

## NOTICE OF PUBLIC MEETING OF THE ONE STOP COMMITTEE

Pursuant to A.R.S. § 38-431.01, notice is hereby given to the members of the Yavapai County Workforce Development Board and to the public that the One Stop Committee will hold a meeting open to the public on:

**Tuesday, January 6th, 2026 – 10:00 AM**

**Location: VIRTUAL ONLY**

**Virtual Meeting: Microsoft Teams - [Join the meeting now](#)**

**Meeting ID: 258 141 972 853 98**

**Passcode: Zg7nd37R**

**Dial in by phone**

**+1 480-939-4892, USA, Phoenix**

**[Find a local number](#)**

**Phone Conference ID: 711 387 884#**

**Join on a video conference device**

**Tenant key: [brfairst@m.webex.com](mailto:brfairst@m.webex.com)**

**Video ID: 116 482 794 9**

**[More info](#)**

## Agenda

- I. Call to Order, Welcome and Introductions**  
Alycia Botkin, Chair  
(Information/Discussion)
- II. Approval of Previous Meeting Minutes September 2nd, 2025**  
Alycia Botkin, Chair  
(Information/Discussion/Action)
- III. Chairman's Report**  
Chairman Update Alycia Botkin, Chair  
(Information/Discussion)
- IV. One Stop Operator's Report**  
One Stop Updates  
Karen Jones, Interim OS Coordinator, Yavapai College  
(Information/Discussion)

***Agenda continued on the next page...***

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." **Note: Agenda items may be taken out of order**

***Tuesday, January 6th, 2026 – 10:00 AM Agenda Continued...***

**VI. WIOA Performance Metrics, Q1 and Q2**  
Alycia Botkin, Chair (Information/Discussion)

**VII. Partner Updates**

- Title I (Dawnette Polland)
- Title II (Chris Kawabata)
- Title III (Linda Bolyard)
- Title IV (Alycia Botkin)

(Information/Discussion)

**VIII. Public Comments**

Individuals may address the One Stop Committee for up to five minutes, per the Chair’s discretion, on any issue within the jurisdiction of the Committee. Per A.R.S. 38-431.01(H), One Stop Committee members shall not discuss or take action on matters raised during an open call to the public. Individual members of the One Stop Committee may ask questions of the public, may ask staff to review a matter or may ask that a matter be put on a future agenda.

(Information/Discussion)

**IX. Adjournment** Alycia Botkin, Chair (Action)

Pursuant to the Americans with Disabilities Act, the Yavapai County Workforce Development Board endeavors to ensure the accessibility of its meeting to all persons with disabilities. If you need an accommodation for a meeting, please contact the Northern Arizona Council of Governments office at (928) 778-1422 at least 48 hours prior to the meeting (not including weekends and/or holidays) so that an accommodation can be arranged.