
More money to us
The way somethings were explained
Have more prepared people stage inteviews
Make sure keiths dad goes to all of them
Classmates
I would change it to be more informative endless talking
Make it a little more realistic
Give us a idea as to if a job has growth possible, and advice on pursuing it careers
Pick my own occupation
Provide Calculators
The budget

3. Other comments I would like to make:

Thank you

This activity is fun

I don't wanna be an adult

Overall this was a good experience

You were great!

My job stinks

Thank you for this experience

I wish I didn't have to do the interview but understand its important

The luxury fund should probably be calculated last

It's fun



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DOUGLAS BUSINESS AND WORKFORCE DEVELOPMENT CENTER

BOARD REPORT

September 1, 2025 to November 30, 2025

Anna Luna, Job Center Manager/Lead Career Advisor

- 2 September 2025 – 2 participants graduated with their CDL licenses from HDS and are now working.
- 3 October 2025 – DPI staffing used the conference room for a hiring fair. Interviews were conducted 10:30AM to 4:00PM – 54 applicants.
- 10 October 2025 – Ross Store opened in Douglas. Clients used our computers to apply for jobs.
- 29 October 2025 – Attended Career Advisors meeting in Douglas office
- 4 November 2025 – Annual EEO Monitoring in Douglas office.

Member Success Story

What was your goal coming to our office/program?

Financial assistance to complete a degree in the science of nursing.

How did the program assist in you meeting your goals?

It allowed me to complete my training in nursing to provide current and future needs of individuals and populations.

What would you say are your greatest accomplishments after completing our program?

The greatest accomplishment is the opportunity that the program has offered me to find a better job and at the same time provide care to my community.

Would you say that this program has impacted your life in any way from when you entered to when you completed, if so, please explain:

Yes. It helped me grow professionally and to fulfill my goals.

Additional comments:

I would like to enormously appreciate the generous contribution to my education. I will make my best effort to achieve my further academic and intrapersonal goals; and at the same time provide the best to my community.

Thank you for your time!!!

Name: Sarahi Silva

Career Advisor: _____

Enrollment date: _____

Exit Date: _____

Created by Career Advisor: _____

Member Success Story

What was your goal coming to our office/program?

TO OBTAIN MY CDL AND GET EMPLOYMENT IN THE TRUCKING INDUSTRY.

How did the program assist in you meeting your goals?

GUIDED ME THROUGH THE STEPS AND TESTING PARTS OF THE PROGRAM. ASSISTED FINANCIALLY WITH THE CDL LICENSE TUITION.

What would you say are your greatest accomplishments after completing our program?

GETTING MY CDL AND HAVING OPPORTUNITIES IN EMPLOYMENT IN THE FIELD THAT I'M SEEKING TO WORK WITH.

Would you say that this program has impacted your life in any way from when you entered to when you completed, if so, please explain:

YES IT HAS SET MY CAREER PATH IN A WHOLE NEW DIRECTION.

Additional comments:

TO THOSE IN THIS PROGRAM YOU GUYS
DO MAKE A DIFFERENCE AND HAVE
REALLY OPENED SOME NEW DOORS TO
NEW PATHS I WAS SEEKING. I APPRECIATE
THE STAFF WHO HELPED ME
THANKS

Thank you for your time!!!

Name: Victor Samaniego

Career Advisor: _____

Enrollment date: _____

Exit Date: _____

Created by Career Advisor: _____

YOUR SUCCESS STORY

Name: Adalberto Acuña

Career Advisor: Ana Luna

Can we share your story with our Board of Directors? X Yes _____ No

Can we share your story on our Social Media page? X Yes _____ No

Can we share your story on our Arizona@Work website? X Yes _____ No

Tell us about yourself before enrollment in Workforce Innovation Opportunity Act (WIOA):

I was working as a landscaper not making good enough money to support my family. I was a nobody, I barely had enough to get myself by.

