



NOTICE OF PUBLIC MEETING OF THE YAVAPAI COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Yavapai County Workforce Development Board and to the public that the Yavapai County Workforce Development Board will hold a meeting open to the public on:

Thursday, November 6th, 2025 - 1:15 PM to 3:15 PM

*Location: Yavapai College, Prescott Campus
1100 E Sheldon St, Building 1, Room 225 (2nd Floor), Prescott, AZ 86301*

Virtual Meeting: <https://yavapai.zoom.us/j/98225396810>
Meeting ID: 982 2539 6810

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Agenda

- I. Call to Order
Garth Bascom, Chairman
- II. Roll Call
WDB Staff
- III. Welcome, Introductions, Opening Remarks
Garth Bascom, Chairman
(Information/Discussion)
- IV. Approval of Previous WDB Meeting Minutes (9/11/25)
Garth Bascom, Chairman
(Information/Discussion/Action)
- V. Presentation: First Responder Workforce Readiness and Retention Initiative (Information/Discussion -30 min)
 - a. The Director of WIOA Title I-B will outline a collaborative effort to raise local and regional funding to support education, employment, and retention.
 - b. Questions and comments
- VI. Director's Report
Craig Lefever, Workforce Director
(Information/Discussion/Action)
 - a. Funding Update
 - b. Bylaws Revision Committee

Agenda continued on the next page...

Thursday, November 6th, 2025 - 1:15 PM to 3:15 PM Agenda Continued

- VI. (cont.) c. YCWB Staffing Update
- VII. County Workforce Development Board Membership Items
Garth Bascom, Chairman
(Information/Discussion) Current membership status.
 - a. Discussion regarding a possible Post-Secondary Education Representative.
 - b. Discussion regarding renewed terms for Christian Oliva del Rio and Matt White.
- VIII. Eligible Training Provider List (ETPL).
Garth Bascom, Chairman
(Information/Discussion/ Action) No updates, but all but one of the current Eligible Training Provider List (ETPL) providers are now up to date in the AJC (Arizona Job Center) system.
- IX. Member Discussion, One-Stop Center contact and access process.
 - a. How do community members and partner organizations get in touch with the One-Stop Centers to receive assistance or referrals?
- X. Youth Council Report –Mel Ingwaldson, Youth Council Chairman
- XI. One Stop Committee Report – Alycia Botkin, One Stop Committee Chairman
- XII. One Stop Operator Update –Tania Sheldahl, Interim One-Stop Coordinator
- XIII. Member Discussion, WDB Meeting Calender for 2026
Garth Bascom, Chairman
(Information/Discussion/ Action)
- XIV. Next Meeting –January 8thth, 2026, Yavapai County Building, 1015Fair St, Prescott, AZ 86305
- XV. Call to the Public
Individuals may address the Board for up to three (3) minutes on any relevant issue within the Board's jurisdiction. Pursuant to A.R.S. §38-431.01(H), Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.
- XVI. Adjournment
Garth Bascom, Chairman
(Information/Discussion/Action)