

NOTICE OF PUBLIC MEETING OF THE YAVAPAI COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Yavapai County Workforce Development Board and to the public that the Yavapai County Workforce Development Board will hold a meeting open to the public on:

Thursday, September 11th, 2025 - 10:00 AM to 12:00 PM

*Location: Yavapai College, Prescott Campus
1100 E Sheldon St, Building 1, Room 225 (2nd Floor), Prescott, AZ 86301*

Virtual Meeting: <https://yavapai.zoom.us/j/97752429301>

Meeting ID: 977 5242 9301

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Agenda

- I. Call to Order
Garth Bascom, Chairman
- II. Roll Call
WDB Staff
- III. Welcome, Introductions, Opening Remarks
Garth Bascom, Chairman
(Information/Discussion)
- IV. Approval of Previous WDB Meeting Minutes (7/17/25)
Garth Bascom, Chairman
(Information/Discussion/Action)
- V. Director's Report
Craig Lefever, Workforce Director
(Information/Discussion/Action)
 - a. Reauthorization Update
 - b. Funding Update
 - c. Bylaws Revision Update
 - d. YCWDB Staffing Update
- VI. Yavapai County Workforce Development Board Membership Items
Garth Bascom, Chairman
(Information/Discussion)

Agenda continued on the next page...

Thursday, July 17th, 2025 - 10:00 AM to 12:00 PM Agenda Continued

- a. Discussion regarding the composition and compliance of the YCWDB membership.
 - b. Discussion regarding a possible Post-Secondary Education Representative.
 - c. Discussion and possible action regarding renewed terms for Christian Oliva del Rio and Matt White.
- VII. Eligible Training Provider List (ETPL).
Garth Bascom, Chairman
(Information/Discussion/Action)
- a. Discussion and possible action regarding the revision and update of the YCWDB Eligible Training Provider List (ETPL).
- VIII. Youth Council Report – Mel Ingwaldson, Youth Council Chairman
- IX. One Stop Committee Report – Alycia Botkin, One Stop Committee Chairman
- X. One Stop Operator Update – Tania Sheldahl, Interim One-Stop Coordinator
- a. Introduction by Craig Lefever
- XI. Member Discussion, Workforce Summit 11/6/25
Garth Bascom, Chairman
(Information/Discussion/Action)
- a. All YC WDB members are invited to attend Workforce Summit/luncheon
 - b. Shall we move the official WDM meeting to 1:00 to accommodate?
- XII. Next Meeting – November 6th, 2025, Yavapai College, 1100 E Sheldon St, Bldg. 1, Rm 225, Prescott, AZ 86301
- XIII. Call to the Public
- Individuals may address the Board for up to three (3) minutes on any relevant issue within the Board's jurisdiction. Pursuant to A.R.S. §38-431.01(H), Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.
- XIV. Adjournment
Garth Bascom, Chairman
(Information/Discussion/Action)