Tell us about your successes after enrollment in WIOA: I got my CDL and was able to get a great job with Prime Trucking

What was your goal coming to our office/program? To get my CDL so I could get a job driving trucks

How did the program assist in you meeting your goals? Paid for my classes and paid for me a place to stay.

What would you say are your greatest accomplishments after completing our program?

Getting my Dream Job

Would you say that this program has impacted your life in any way from when you entered to when you completed? If so, please explain: When I first entered the program I was a Nobody, never able to hold a job that I liked. Now I got my Dream Job and able to support my family.

Additional comments: Without this program I would not have been able to do this and have everything I wanted and needed. Thank you Ana Luna and Rosemary.

You can email back to your Career Advisor or the Program Director, Vickie Simmons at vickie.simmons@cpic-cas.org or mail to AZ@Work, 515 E 7th Street, Douglas, AZ 85607



SOUTHEASTERN ARIZONA

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Career Advisor for Graham County

September 1, 2025 – November 30, 2025

Laurissa Bertoldo, Career Advisor

September 2025

- September 9 – Held orientation for Eastern Arizona College students who are looking to apply for the WIOA Program.
- September 17 – Attended a zoom meeting with KSS Program Support Staffing for Foster Care Youth.
- September 25 - Met with two Rad Tech students to review how the semester is going.

October 2025

- October 15 – Held a job fair in office for Burger King.
- October 18 – Attended the Harvest Festival to help bring awareness of our office to the community.
- October 24 – Met with a nursing student to review her semester goals and order a text book she was needing.
- October 29 - Attended meeting with fellow career advisors to go over expectations for new fiscal year.

November 2025

- November 3 – Held Burger King’s management in office for their round two of interviews.
- November 6 – Annual EEO Monitoring Representative in office.
- November 14 – Held a job fair in office for Trinity Guardians Caregiver



**GREENLEE COUNTY
BUSINESS AND WORKFORCE DEVELOPMENT CENTER
BOARD REPORT
September 1,2025 - November 30,2025**

Marina Morales - Resource Aide/Business Services Representative

Activities for the Job Center:

- Post new job openings on the office job board for public viewing and update them daily.
- Share information about new job openings in the Facebook group to keep the public informed.
- Provide daily support to clients with resume updates, interview preparation, and guidance throughout the hiring process.
- Assist clients in completing both paper and digital application forms and ensure they are submitted to the appropriate department.
- Help clients with faxing, copying, and printing documents in the office.
- Respond to phone inquiries from clients regarding our location, office hours, and available services.
- Provide potential clients with detailed information about our Clifton Office and the services we offer.
- Work with Greenlee County to manage Greenlee County job opportunities, overseeing timely submission of applications and monitoring their status.
- Provide Tanya from Freeport-McMoRan with updates on applications submitted through our office. She also refers clients to us—especially on “Staffing Friday”—to apply for open positions.
- Worked with Paul Hough and Michael Briggs to support hiring efforts for a new company, Phibion. They were seeking 2–3 employees for an upcoming contract and came to our office for assistance. Met with them to create the job posting and reviewed submitted résumés for interviews, which were conducted in our Clifton office.
- Assist Morenci School District to help fill bus driver, bus monitors and special education aides.
- Submitted weekly jobs available in our area to Greenlee County Probation Department.

Meetings/ Events Attended:

September 2025:

Board of Supervisors Meeting September 3rd
Greenlee County Substance Abuse Coalition Zoom Meeting September 4th
Greenlee Resiliency Meeting -Duncan September 4th
Hispanic Heritage Leadership & Legacy zoom September 15th
Board of Supervisors Meeting September 16th
Power of Youth Apprenticeships webinar September 17th
Attended AZ@Work Board Meeting EAC

October 2025:

Greenlee Economic Development Meeting Zoom October 1st
Greenlee Resiliency Meeting October 2nd
Board of Supervisors Board Meeting October 7th
Greenlee County Task Force Meeting October 8th
Insights in Action: Exploring the Innovative Power of People at Work webinar October 16th
Community Network October 20th
Board of Supervisors Meeting October 21st
30 Minutes of Excellence October 22nd
Attended Small Business of the Year Award Ceremony Presenter for Greenlee County October 30th

November 2025:

Board of Supervisors Board Meeting November 4th
Greenlee Substance Abuse Coalition Meeting via Zoom November 5th
Greenlee Resiliency Meeting November 6th
Clifton Town Council Meeting November 13th
Greenlee County Health Department Flu Shot Drive November 14th
FMI Community Partners Meeting November 18th
Greenlee Economic Development Meeting November 19th
ASU Ambassador Council Zoom Meeting
Voted in for SEAGO Executive Board Zoom Meeting November 21st

Success Stories-

Benjamin C,

Benjamin recently moved to the area in search of work. Despite experiencing significant social anxiety, he was determined to find a job so he could contribute to his household. After submitting numerous applications, we were able to help him secure a stocking position at Bashas'. He returned to the job center filled with gratitude and shared that the job is a perfect fit for him.

Ovaldo E,

Ovaldo was recently let go after his project with a contractor came to an end. He came into the job center seeking employment in the construction or mining field. We informed him of a new company, Phibion, and the positions they were hiring for. He submitted his résumé and was called for an interview that same day, right here at our job center. Phibion has hired him as a Support Equipment Operator, with his employment beginning on December 15th.

Antionine S,

Antionine recently relocated to the area and came to the job center seeking employment that aligned with the many certifications she has earned, including MSHA, OSHA, Director of Services, and more. She submitted her résumé to Phibion, and they hired her as well—bringing her on as a Support Equipment Manager/Operator.

Armando O,

Armando previously owned his own food truck and was hoping to transition into cooking in a restaurant setting. We had an open cook position with FMI for their motel, and he applied. Willing to relocate for the opportunity, he was hired based on his experience and has been doing great ever since. He truly loves his job.



S O U T H E A S T E R N A R I Z O N A

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Cochise County Business Services Report
Eric Grisham, Business Services Representative
Board Report-December 18, 2025

September 1, 2025 to November 30, 2025

Training:

- 16 September 2025 – Tombstone Chamber sponsored Social Media training
- 15 October 2025 – Leveraging Tech in 2026

Events:

- 26 September 2025 – 2025 Fall Hiring Fair – SV
- 2 October 2025 – 2025 AZ Workforce Symposium – Southern Region
- 23 October 2025 – Chase Bank Info Session for Military Spouses
- 5 November 2025 – Bring a Veteran to Lunch
- 12 November 2025 – LEAP into Life at CAS
- 17 November 2025 – 2025 Benson Fall Hiring Fair
- 20 November 2025 – 2025 Willcox High School Career Fair

Meetings:

- 2 September 2025 – Veteran Workforce Research with NCCO
- 10 September 2025 – Meeting with Herald review Media
- 11 September 2025 – Meeting with Pima County One Stop BSR
- 16 September 2025 – Military Community Alliance meeting
- 18 September 2025 – Sky Island Regional Partnership Board Meeting
- 18 September 2025 – AZ@WK Website Accessibility Meeting
- 29 September 2025 – Meeting with Cochise College Dual Enrollment Lead
- 29 September 2025 – Meeting with St. Vincent De Paul
- 9 October 2025 – Meet with RDI

- 13 October 2025 – Meeting with JP Morgan Chase Bank Team
- 14 October 2025 – Military Community Alliance Meeting
- 16 October 2025 – Sky Island Regional Partnership Board Meeting
- 18 November 2025 – Military Community Alliance Meeting
- 20 November 2025 – Sky Island regional Partnership Board Meeting

Involvements:

- 4 September 2025 – Cochise College Willcox Listening Session
- 9 September 2025 – Good Morning Sierra Vista
- 10 September 2025 – Newcomers Orientation – Fort Huachuca
- 12 September 2025 – Pearce-Sunsites Veteran Community Connect
- 15 September 2025 – Workforce Presentation at PPEP Tech.
- 18 September 2025 – Business at Twilight – Mountain View Gardens Gracious Living
- 22 September 2025 – Workforce Presentation at Bowie High School
- 22 September 2025 – Workforce Presentation at San Simon High School
- 25 September 2025 – SAEDG Luncheon
- 26 September 2025 – Cochise County Hero Award Ceremony
- 8 October 2025 – County Justice & Care Collective
- 17 October 2025 – Cochise County Veteran Stand Down
- 24 October 2025 – Ribbon Cutting for Guild Mortgage
- 28 October 2025 – Community Innovation Center discussion with Center for Rural Innovation
- 28 October 2025 – Benson High School College & Career Fair
- 30 October 2025 - Ribbon Cutting for the Hometown Hero Banner Project in Tombstone
- 6 November 2025 - Ribbon Cutting of K-9s in Camo Pet Care LLC.
- 7 November 2025 – Red Kettle Kick Off Breakfast at the Salvation Army
- 7 November 2025 – Arizona Town Hall – Workforce
- 7 November 2025 – Presentation to HOSA students
- 19 November 2025 – New Comer Orientation on Fort Huachuca
- 20 November 2025 – Business at Twilight – ALLO Fiber
- 21 November 2025 – Workforce Presentation to Buena High School's Future Focus Classes
- 28 November 2025 – Tombstone Tree Lighting

Economic Development:

- Connected with over 300 businesses this quarter
- 2025 Fall Hiring Fair – 191 Attendees, 32 Veterans, 44 Employers
- 2025 Benson fall Hiring Fair – 46 attendees, 7 veterans, 26 employers
- 2025 Willcox High School Career Fair – 32 Business/Organizations
- Telephonically met with a new construction company moving into Willcox, AZ to build a Solar Farm.

Upcoming:

- 7 January 2026 – Hiring Event for Synergy HomeCare Sierra Vista
- End of January 2026 – Date TBD – Hiring event for Life Care Centers of Sierra Vista
- 6 March 2026 – 2025 Spring Hiring & Career Fair
- 12 February 2026 – Workforce Remix at Pima Community College
- February 2026 – Date TBD – Bisbee High School Career Fair



S O U T H E A S T E R N A R I Z O N A

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Business Services Report for Graham County

Barbara (Bobbie) Reed, Business Services Representative/Office Manager

September 1, 2025 to November 30, 2025

Sept. 2, 2025 – Met with Alison Villalobos EAC Career Service Center

Sept. 11, 2025 – Mt. Graham Regional Medical Center Community Health Network Breakfast

Sept. 17, 2025 – Attended NAWDP Webinar-The Power of Youth Apprenticeships

Sept. 22, 2025 – EAC Career Center Task Force meeting

Oct. 9, 2025 – Met with Andrew Witzel and Jay Johnson – Local First Arizona

Oct. 15, 2025 – Hosted in office job fair for Burger King. 63 job seekers attended

Oct. 15, 2025 – Attended Economic Partner Breakfast.

Oct 18, 2025 – Manned a table at the annual Harvest Festival, with Laurissa and Brandi

Oct. 20, 2025 – Attended Graham County Board of Supervisors meeting with Vada and Ron

Oct. 24, 2025 – Co-Hosted with EAC Career Service Center, Fall Hiring Event, over 100 job seekers attended

Nov. 3, 2025 – Burger King manager held follow up interviews for 25 jobseekers in our office

Nov. 6, 2025 – Annual EO in-office monitoring

Nov. 12, 2025 – Attended Freeport McMoran Community Partner Panel meeting

Nov. 14, 2025 – Hosted in-office job fair for Trinity Guardians Caregivers

Attend weekly:

- State Business Services meetings
- Office staff meetings
- State workforce meeting

Attend monthly:

- Community Networking Meeting in Graham County
- Substance Abuse Coalition
- One-stop operator Partners
- Gila Valley Veteran Services

Upcoming:

2025 Spring Job/Career Fair in collaboration with EAC Career Service Center



SOUTHEASTERN ARIZONA

A proud partner of the [americanjobcenter](#) network

Professional Youth Quest (PYQ)
September 1, 2025 to November 30, 2025
Angie Luna, PYQ Director

18 October 2025 – Ask Away DOL Zoom meeting

29 October 2025 – Career Advisor Meeting

17 November 2025 – Virtual Conference – NAWDP Youth Symposium

18 November 2025 – WIOA Youth Program Policies

Interviewed Douglas youth participant for Reengaging Opportunity Youth for Southern Arizona Workforce Leadership Academy project.

As of this date, the PYQ program has enrolled a few participants to assist in educational goals as well as start internships throughout the area.

Success Story:

To whom it may concern,

I am a product of the PYQ organization that helps college students work their way through school and provides opportunities for employment. I am a graduate from Northern Arizona University with a Bachelor's Degree in History and Certification to teach Secondary Education 6th grade through 12th.

I first heard of PYQ the summer after my sophomore year of college and was able to find a job for the summer at the Douglas Police Department. There I learned about local law enforcement and developed my skills as a typist as well as organizing documents. These skills later contributed to the need for writing 20-page essays for college courses and organizing school work for my current position as a 6th grade social studies teacher at Laguna Elementary.

I am in my second-year teaching in Tucson, Arizona and I owe a great deal of credit to PYQ for helping me get to where I am today.

Marquez Rose

Building Arizona's Workforce
COCHISE COUNTY COMMUNITY TOWN HALL
NOVEMBER 7, 2025 – SIERRA VISTA, AZ



“The greatest opportunity to create skilled and qualified talent is creating partnerships to promote social mobility and capital.”

Building Arizona's Workforce

COCHISE COUNTY COMMUNITY TOWN HALL

NOVEMBER 7, 2025 – SIERRA VISTA, AZ

FACTORS IMPACTING ARIZONA'S WORKERS

Arizona's ability to have the workers that it needs for a thriving economy is constrained by a lack of clear national centralized communications of opportunities and standards. This is exacerbated by the lack of beneficial jobs, affordable housing, childcare, and access to affordable technical college opportunities. We desire opportunities that prepare our future workforce for the world. We want dream jobs, with dream pay. We must diversify opportunities and respect what everyone brings to the table. We must remember, kids cannot be what kids cannot see.

OPPORTUNITIES FOR PUBLIC AND PRIVATE ORGANIZATIONS IN WORKFORCE TRAINING

The greatest opportunity to create skilled and qualified talent is creating partnerships to promote social mobility and capital. We should foster an environment that offers flexible employment opportunities, life skills training, safety, public-private partnerships, and child and adult care support. We desire learning opportunities from experience, mentorship, and graduate degrees that allow us to grow our own. We hold the sacred belief that employers retain good employees by treating them well!

IMPACTS OF HOUSING, TRANSPORTATION, AND CHILDCARE ON MEETING WORKFORCE NEEDS

To meet Arizona's workforce needs, we must provide affordable and stable healthcare, childcare, transportation, and housing. This must be coupled with improved wages, work-from-home opportunities, tax credits, public-private partnerships, and employer-provided child and elder care.

CREATIVE STRATEGIES FOR FILLING WORKFORCE NEEDS

The strategies that can be used to meet workforce needs are:

- Help the industry bring jobs to the job seekers.
- Flexible hours that support education and training.
- Starting a business and letting your customers know what you do.
- A relocation and retention hub.
- Technology and recreation spaces that offer Google or other organizations' career certificates.
- Establishing career pathways and workforce development that result in employment, mobility, and choice.
- Shifting the focus to skills, skills first.
- Promote and use Arizona@Work while providing time and resources for job seekers.
- Hold high school-level career and recruitment days connected to mentors.
- Implement a data-driven workforce development plan across the county.
- Development incentives for all system partners to work together as a community in unity.

We must come together in unity to identify where job needs will be and the skills needed to align educational offerings.

INDIVIDUAL COMMITMENTS TO ACTION

Recognizing that the power to change the future begins with each individual, participants committed to take personal actions based on their experience and discussions during the Cochise County Community Town Hall. Below are individual actions that were shared.

I WILL...

- Engage more with the community I live in and the youth in middle school to improve their knowledge about the workforce and entrepreneurship.
- Get more involved in the community.
- Continue to support workforce initiatives throughout the state and find ways that our program can support Cochise County and the surrounding communities.
- Look into what opportunities are available for me as a student, mother, and worker.
- Spread the information I received to others, to help them succeed.
- Continue to mentor everyone I come into contact with.
- Step forward with determination and adaptability.
- Work in Cochise College, the Cochise Tech District, Cochise County Health and Social Services, and Arizona Town Hall to look more into strategic doing. (#career exploration #college career pathways #workforce development #economic development #K14 #SEAZ)
- Spread the word and learn to teach kids how to survive through the struggles and good ways to make themselves presentable for their employers.
- Be slow to speak, not easily become too angry, listen more, and be calmer in every situation.
- Contact Cochise College to work with and support our Joyce Clark Middle School (JCMS) pathways program.
- Make a community service initiative that shows people why conserving our planet is essential for our future.
- Represent my community and my family.
- Work to be an active voice in the community, especially for the hidden communities and youth.
- Work to foster connections.
- Continually find opportunities to increase capability in Cochise County.
- Continue building community in our business and in the job I do.
- Engage members of the NAACP.
- Discuss, plan, and execute specific actions to address identified workforce issues.
- Continue to connect with my community and county to help with growth opportunities and put forth efforts to open doors.
- Be more supportive in this community and be able to make decisions in these meetings.
- Reach out to others to improve communication and provide a central location to support.
- Work hard to prioritize community and workforce growth, specifically the human and realistic elements.

- Attend more Arizona Town Hall programs.
- Treat someone I hire like a human being.
- Work within the community to let them know about the careers available.
- Work with the community to create a task force to address childcare issues in the county.
- Try to work with as many people and living things without shying away, like with birds—we need more programs for birds that are dying out.
- Continue my education and study hard, focus on bettering my community, and on contributing ideas to improve it.
- Commit to researching the greatest needs of the workforce and economic development in Cochise County and eastern Santa Cruz.
- Take this information and share it with the Youth City Council so we can see if this is a future program we might want to start to look into.
- Support my community by actively engaging in activities that drive workforce innovation and growth.

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PROMOTING POPULATION HEALTH AND COMMUNITY WELLNESS
THROUGHOUT SOUTHEAST ARIZONA

IN COLLABORATION WITH





Rehabilitation Services

SE AZ Workforce Board

Date: December 18, 2025

WIOA Title IV – Vocational Rehabilitation Services

Presented by: Maria ‘Elizabeth’ Kinder, MA – VR Supervisor (Sierra Vista, Douglas & Nogales)

SEAZ encompasses the following VR offices: Sierra Vista, Benson, Douglas and Safford.

SFY26 as of 09.30.2025

SEAZ (Southeastern Arizona Workforce Connection)						
	Title IV (Vocational Rehabilitation)	PY26	Q1	Q2	Q3	Q4
Service	Job Placements	10	10			
	Clients Served	125	125			
	VR Waitlist	0	0			
Quality	Exited with Employment	3	3			
	Exited without Employment	55	55			
	AVG Hourly Wage	\$18.23	\$18.23			

SFY25 as of 06.30.2025

SEAZ (Southeastern Arizona Workforce Connection)						
	Title IV (Vocational Rehabilitation)	PY24	Q1	Q2	Q3	Q4
Service	Job Placements	54	21	8	17	8
	Clients Served	1255	274	335	357	289
	VR Waitlist	0	0	0	0	0
Quality	Exited with Employment	35	7	12	5	11
	Exited without Employment	70	19	16	21	14
	AVG Hourly Wage	\$16.35	\$15.64	\$15.99	\$16.88	\$16.88

Staffing Up-dates:

- The Sierra Vista & Douglas offices are fully staffed serving all regions in Cochise County.
- The Safford office is fully staffed and the Benson office has a VR Counselor. Waiting to start interviews for the Rehabilitation Technician position who will support the Benson region.

VR Presentation - I would like to introduce the two Masters level Vocational Rehabilitation Counselors who work here in the Sierra Vista office; **Ms. Melissa Jones** and **Ms. Charity Kerr**.

**** Success stories

Wishing you the best of the Season and Happy Holidays





Employment Services

Katie Hobbs
Governor



Michael Wisehart
Director

December 9, 2025

Southeastern Arizona Local Workforce Board of Directors
President Ron Curtis

Good afternoon Mr. Curtis,

I am officially resigning from Southeastern Arizona Local Workforce Board as the Department of Economic Security Title 3 Wagner Peyser Representative effective December 31, 2025.

I no longer oversee the SEAZ areas; therefore, I am including the SEAZ Program Manager Desiree Galaz to nominate someone else to fill this position.

It has been a pleasure serving on the Board representing the State of Arizona.

Wishing all of the Board members a Very Merry Christmas and Happy New Year!

Respectfully,

Teresa M. Celestine



Adult Education

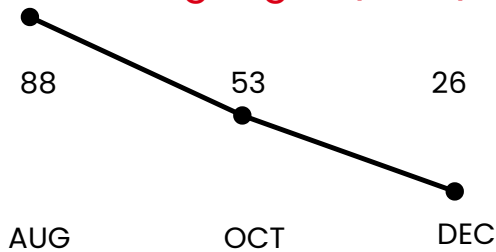
ADULT EDUCATION

WORKFORCE
DEVELOPMENT BOARD
INSERT
DECEMBER 2025

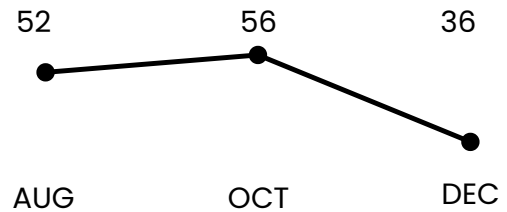
The Adult Education program at Cochise College has empowered individuals across our communities through a diverse array of non-credit workforce and skills training opportunities. From students to lifelong learners, many have transformed their lives by gaining technical skills, earning their High School Equivalency (HSE), and learning English—building stronger futures for themselves and their families.

Program Enrollment Trends

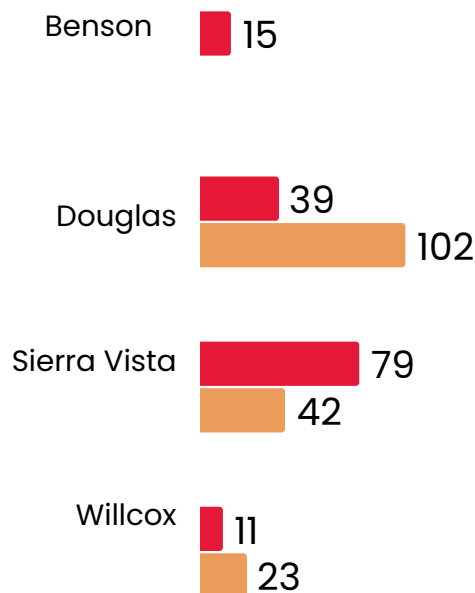
English for Speakers of Other Languages (ESOL)



Adult Basic Education/High School Equivalency (ABE/HSE)



Location Specific: FY 2025 - 2026



As of 12/10/25, Cochise College Adult Education has awarded:

22



HSE Diplomas



Executive Director's Report



President's Report